

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

January 2, 2024

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on January 2, 2024. The following members of the Jackson County Board of Commissioners were present: Roger Pohlman, Phil Nasby, Scott McClure, James Eigenberg and Don Wachal. County Administrator, Ryan Krosch and Assistant to the Administrator, Brandi Bourquin were also in attendance.

CALL TO ORDER

Commissioner Nasby called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Commissioner Nasby called for nominations to serve as Chair of the Jackson County Board of Commissioners. **Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg** to nominate Commissioner Wachal to serve as Chair of the Board for calendar year 2024. Commissioner Nasby asked three times for additional nominations. No other nominations were made. Motion carried unanimously.

Chair Wachal assumed the position of Board Chair and called for nominations for Vice Chair. **Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg** to nominate Commissioner McClure to serve as Vice Chair of the Board for calendar year 2024. Chair Wachal asked three times for additional nominations. No other nominations were made. Motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt the agenda. The motion carried unanimously.

EMPLOYEE INTRODUCTIONS

Cole Rossow, Highway Maintenance Supervisor, introduced new Heavy Equipment Operators, Jon Harmening and Steven Hertz.

CONSENT AGENDA

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to approve the following Consent Agenda items:

Board Action 24-001 – Approve December 19, 2023 Board of Commissioner Regular Meeting Minutes.

Board Action 24-002 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 104897-105001 in the amount of \$177,531.50 for the following funds: Revenue, \$38,567.82; Public Works, \$14,874.75; Fleet Management, \$232.98; Ditch, \$121,013.25; Library, \$2,766.70; and Taxes & Penalties Fund, \$76.00. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Midway Ford Company	49,501.64
CLARK/NORMA	28,266.36
Dirt Merchant Inc	27,114.54
ROSSOW/LOWELL D & CYNTHIA L	6,989.36
Sanford Health - Sioux Falls	6,202.04
BEARDSLEY BROTHERS PARTNERSHIP	5,662.61
Jackson/City Of	5,088.52
Livewire Printing Co	4,933.90

Mn County Attorney's Assn	3,583.00
Amazon Capital Services	3,262.18
CRYSTEEL MANUFACTURING INC.	3,002.15
S & J Cleaning	2,380.62
Verizon Wireless	2,308.05
Kieslers Police Supply Inc	2,145.00
Total Claims Over \$2000	150,439.97
110 Claims Under \$2000	27,091.53
Total Claims Submitted	177,531.50

Board Action 24-003 – Approve the low bid of \$113,433 from Environmental Plant Services (EPS) to remove asbestos from Government Center East and to have the County Administrator enter into a contract with EPS to complete the work.

Board Action 24-004 – Authorize the Auditor/Treasurer's Office to pay 2024 commissioner warrant bills received in 2023 prior to the Board's next meeting on January 16, 2024.

Board Action 24-005 – Approve Memorandums of Understanding with Law Enforcement Labor Services Local No. 53 and 233 Unions regarding new Minnesota earned sick and safe time statutes.

Board Action 24-006 – Approve the Jackson County Board of Commissioners, Board of Equalization and Drainage Authority 2024 Regular Meeting Schedule.

Resolution 24-001 – Approve the Official 2024 Newspaper used for Publications and a Publication Agreement with Qualified Newspapers.

County of Jackson)
) SS.
State of Minnesota)

RESOLUTION 24-001

APPROVING THE OFFICIAL 2024 NEWSPAPER USED FOR PUBLICATIONS AND A PUBLICATION AGREEMENT WITH QUALIFIED NEWSPAPERS

WHEREAS, Minnesota Statute 375.12 states a county board shall have the official proceedings of its sessions published in a qualified newspaper of general circulation in the county. The publication shall be let annually by contract to the lowest bidder, at the first regular session of the board in January each year; and

WHEREAS, Minnesota Statute 331A.03 requires public notices of a political subdivision be published in a qualified newspaper as described in M.S. 331A.02; and

WHEREAS, M.S. 331A.04 states the priority for selecting a qualified newspaper; and

WHEREAS, the qualified newspapers located in Jackson County have submitted a publication agreement for publication of certain proceedings and notices of Jackson County; and

WHEREAS, the Jackson County Pilot has submitted a request to be the official legal paper for Jackson County in 2024.

NOW, THEREFORE, BE IT RESOLVED, the Jackson County Board of Commissioners approves the Jackson County Pilot as the official legal paper for Jackson County in 2024.

BE IT FURTHER RESOLVED, the Jackson County Board of Commissioners approves entering into the 2024 Publication Agreement as presented.

Board Action 24-007 – Authorize a per diem of \$75/day and a mileage rate the same as the Jackson County mileage rate for lay persons appointed to serve on boards and committees in 2024.

Board Action 24-008 – Approve a satisfactory performance evaluation and salary step increase for County Administrator Ryan Krosch.

Resolution 24-002 – Approve Publication of Transportation Project Bids on the Jackson County Website.

County of Jackson)
) SS.
State of Minnesota)

RESOLUTION 24-002

APPROVING PUBLICATION OF TRANSPORTATION PROJECT BIDS ON THE JACKSON COUNTY WEBSITE

WHEREAS, M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation projects on the political subdivision's website. Publication on the web site may be used in place of or in addition to any other required form of publication. Each year after designating publication on the website for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the website, notice that the political subdivision will publish advertisements for bids on its website.

THEREFORE, BE IT RESOLVED, the Jackson County Board of Commissioners approves the Jackson County Public Works Department to use the Jackson County website www.co.jackson.mn.us as the method of advertising for transportation project bids.

THEREFORE, BE IT FUTHER RESOLVED, in accordance with M.S. 331A.12, notice will be published in a qualified newspaper and on the County website that advertisements for bids for transportation projects will be published on the Jackson County website.

Board Action 24-009 – Approve Fuel Bids for 2024.

Board Action 24-010 – Approve the 2024 Marsden Cleaning/Custodial Services Contract.

The motion carried unanimously.

LAND MANAGEMENT/SWCD

Land Management Coordinator Valerie Cihak reviewed the Planning and Zoning Commission’s Findings of Fact for the Zane Hanson Manure Contaminated Runoff Holding Pond and Irrigation System Conditional Use Permit. The Planning and Zoning Commission recommended denial of the conditional use permit based on these findings:

- Will the use and appearance of the site be sufficiently compatible or separated by distance or screening from agricultural or residentially zoned or used land so that existing homes and adjacent residential properties will not be depreciated in value or be adversely affected and there will be no deterrence to development of vacant land? No
Finding: It has been determined that ample testimonies were heard from neighboring property owners indicating that their properties were already being negatively impacted by the existing feedlot. Introducing a manure-contaminated run-off holding pond and irrigation system to the area may exacerbate the situation. Therefore, this use is not sufficiently compatible so that existing homes and adjacent resident properties will not be adversely affected.

- Has it been determined that the proposed use will not have a detrimental environmental effect? No
Finding: It has been determined that more information is needed to better understand the effects the holding pond and irrigation system will pose on the environment. Therefore, it has not been determined the proposed use will not have a detrimental environmental effect.

Motion was made by Commissioner Nasby and seconded by Commissioner McClure to adopt Board Action 24-011 - Deny the Zane Hanson Manure Contaminated Runoff Holding Pond and Irrigation System Conditional Use Permit with denial based on the Findings of Fact recommended by the Planning and Zoning Commission. The motion carried unanimously.

COUNTY ADMINISTRATOR

Motion was made by Commissioner McClure and seconded by Commissioner Nasby to adopt Board Action 24-012 – Approve the 2024 Board/Committee appointments as amended and the Per Diem Policy. The motion carried unanimously.

BOARD REPORTS

Commissioner Wachal, Eigenberg and Pohlman had no meetings/events to report.

Commissioner Nasby reported on meetings/events involving Des Moines River Watershed Planning Partnership Policy Committee and Planning and Zoning Board.

Commissioner McClure reported on meetings/events involving Planning and Zoning Board.

ADJOURN

Motion was made by Commissioner McClure and seconded by Commissioner Pohlman to adjourn the meeting at 9:50 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Board Chair

ATTEST: _____
Ryan Krosch, County Administrator