

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**

**January 3, 2023**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on January 3, 2023. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Roger Pohlman, Scott McClure, Phil Nasby and Don Wachal. County Administrator Ryan Krosch, Assistant to the Administrator Brandi Bourquin and County Attorney Kristi Meyeraan were also in attendance.

**CALL TO ORDER**

County Administrator, Ryan Krosch called the first meeting of 2023 to order at 9:00 a.m. and led the Pledge of Allegiance.

County Administrator Krosch called for nominations to serve as Chair of the Jackson County Board of Commissioners. **Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to nominate Commissioner Nasby to serve as Chair of the Board for calendar year 2023. Administrator Krosch asked three times for additional nominations. No other nominations were made. Motion carried unanimously.

Chair Nasby assumed the position of Board Chair and called for nominations for Vice Chair. **Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure** to nominate Commissioner Wachal to serve as Vice Chair of the Board for calendar year 2023. Chair Nasby asked three times for additional nominations. No other nominations were made. Motion carried unanimously.

**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to adopt the agenda with the removal of regular agenda item 4.1. Board Action – Advanced Correctional Healthcare, Inc. quote for Jail Medical Services. The motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal** to approve the following Consent Agenda items:

**Board Action 23-001** – Approve December 20<sup>th</sup>, 2022 Board of Commissioner Regular Meeting Minutes.

**Board Action 23-002** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 101401-101486 in the amount of \$2,259,281.37 for the following funds: Revenue, \$146,932.96; Public Works, \$141,604.72; Debt Service, \$681,515.64; 2013A GO Capitla Improvement Bonds, \$6,189.25; Ditch, \$1,259,235.13; Library Fund, \$2,746.99; and Taxes & Penalties Fund, \$21,056.68. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

<b>Vendor</b>	<b>Total</b>
Us Bank St Paul	1,894,592.52
Madsen Land Surveying Inc	112,000.00
M C C C Mi 33	39,696.29
Jackson County Historical Society	25,500.00
Cooperative Energy Co.	23,224.06
Guardian Fleet Safety LLC	22,321.93
Motorola Solutions Inc	18,460.94
LIVINGSTON/JEFFERY	18,124.19
Neseth/Lawrence	14,255.27
RILEY/MICHAEL JOHN	12,770.83
RILEY/PATRICK	12,770.83
Jackson Food Shelf, Inc	6,500.00
IHNEN FAMILY FARMS	6,480.00

Full Spectrum Finishing Inc	6,189.25
Jackson/City Of	5,999.00
Fischer/Wayne	4,397.00
Shi Corp	4,209.43
Stenzel/David Charles	3,540.00
NAC Mechanical & Electrical Service	2,744.47
Minnesota Energy Resources	2,541.98
Lincoln County Treasurer	2,500.00
S & J Cleaning	2,150.00
<b>Total Claims over \$2000</b>	<b>2,240,967.99</b>
<b>62 Claims Under \$2000</b>	<b>18,313.38</b>
<b>Total Claims Submitted</b>	<b>2,259,281.37</b>

**Board Action 23-003** – Approve the Jackson County Board of Commissioners, Board of Equalization and Drainage Authority 2023 Regular Meeting schedule.

**Board Action 23-004** – Authorize a per diem of \$75/day and a mileage rate the same as the Jackson County mileage rate for lay persons appointed to serve on boards and committees.

**Resolution 23-001** – Approve Publication of Transportation Project Bids on the Jackson County Website.

County of Jackson )  
) SS.  
State of Minnesota )

**Resolution 23-001**

**RESOLUTION APPROVING PUBLICATION OF TRANSPORTATION PROJECT BIDS ON THE JACKSON COUNTY WEBSITE**

**WHEREAS**, M.S. 331A.12 states at the meeting of the governing body of a political subdivision at which the governing body designates its official newspaper for the year, the governing body may designate in the same manner publication of transportation projects on the political subdivision's website. Publication on the web site may be used in place of or in addition to any other required form of publication. Each year after designating publication on the website for transportation projects, the political subdivision must publish, in a qualified newspaper in the jurisdiction and on the website, notice that the political subdivision will publish advertisements for bids on its website.

**THEREFORE, BE IT RESOLVED**, the Jackson County Board of Commissioners approves the Jackson County Public Works Department to use the Jackson County website www.co.jackson.mn.us as the method of advertising for transportation project bids.

**THEREFORE, BE IT FUTHER RESOLVED**, in accordance with M.S. 331A.12, notice will be published in a qualified newspaper and on the County website that advertisements

**Resolution 23-002** – Approve the Official 2023 Newspaper used for Publications and a Publication Agreement with Qualified Newspapers.

County of Jackson )  
) SS.  
State of Minnesota )

**Resolution 23-002**

**APPROVING THE OFFICIAL 2023 NEWSPAPER USED FOR PUBLICATIONS AND A PUBLICATION AGREEMENT WITH QUALIFIED NEWSPAPERS**

**WHEREAS**, Minnesota Statute 375.12 states a county board shall have the official proceedings of its sessions published in a qualified newspaper of general circulation in the county. The publication shall be let annually by contract to the lowest bidder, at the first regular

session of the board in January each year; and

**WHEREAS**, Minnesota Statute 331A.03 requires public notices of a political subdivision be published in a qualified newspaper as described in M.S. 331A.02; and

**WHEREAS**, M.S. 331A.04 states the priority for selecting a qualified newspaper; and

**WHEREAS**, the qualified newspapers located in Jackson County have submitted a publication agreement for publication of certain proceedings and notices of Jackson County; and

**WHEREAS**, the Jackson County Pilot has submitted a request to be the official legal paper for Jackson County in 2023.

**NOW, THEREFORE, BE IT RESOLVED**, the Jackson County Board of Commissioners approves the Jackson County Pilot as the official legal paper for Jackson County in 2023.

**BE IT FURTHER RESOLVED**, the Jackson County Board of Commissioners approves entering into the 2023 Publication Agreement as presented.

**Board Action 23-005** – Approve a satisfactory performance evaluation and salary step increase for County Administrator Ryan Krosch.

**Board Action 23-006** – Approve the Legal Services Contract with Kayla M. Johnson, Attorney at Law.

The motion carried unanimously.

**LAND MANAGEMENT/SWCD**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure** to adopt Board Action 23-007 – Accept the recycling quote from Waste Management and authorize the Land Services Director & County Administrator to enter into a contract with the selected hauler. The motion carried unanimously.

**COUNTY ADMINISTRATOR**

**Motion was made by Commissioner Wachal and seconded by Commissioner Pohlman** to adopt Board Action 23-008 – Approve expenditure of funds for the embroidery or screen printing of the County's logo on work apparel purchased by employees with a maximum of three embroideries/screen printings per year per employee paid for by the County. The motion carried unanimously.

**Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg** to adopt Board Action 23-009 – Approve the 2023 Board/Committee Appointments and Per Diem Policy. The motion carried unanimously.

County Administrator, Ryan Krosch reported that he and Commissioners Nasby and McClure recently met with Senator Bill Webber and Representative Elect Marj Fogelman to discuss the 2023 legislative session and the possibility of Jackson County submitting a state bond funding request and sales tax approval request to the Legislature for the proposed Law Enforcement Center and Government Center project.

**BOARD REPORTS**

Commissioner McClure reported on meetings/events involving Ditch 24 and Senator Webber and Representative Elect Marj Fogelman.

Commissioner Wachal provided no report on meetings/events.

Commissioner Eigenberg reported on meetings/events involving Ditch 24.

Commissioner Nasby reported on meetings/events involving Ditch 24 and Senator Webber and Representative Elect Marj Fogelman.

Commissioner Pohlman provided no report on meetings/events.

**ADJOURN**

**Motion was made by Commissioner McClure and seconded by Commissioner Pohlman** to adjourn the meeting at 10:32 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Ryan Krosch, County Administrator