

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
February 1, 2022

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on February 1, 2022. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure, Philip Nasby and Don Wachal. County Administrator, Ryan Krosch and Assistant to the Administrator, Brandi Bourquin were also in attendance.

CALL TO ORDER

Chair Hohenstein called the meeting to order at 9:00 a.m. and let the Pledge of Allegiance.

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adopt the agenda with the following change: Add Consent Agenda Item 2.9 RBA – Gambling Application from the Jackson Lions Club. Motion carried unanimously.

EMPLOYEE INTRODUCTIONS

Ryan Krosch, County Administrator introduced newly appointed County Recorder, Laura Rossow.

CONSENT AGENDA

Commissioner Nasby requested item 2.4 Board Action – Approve MN DNR Snowmobile Safety Enforcement Grant Program for 2022-2023 be moved to the regular agenda. **Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to approve the following Consent Agenda items:

Board Action 22-028 – Approve January 18, 2022 Board of Commissioner Regular Meeting Minutes.

Board Action 22-029 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 97964-98117 in the amount of \$1,108,933.21 for the following funds: Revenue \$428,830.36; Public Works \$321,128.13; Ditch \$350,816.58; Agency Fund \$3,598.70; Library Fund \$4,490.80; Taxes & Penalties Fund \$43.64; and Forfeited Land Fund \$25.00. A detailed listed of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Brennan Construction of MN, Inc	203,383.12
Dirt Merchant Inc	130,949.78
CRYSTEEL MANUFACTURING INC.	117,317.00
Halliday, Watkins Mann, P.C.	88,399.33
Truck Center Companies West	70,771.23
Loo Con Inc.	64,716.71
Larson Contracting Central LLC	63,412.88
I & S Group Inc	35,121.05
Midstates Equipment & Supply, Inc.	30,186.43
Bush & Weed Control Specialists	19,824.50
Jackson Volunteer Ambulance	19,645.00
Trimin Systems Inc	18,056.00
Jackson Co Auditor-Treasurer	16,658.65

Southern Minnesota Erosion Control	16,224.00
Lilleberg/John	15,083.29
Minnesota Energy Resources	13,538.31
Midwest Contracting LLC	12,948.44
Erickson Engineering Co LLC	12,880.38
Lakefield/City Of	12,251.00
Smith Partners Professional LLP	9,696.70
Rupp, Anderson, Squires & Waldspurger PA	8,619.67
Heron Lake Ambulance	8,104.00
DebtBook	7,500.00
Marsden Bldg Maintenance LLC	6,331.20
Jackson/City Of	5,915.14
S & J Cleaning	5,459.25
Mn Dept Of Transportation	5,343.91
Sweetman Sand & Gravel, Inc.	5,250.00
Bauer Built, Inc	4,361.50
B & B Gas Piping Plus LLC	4,013.15
Heat Tactical Team	3,750.00
Treasury Division Of Mn Dept Of Finance	3,598.70
Plum Creek Library System	3,250.00
BeyondTrust Corporation	3,244.53
McNab/Neil S.	2,920.00
Streamworks, LLC	2,800.00
H2Over Viewers LLC	2,753.44
Good Samaritan Society	2,680.25
Shi Corp	2,640.68
Livewire Printing Co	2,397.60
Verizon Wireless	2,375.57
Lawson Products Inc	2,327.19
NuWay - K&H Cooperative	2,293.05
Ziegler Inc.	2,285.44
Jackson County Highway Department	2,141.73
Total Claims Submitted over \$2000	1,073,419.80
91 Claims Submitted under \$2000	35,513.41
Total Claims Submitted to Board	1,108,933.21

Board Action 22-030 – Declare a 2012 Dodge Ram Squad as Surplus to be Sold

Board Action 22-031 – Approve the 2022 Solid Waste and Recycling Haulers Licenses

Resolution 22-007 – Approve Appointing Gary Reif as the Jackson County Emergency Management Director Effective June 27, 2021.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 22-007
APPOINTING THE JACKSON COUNTY EMERGENCY MANAGEMENT DIRECTOR

Whereas, Minnesota Statute 12.25 Subd. 2 requires each county board to appoint an Emergency Management Director; and

Whereas, the Jackson County Emergency Management Director position is organized in the Jackson County Sheriff's Office; and

Whereas, on June 1, 2021, the Jackson County Board approved the Jackson County Sheriff's Office to fill the vacant Jackson County Emergency Management Director position; and

Whereas, Gary Reif was promoted to the position of Emergency Management Director on June 27, 2021.

Now, Therefore, Be It Resolved, the Jackson County Board of Commissioners appoints Gary Reif as the Jackson County Emergency Management Director effective June 27, 2021.

Resolution 22-008 – Approve Assignment of Interest in Water Pipeline to Minnesota Soybean Processors

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 22-008

ASSIGNMENT OF ALL RIGHT, TITLE, AND INTEREST IN AND TO APPROXIMATELY TWELVE (12) MILE LONG PIPELINE ON OR ACROSS THE RIGHT OF WAY OF TRUNK HIGHWAY NO. 60 AND ASSIGNMENT OF UTILITY PERMIT

WHEREAS, an Industrial Water Supply Development and Distribution Agreement (the “Agreement”) was entered into on the 27th day of October, 2003 by the CITY OF HERON LAKE, MINNESOTA, a municipal corporation (the “City”), JACKSON COUNTY, MINNESOTA, a Minnesota municipal corporation (the “County”), and MINNESOTA SOYBEAN PROCESSORS, a Minnesota cooperative corporation (“MNSP”);

WHEREAS, a Repayment Agreement (the “Repayment Agreement”) was entered into on the 10th day of September, 2003 by the CITY OF HERON LAKE, MINNESOTA, a municipal corporation (the “City”), JACKSON COUNTY, MINNESOTA, a Minnesota municipal corporation (the “County”), and MINNESOTA SOYBEAN PROCESSORS, a Minnesota cooperative corporation (“MNSP”);

WHEREAS, in accordance with Minnesota Statutes Section 161.45, Minnesota Rules Section 8810 and an application for a Utility Permit for Constructions, the Commissioner of Transportation granted to the City of Heron Lake, Minnesota, its Utility Permit (“Permit”) dated September 8, 2003, for construction of a 10-inch watermain on or across the right of way of Trunk Highway No. 60 for an approximate distance of 12 miles from the City of Heron Lake, along Trunk Highway No. 60 to MNSP northeast of Brewster, Minnesota;

WHEREAS, MNSP has performed its repayment obligations under that Repayment Agreement;

WHEREAS, Pursuant to paragraph 10 of the Repayment Agreement the City of Heron Lake and the County shall transfer ownership of the Pipeline to MNSP on an “as is”, “where is” basis; and

WHEREAS, all other agreements and obligations including the providing of untreated water from the City of Heron Lake, Minnesota to MINNESOTA SOYBEAN PROCESSORS, a Minnesota cooperative corporation (“MNSP”) will remain in effect.

For good and valuable consideration and pursuant to the terms of the Agreement and Repayment Agreement the following assignments to MNSP are hereby set forth:

1. Pursuant to the terms of the Repayment Agreement and the Industrial Water Supply Development and Distribution Agreement, the City of Heron Lake, Minnesota and County of Jackson, Minnesota do forever ASSIGN all of their rights, title, and interests in the approximately twelve mile pipeline under the Agreement and Repayment Agreement to MINNESOTA SOYBEAN PROCESSORS, a Minnesota cooperative corporation (“MNSP”) effective upon the signing of this Assignment.
2. The City of Heron Lake, Minnesota does forever ASSIGN all of its rights, title, and interests under the State of Minnesota Department of Transportation Utility Permit to MINNESOTA SOYBEAN PROCESSORS, a Minnesota cooperative corporation (“MNSP”) effective upon the signing of this Assignment.
3. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

Resolution 22-009 – Approve Appointing Dustin Hunter as the Jackson County Veterans Service Officer effective February 21, 2022 at Step 7, Grade 14 of the Jackson County Compensation Plan.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 22-009
APPOINTING A COUNTY VETERANS SERVICE OFFICER

Whereas, Minnesota Statute 197.60 states the county board of any county shall appoint a county veterans service officer (CVSO) that is qualified under Minnesota Statute 197.601; and

Whereas, the term of the appointment shall be for be for four years with the first 12 months being a probationary period; and

Whereas, a thorough recruitment process has been completed to fill the vacant Jackson County CVSO position; and

Whereas, the candidate recommended for the CVSO position brings extensive experience to the position.

Now, Therefore, Be It Resolved, the Jackson County Board of Commissioners approves the appointment of Dustin Hunter as the Jackson County CVSO effective February 21, 2022.

Be It Further Resolved, Mr. Hunter is qualified to be a CVSO under the requirements of Minnesota Statute 197.601.

Be It Further Resolved, Mr. Hunter's starting salary will be Step 7, Grade 14 of the Jackson County Compensation Plan.

Board Action 22-032 – Approve the Application for Exempt Permit of Jackson Lions Club, with No Waiting Period, for a Raffle to be held at the 2022 Jackson County Fair.

The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 22-033 – Approve Snowmobile Safety Enforcement Grant Allotting \$1,882 in Fiscal Year 2022 and \$1,882 in 2023 (Total of \$3,764). The motion carried 4-0 in favor with Commissioner Nasby recusing himself from voting due to a conflict of interest.

LAND MANAGEMENT/SWCD

Motion was made by Commissioner McClure and seconded by Commissioner Nasby to adopt Board Action 22-034 – Approve the Voluntary Surrender of the Conditional Use Permit for Mining and Extraction issued to Behrends Farms, LLC for Parcel No. 15.029.0400. Motion carried unanimously.

FEDERATED RURAL ELECTRIC

Scott Reimer, Federated REA General Manager, gave a presentation on Jackson County broadband grant applications.

COUNTY ADMINISTRATOR

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt Resolution 22-010 – Accept the Resignation of County Recorder Becky McCann effective March 31, 2022. Motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

**Resolution No. 22-010
ACCEPTING THE RESIGNATION OF COUNTY RECORDER BECKY MCCANN
EFFECTIVE MARCH 31, 2022**

WHEREAS, Minnesota Statute 351.01 states resignations by incumbents of elective offices shall be made in writing to the officer or board authorized by law to fill a vacancy in such office by appointment; and

WHEREAS, Minnesota Statute 375A.1205 allows counties to make certain elected offices appointed; and

WHEREAS, Resolution No. 21-042 approved by the Jackson County Board of Commissioners established the Office of County Recorder as an appointed position instead of elected; and

WHEREAS, elected Jackson County Recorder Becky McCann has submitted her letter of retirement and resignation effective March 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners accepts County Recorder Becky McCann's written resignation effective at 12:01 a.m. on March 31, 2022.

BOARD REPORTS

Commissioner Eigenberg reported on meetings/events involving Heron Lake Watershed District and Greater Blue Earth River Basin Alliance (GBERBA).

Commissioner Wachal reported on meetings/events involving the Rural Minnesota Energy Board, SW Regional Solid Waste Commission and Jackson County Personnel Committee.

Commissioner Nasby reported on meetings/events involving the United Community Action Partnership and DVHHS.

Commissioner McClure reported on meetings/events involving the Southwest Mental Health Center Mobile Crisis Subcommittee, Behavioral Task Force, FMJ Steering Committee, Jackson County Personnel Committee and DVHHS.

Commissioner Hohenstein reported on meetings/events involving the Library Board, Primewest and DVHHS.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 9:46 a.m. Motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Catherine Hohenstein, Board Chair

ATTEST: _____
Ryan Krosch, County Administrator