

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**

**February 6, 2024**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on February 6, 2024. The following members of the Jackson County Board of Commissioners were present: Don Wachal, Roger Pohlman, Phil Nasby, Scott McClure and James Eigenberg. County Administrator, Ryan Krosch, County Attorney, Kristi Meyeraan and Assistant to the Administrator, Brandi Bourquin were also in attendance.

**CALL TO ORDER**

Chair Wachal called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Pohlman and seconded by Commissioner Eigenberg** to adopt the agenda. The motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner Nasby and seconded by Commissioner McClure** to approve the following Consent Agenda items:

**Board Action 24-025** – Approve January 16, 2024 Board of Commissioner Regular Meeting Minutes.

**Board Action 24-026** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 105187-105380 in the amount of \$1,888,715.20 for the following funds: Revenue, \$323,545.94; Public Works, \$733,980.428; Fleet Management, \$62.51; 2013A GO Capital Improvement Bonds, \$39,384.68; Ditch, \$743,478.13; Revolving Loan Fund, \$320.13; Library, \$24,265.07; Taxes & Penalties Fund, \$7,178.32; and Forfeited Land, \$16,500.00. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

<b>Vendor</b>	<b>Total</b>
Nobles/County of	222257.25
Hodgman Drainage Co Inc	206208.97
Noomen Excavating LLC	120380.46
Dirt Merchant Inc	112542.57
Wold Architects And Engineers	104926.68
Boyer Ford Trucks Savage	100190.34
Jackson County Historical Society	51000.00
Duininck, Inc.	39648.10
David Drown Associates Inc	39000.00
Hartman/Janice M.	37742.29
Wisconsin Township	32258.39
Petersburg Township	31723.30
Heron Lake Township	31386.63
Delafield Township	30399.32
Des Moines Township	28955.16
Rost Township	28933.26
Town of Alba	28153.58
Ewington Township	28147.21
Sioux Valley Township	28067.12
Middletown Township	28040.41
Christiania Township	27327.49
Belmont Township	27241.37
Plum Creek Library System	26675.00
Round Lake Township	26219.48
Minnesota Township	25930.65

Enterprise Township	25803.94
La Crosse Township	25305.62
Hunter Township	24127.26
West Heron Lake Township	24025.31
Kimball Township	21652.84
Lakefield/City Of	21000.00
Weimer Township	19678.66
Taft Stettinius & Hollister LLP	17000.00
Arlandson's Restoration and Cleaning LLC	16500.00
SeaChange Print Innovations	13616.30
RADEMACHER/GORDON	10880.24
Jackson/City Of	10501.81
Ziegler Inc.	10235.20
Minnesota Board and Water and Soil Resou	9410.17
Ruth Schubert Trust	8653.36
Minnesota Energy Resources	7518.65
Advanced Correctional Healthcare, Inc	7051.34
Rossow/Dennis R	6989.36
Cooperative Energy Co.	6166.43
Mn Sheriffs Assn	5922.21
Collins Engineers, Inc.	5828.00
Marsden Bldg Maintenance LLC	5644.20
NAC Mechanical & Electrical Service	5596.01
CORPORATE PAYMENT SYSTEMS	4573.03
Sanford Health - Sioux Falls	4522.75
Rons Electric Inc	3889.12
Institute For Envir Assessment Inc	3857.37
Southwest Initiative Foundation	3800.00
Election Systems & Software LLC	3654.00
BeyondTrust Corporation	3645.56
Maximus Inc	3500.00
Association Of Mn Counties	3196.00
Sanford Jackson Medical Center	3120.00
Asa Auto Plaza, Inc	3109.38
Amazon Capital Services	3030.38
Plan It Software LLC	3000.00
Bauer Built, Inc	2865.00
Livewire Printing Co	2699.19
Lincoln County Treasurer	2500.00
Southwest Crisis Center	2500.00
Mn Dept Of Transportation	2484.35
DS Solutions Inc	2352.00
Verizon Wireless	2308.29
Fastenal Company	2173.30
S & J Cleaning	2150.00
AUTO VALUE - JACKSON	2124.97
Schwickerts Tecta America LLC	2035.90
Titan Machinery - Lake Park	2002.50
<b>Total Claims Under \$2000</b>	<b>1847555.03</b>
<b>108 Claims Under \$2000</b>	<b>41160.17</b>
<b>Total Claims Submitted</b>	<b>188715.20</b>

**Board Action 24-027** – Approve the final payment to Duininck, Inc, SP 032-629-051.

**Board Action 24-028** – Approve annual renewal of Liquor, Wine, or 3.2% Licenses expiring March 31, 2024 for FR2 LLC (Jackson Motorplex), Round Lake Vineyards & Winery LLC, Bergen Bar & Grill, Inc., Loon Lake Store and Bait Shop, Loon Lake Golf, LLC, and Hi Lo Club LLC. The licenses will be effective April 1, 2024 to March 31, 2025.

**Board Action 24-029** – Approve using the 2023 Jackson County local homeless prevention aid for the Des Moines Valley Health & Human Services Local Homeless Prevention Aid Program/Application.

**Resolution 24-004** – Approve appointing Daniel Bartosh as the County-Designated Ag Inspector Responsible for Enforcement of Control or Eradication of Noxious Weeds.

County of Jackson )  
) SS.  
State of Minnesota )

**RESOLUTION 24-004**

**APPOINTING COUNTY-DESIGNATED EMPLOYEE RESPONSIBLE FOR ENFORCEMENT OF CONTROL OR ERADICATION OF NOXIOUS WEEDS IN JACKSON COUNTY**

**WHEREAS**, the County Board is required under Minnesota Statute 18.80 to appoint either an agricultural inspector or a county-designated employee to carry out duties as specified in statute.

**NOW, THEREFORE, BE IT RESOLVED** by the Jackson County Board of Commissioners that Daniel Bartosh, Land Management Director, is appointed as the County-Designated Employee Responsible for Enforcement of Control or Eradication of Noxious Weeds in Jackson County effective March 19, 2023.

**Board Action 24-030** – Approve the application for exempt permit for Jackson Lions Club, with no waiting period, for a raffle to be held at the 2024 Jackson County Fair.

**Resolution 24-005** – Approve adopting the Jackson County All-Hazard Mitigation Plan.

County of Jackson )  
) SS.  
State of Minnesota )

**RESOLUTION 24-005**

**ADOPTION OF THE JACKSON COUNTY ALL-HAZARD MITIGATION PLAN**

**WHEREAS**, Jackson County has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

**WHEREAS**, the Act establishes a framework for the development of a County Hazard Mitigation Plan; and

**WHEREAS**, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

**WHEREAS**, the Jackson County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

**WHEREAS**, the Jackson County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

**WHEREAS**, the Jackson County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Jackson County will maintain public participation and coordination; and

**WHEREAS**, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

**WHEREAS**, the Jackson County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

**WHEREAS**, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

**NOW THEREFORE BE IT RESOLVED** that Jackson County supports the hazard mitigation planning effort and wishes to adopt the Jackson County All-Hazard Mitigation Plan.

**Resolution 24-006** – Approve requesting the Minnesota Department of Natural Resources conduct aggregate resource mapping in Jackson County.

County of Jackson )  
) SS.  
State of Minnesota )

**RESOLUTION 24-006**

**AGGREGATE RESOURCE MAPPING**

**WHEREAS**, Jackson County desires information relating to the location, amount, and quality of its remaining aggregate resources, and

**WHEREAS**, the Legislature has directed the Minnesota Department of Natural Resources to map the aggregate resources of the State of Minnesota as more fully described in Minnesota Statutes section 84.94, and

**WHEREAS**, aggregate resource mapping of the County would help ensure continued economical aggregate resources for economic development, and

**THEREFORE, BE IT RESOLVED**, The Jackson County Board of Commissioners requests that the Minnesota Department of Natural conduct aggregate resource mapping of the County as authorized by Minnesota Statutes section 84.94 and, upon receipt of the information, the County must consider the protection of identified and important aggregate resources in the County's land use decisions.

The motion carried unanimously.

### **CITIZEN/STAKEHOLDER/ORGANIZATION**

SW MN Small Business Development Center (SBDC) Regional Director Christine Fischer and SBDC Associate Director Kris Boedigheimer gave a presentation on the SBDC's services.

### **AUDITOR/TREASURER**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure** to adopt Board Action 24-031 – Approve Investment Advisor Agreement with PFM Asset Management LLC to manage an Individual Managed Portfolio for the 2024A Jail Bond Funds and authorize the County Administrator to sign the Agreement. The motion carried unanimously.

### **COUNTY ADMINISTRATOR**

**Motion was made by Commissioner Nasby and seconded by Commissioner McClure** to adopt Board Action 24-032 – Approve the proposal from Rapp Strategies, Inc. to provide referendum communications services and authorize the County Administrator to enter into a contract for these services. The motion carried unanimously.

**Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg** to adopt Board Action 24-033 – Appoint Commissioner Wachal and Commissioner Nasby to the Sales Tax Committee. The motion carried unanimously.

### **BOARD REPORTS**

Commissioner Pohlman reported on meetings/events involving Drainage Authority, Library Board, Plum Creek, Historical Society and DVHHS.

Commissioner Eigenberg reported on meetings/events involving Drainage Authority, SW MN Tourism, UCAP and DVHHS.

Commissioner Nasby reported on meetings/events involving Drainage Authority, Des Moines River Watershed, Prairie Ecology Bus and DVHHS.

Commissioner McClure reported on meetings/events involving Drainage Authority, Behavioral Task Force, SW Regional Radio Board & Local Radio Board and DVHHS.

Commissioner Wachal reported on meetings/events involving Transportation Advisory Committee, PrimeWest, Fair Board, MCIT, Rural Minnesota Energy Board & SW Regional Solid Waste Commission and DVHHS.

**ADJOURN**

**Motion was made by Commissioner Nasby and seconded by Commissioner Pohlman** to adjourn the meeting at 9:41 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Board Chair

ATTEST:

\_\_\_\_\_  
Ryan Krosch, County Administrator