

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
February 15, 2022

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on February 15, 2022. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure, Philip Nasby and Don Wachal. County Administrator, Ryan Krosch and Assistant to the Administrator, Brandi Bourquin were also in attendance.

CALL TO ORDER

Chair Hohenstein called the meeting to order at 9:00 a.m. and let the Pledge of Allegiance.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt the agenda with the following change: Move Regular Agenda Item 4.1. RBA – 2022 Ditch Assessments to the Drainage Authority Meeting. Motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to approve the following Consent Agenda items:

Board Action 22-035 – Approve February 1, 2022 Board of Commissioner Regular Meeting Minutes

Board Action 22-036 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 98118-98265 in the amount of \$965,361.53 for the following funds: Revenue, \$134,119.15; Public Works, \$765,959.01; Ditch, \$35,512.73; Agency Fund, \$4,174.00; and Library fund \$25,596.64. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Cooperative Energy Co.	52,765.88
Petersburg Township	39,718.95
Wisconsin Township	38,824.92
Heron Lake Township	38,763.45
Delafield Township	38,130.55
KARL CHEVROLET, INC	37,786.66
Rost Township	36,431.15
Ewington Township	35,776.34
Des Moines Township	35,665.83
Sioux Valley Township	35,577.13
Town of Alba	35,091.61
Middletown Township	34,697.89
Belmont Township	33,643.10
Christiania Township	33,615.82
Enterprise Township	32,010.48
Minneota Township	31,390.41
La Crosse Township	31,326.94
Round Lake Township	31,269.94
I & S Group Inc	30,960.29
Hunter Township	29,987.13
West Heron Lake Township	28,912.81
Kimball Township	26,813.53

Jackson County Historical Society	25,500.00
Weimer Township	23,905.00
Plum Creek Library System	22,259.00
Midwest Contracting LLC	17,190.64
Ziegler Inc.	8,474.97
Gag Sheet Metal, Inc.	7,863.60
Dell Marketing L P	6,992.10
Avenu Insights & Analytics, LLC	6,695.96
Marsden Bldg Maintenance LLC	6,667.64
Civicplus, LLC	5,226.37
Shi Corp	5,195.30
Treasury Division Of Mn Dept Of Finance	4,131.50
Amazon Capital Services	3,803.02
Good Samaritan Society	3,293.50
MEnD Correctional Care PLLC	3,263.21
Rinke Noonan, Ltd.	2,760.00
Livewire Printing Co	2,749.48
Cohrs Construction Inc	2,687.55
Rural Minnesota Energy Board	2,500.00
Midwest Lift Works	2,458.68
Southwest Minnesota Regional Radio Board	2,380.00
Total Claims Submitted over \$2000	935,158.33
90 Claims Submitted under \$2000	30,203.20
Total Claims Submitted to the Board	965,361.53

Board Action 22-037 – Approve the County Administrator entering into an AIA agreement with WOLD Architect and Engineers

Board Action 22-038 – Approve the County Safety Committee membership list

Resolution 22-011 – Approve Joint Powers Agreements between the Jackson County Sheriff’s Office, Jackson County Court Services, and Jackson County Attorney’s Office with the State of Minnesota, Department of Public Safety, and Bureau of Criminal Apprehension for CJDN access

County of Jackson)
) SS.
 State of Minnesota)

Resolution No. 22-011

APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF JACKSON ON BEHALF OF ITS COUNTY ATTORNEY, COURT SERVICES DEPARTMENT, AND SHERIFF

WHEREAS, the County of Jackson on behalf of its County Attorney, Court Services Department, and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State’s criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Jackson, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Jackson on behalf of its County Attorney, Court Services Department, and Sheriff are hereby approved.

2. That the County Sheriff, Shawn Haken, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.

3. That the Court Services Director, Robert Jirele, or his or her successor, is designated the Authorized Representative for the County Court Services Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.

4. That the County Attorney, (POSITION IS VACANT), or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.

To assist the Authorized Representative with the administration of the agreement, County Attorney Office Manager/Legal Secretary, Mynet Anderson, is appointed as the Authorized Representative’s designee.

5. That Cathy Hohenstein, the County Board Chair of the County of Jackson, and Ryan Krosch, County Administrator/County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Resolution 22-012 – Approve 2022 HAVA Grant Application

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 22-012

WHEREAS, the Office of the Minnesota Secretary of State (OSS) is currently soliciting applications from jurisdictions for grants to purchase voting equipment.

WHEREAS, during its 2021 1st Special Session, the Minnesota Legislature, via Chapter 12, Article 1, Sec. 21, directed the distribution of \$3 million from federal Help America Vote Act (HAVA) appropriations as grants to political subdivisions. Per statute these funds must be used to improve accessibility to, implement security improvements for elections systems for, and/or fund other activities to improve the security of, federal elections. Regularly scheduled state elections in Minnesota are also federal elections.

WHEREAS, each county shall initially be eligible for the following maximum HAVA grant distribution amount: \$20,000 flat-rate per count + \$.287 per Voting Age Populations as captured by the 2020 U.S. Census.

WHEREAS, Undistributed funds (funds not requested by counties, or funds allocated to counties for which prerequisites are not completed), as well as unspent and returned funds from counties will be subject to follow-on redistribution per a to-be-determined “2nd round” formula.

WHEREAS, The HAVA Grants Programs does not require counties to match any amount of funding to be eligible to receive a grant award amount.

WHEREAS, HAVA Grants Program funds may be used by counties for any improvements or enhancements to accessibility or security of elections. OSS interprets the statutory language to extend to wider IT/network/and physical security and accessibility improvements and enhancements to county environments (virtual and physical, so long as elections functions are covered within). While OSS may be consulted on potential uses under considerations, counties are expected and encouraged prepared to defend and justify those decisions if audited. HAVA Grants Programs funding may be applied to meet county matching requirements under the Voting Equipment Grants Authorizations (VEGA) program.

NOW THEREFORE, BE IT RESOLVED, that the grant application in the form presented to this board and to be submitted to the Office of the Secretary of State is hereby approved; and

BE IT FURTHER RESOLVED, that the Board directs application for any unused HAVA grant funds to be determined at a later date, to the purposes for which the grant is received; and

BE IT FURTHER RESOLVED, that the chief elections officer of the County is directed to submit this approved grant application at the earliest opportunity; and

BE IT FURTHER RESOLVED, that when the grant agreement is provided to the chief election office of the county, Kevin Nordquist, the County Auditor/Treasurer, is delegated the authority to execute that agreement and return it to the Office of the Secretary of State without further approval by this Board.

Board Action 22-039 – Approve final payment to Midwest Contracting, LLC for SAP 032-599-105 and SAP 032-599-106

Board Action 22-040 – Approve final payment to Phoenix Corp for SAP 032-090-011

Board Action 22-041 – Approve ratification of Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative (MnCCC)

Board Action 22-042 – Annual Renewal of Liquor, Wine, or 3.2% Licenses expiring March 31, 2022 for FR2 LLC (Jackson Motorplex), Round Lake Vineyards & Winery LLC, Bergen Bar & Grill, Inc., Loon Lake Store and Bait Shop, and Loon Lake Golf, LLC effective April 1, 2022 to March 31, 2023

Board Action 22-043 – Approve the application to conduct off-site gambling for the Jackson County Conservation League, for a raffle to be held at the Horse Barn and Hunt Club on March 18, 2022

Board Action 22-044 – Approve the application for exempt permit of Pheasants Forever #8, with no waiting period, for a raffle to be held at the Horse Barn and Hunt Club on April 9, 2022

The motion carried unanimously.

CITIZEN/STAKEHOLDER/ORGANIZATION

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adopt Resolution 22-013- Approve the Fort Belmont 2021 Annual Report and 2022 Budget for the Fort Belmont Museum and Visitor's Center. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

**Resolution No. 22-013
APPROVING FORT BELMONT/JCT, INC. FISCAL YEAR 2021 ANNUAL REPORT & FISCAL
YEAR 2022 BUDGET**

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, a grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project was entered into between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society, and;

WHEREAS, Article II, Section 2.03 of the grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project between Jackson County, a political subdivision of the State of Minnesota and the Minnesota

Historical Society requires that Jackson County will annually adopt, by resolution, a budget for the operation of such programs that clearly shows that forecast program revenues will be equal to or greater than forecast program expenses for the next fiscal year, and;

WHEREAS, Article II, Section 2.03 of the grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society requires that Jackson County will supply to the Minnesota Historical Society and the Department of Finance certified copies of such resolution and budget.

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, the Annual Report for Fiscal Year 2021 and the Fiscal Year 2022 budget for the Fort Belmont Museum and Visitor's Center, as presented by Fort Belmont/JCT, Inc., and directs Jackson County staff to supply to the Minnesota Historical Society and the Department of Finance certified copies of such resolution and budget.

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt Board Action 22-045 - Approve the Lease Agreement Renewal for the County Building at Fort Belmont. The motion carried unanimously.

COUNTY ADMINISTRATOR

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wacahl to adopt Board Action 22-046 – Approve the cleaning/cusodial services contract with Marsden Building Maitenance, LLC effective March 1, 2022. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 22-047 – Re-appoint Wayne Rasche to a three year term on the Heron Lake Watershed District Board of Managers. The motin carried 4-0 in favor with Commissioner McClure recusing himself from voting due to a conflict of interest.

The Board of Commissioners discussed the County Attorney hiring process.

Motion was made by McClure and seonceded by Commissioner Wachal to adopt Board Action 22-048 – Establish a Broadband Committee and appoint Commissioner Nasby, Commisisoner Eigenberg and County Administrator Krosch to the Committee. The motion carried unanimously.

BOARD REPORTS

Commissioner Eigenberg reported on meetings/events involving Heron Lake Watershed District, Jackson/Nobles Joint Ditch, Policy Committee, Fort Belmont/JCT Inc., DVHHS and Greater Blue Earth River Basin Alliance (GBERBA).

Commissioner Wachal reported on meetings/events involving DVHHS and MCIT.

Commissioner Nasby reported on meetings/events involving DVHHS.

Commissioner McClure reported on meetings/events involving Building Committee, Jackson/Nobles Joint Ditch and DVHHS.

Commissioner Hohenstein reported on meetings/events involving Primewest, Policy Committee and DVHHS.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adjourn the meeting at 9:39 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Catherine Hohenstein, Board Chair

ATTEST:

Ryan Krosch, County Administrator