

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**

**February 20, 2024**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on February 20, 2024. The following members of the Jackson County Board of Commissioners were present: Don Wachal, Roger Pohlman, Phil Nasby, and James Eigenberg. Commissioner Scott McClure was absent. County Administrator, Ryan Krosch, County Attorney, Kristi Meyeraan and Assistant to the Administrator, Brandi Bourquin were also in attendance.

**CALL TO ORDER**

Chair Wachal called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg** to adopt the agenda. The motion carried unanimously.

**EMPLOYEE INTRODUCTIONS**

Bob Jirele, Court Services Director, introduced new Corrections Agent, Addie King.

**CONSENT AGENDA**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman** to approve the following Consent Agenda items:

**Board Action 24-034** – Approve February 6, 2024 Board of Commissioner Regular Meeting Minutes.

**Board Action 24-035** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 105381-105503 in the amount of \$443,462.89 for the following funds: Revenue, \$150,498.14; Public Works, \$166,950.90; 2013A GO Capital Improvement Bonds, \$16,261.50; Ditch, \$98,471.47; Revolving Loan Fund, \$395.00; and Library, \$10,885.88. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

<b>Vendor</b>	<b>Total</b>
I & S Group Inc	85,789.81
Midway Ford Company	51,052.64
Tenvoorde Ford Inc	42,984.88
Kris Engineering Inc	23,288.26
Cooperative Energy Co.	22,337.78
Chosen Valley Testing, Inc.	19,240.00
Contegrity Group Inc	16,261.50
Environmental Systems Research Inst Inc	16,000.00
Guardian Fleet Safety LLC	14,863.02
Rinke Noonan, Ltd.	11,378.00
CORPORATE PAYMENT SYSTEMS	10,662.03
DVHHS	10,155.00
DebtBook	7,500.00
Avenu Insights & Analytics, LLC	7,241.69
Dell Marketing L P	6,111.24
Regroup	5,815.37
Marsden Bldg Maintenance LLC	5,523.47
H2Over Viewers LLC	5,264.34
Federated Rural Electric Association	4,238.83
Election Systems & Software LLC	4,204.61
Minnesota Energy Resources	4,189.68
Shi Corp	4,140.90
Primadata, LLC	4,000.00
M C C C Mi 33	3,995.00

MN DVS-Deputy Registrar	3,572.12
Quadient, Inc Postage Funding	3,049.69
Jackson Co Auditor-Treasurer	2,684.68
Amazon Capital Services	2,496.01
Ruby's Drainage Viewing LLC	2,427.24
Bluum of Minnesota, LLC	2,347.18
ResNexus	2,051.49
<b>Total Claims over \$2000</b>	<b>404,866.46</b>
<b>83 Claims Under \$2000</b>	<b>38,596.43</b>
<b>Total Claims Submitted</b>	<b>443,462.89</b>

**Board Action 24-036** – Approve the proposal from Braun Intertec to provide special testing and inspection services for the new Law Enforcement Center/Government Center project.

**Board Action 24-037** – Approve reclassification of the HR Coordinator/Assistant to the Administrator position classification to grade 18 with the position renamed HR Director/Assistant to the Administrator and the incumbent's salary adjusted to grade 18 step 5.

**Board Action 24-038** – Approve the Victim Witness Coordinator job description.

**Board Action 24-039** – Approve Professional Service Agreement with Family Service Network.

**Board Action 24-040** – Approve HUFFCUT bid of \$305,250.00 to build new family style bathroom at Sandy Point County Park.

**Board Action 24-041** – Approve 2024 Solid Waste and Recycling Haulers Licenses for Schaap Sanitation, Ron Rehnel, Lois Hansen, Waste Management, and Hometown Sanitation Services, LLC.

The motion carried unanimously.

**AUDITOR/TREASURER**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby** to adopt Board Action 24-042 – Approval of the 2024 Ditch Fund budget. The motion carried unanimously.

**Motion was made by Commissioner Pohlman and seconded by Commissioner Wachal** to adopt Board Action 24-043 – Appoint Commissioner Eigenberg and Commissioner Nasby to the 2024 Presidential Primary Canvass Board. The motion carried unanimously.

**BOARD REPORTS**

Commissioner Nasby reported on meetings/events involving Drainage Conference, DVHHS, Adult Mental Health Consortium, Des Moines River Watershed Planning and Prairie Ecology Bus.

Commissioner Wachal reported on meetings/events involving Drainage Conference, DVHHS, MCIT, Fair Board and Rural MN Energy Board.

Commissioner Eigenberg reported on meetings/events involving Drainage Conference and Fort Belmont.

Commissioner Pohlman reported on meetings/events involving Blue Earth River One Watershed/One Plan Policy Committee.

**ADJOURN**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman** to adjourn the meeting at 9:36 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

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Board Chair

ATTEST:

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Ryan Krosch, County Administrator