

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
March 1, 2022**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on March 1, 2022. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure and Philip Nasby. County Administrator, Ryan Krosch and Assistant to the Administrator, Brandi Bourquin were also in attendance. Commissioner Don Wachal was absent.

CALL TO ORDER

Chair Hohenstein called the meeting to order at 9:00 a.m. and let the Pledge of Allegiance.

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt the agenda. The motion carried unanimously.

EMPLOYEE INTRODUCTIONS

Ryan Krosch, County Administrator, introduced newly appointed Veteran Services Officer, Dustin Hunter.

CONSENT AGENDA

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to approve the following Consent Agenda items:

Board Action 22-049 – Approve February 15, 2022 Board of Commissioner Regular Meeting Minutes

Board Action 22-050 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 98266 - 98368 in the amount of \$464,032.83 for the following funds: Revenue, \$221,987.44; Public Works, \$61,404.09; Ditch, \$178,588.08; Library Fund, \$1,941.00 and Taxes & Penalties Fund, \$112.22. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Brennan Construction of MN, Inc	143,825.44
Loo Con Inc.	70,205.15
Heron Lake Watershed District	55,312.77
Minnesota Energy Resources	28,288.48
Wendland Sellers Law Office	19,103.96
Guardian Fleet Safety LLC	16,198.15
I & S Group Inc	15,466.30
Smith Partners Professional LLP	15,238.40
Tri-State Pump & Control Inc	14,896.00
Rupp, Anderson, Squires & Waldspurger PA	9,540.22
CORPORATE PAYMENT SYSTEMS	7,702.57
Jackson/City Of	7,252.86
S & J Cleaning	5,459.25

Jackson Co Auditor-Treasurer	4,528.14
Boekett Building Supplies Inc.	4,463.15
Southwest Initiative Foundation	3,800.00
Federated Rural Electric Association	3,583.78
Rinke Noonan, Ltd.	3,035.00
H2Over Viewers LLC	2,753.44
Verizon Wireless	2,275.02
Livewire Printing Co	2,238.60
Total Claims Submitted over \$2000	435,166.68
73 Claims Submitted under \$2000	28,866.15
Total Claims Submitted to the Board	464,032.83

Board Action 22-051 – Approve a County credit card for County Veteran Services Officer Dustin Hunter.

Board Action 22-052 – Approve a 2022 Recycling Haulers License for Ronald Rehnelt

Board Action 22-053 – Approve Safe Assure Proposal/Service Agreement

Board Action 22-054 – Approve Out of State Travel for County Engineer to present at Nebraska County Engineers' Meeting in Valentine, Nebraska in June

The motion carried unanimously.

SHERIFF/EMERGENCY MANAGEMENT

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt Board Action 22-055 – Approve agreement for Heron Lake law enforcement services. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 22-056 – Approve increasing the boarding out-of-county prisoners fee from \$60 to \$75/day and the boarding out-of-county prisoners - special management fee from \$75 to \$120/day. The motion carried unanimously.

PUBLIC WORKS/PARKS

Tim Stahl, Public Works Director/County Engineer, gave a 2022 project update.

COUNTY ADMINISTRATOR

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adopt Board Action 22-057 – Amend the following Jackson County employee personnel policies as presented: 100 – Scope of Policy, 101 – Definitions, 102 – Policy Advisory Committee Membership, 301 – Employment Processing, 302 – Evaluation Period, 400 – Classification Plan & Performance Appraisal, 401 – Payroll, 402 – Work Out of Class, 403 – Status Change, and 718 – Leave Benefits-Vacation. The motion carried unanimously.

BOARD REPORTS

Commissioner Eigenberg reported on meetings/events involving the Drainage Authority and Building Committee.

Commissioner McClure reported on meetings/events involving the Drainage Authority, CORE Local Pipeline Response Training, Mobile Crisis Center, Behavioral Task Force, DVHHS and Building Committee.

Commissioner Nasby reported on meetings/events involving the Prairie Ecology Bus Center, Extension Committee and Drainage Authority.

Commissioner Hohenstein reported on meetings/events involving Primewest, Historical Society, Drainage Authority, Extension Committee and Plum Creek Library Board.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adjourn the meeting at 9:57 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Catherine Hohenstein, Board Chair

ATTEST: _____
Ryan Krosch, County Administrator