

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

March 7, 2023

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on March 7, 2023. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Roger Pohlman, Scott McClure, and Phil Nasby. Commissioner Don Wachal was absent. County Administrator Ryan Krosch, Assistant to the Administrator Brandi Bourquin and County Attorney Kristi Meyeraan were also in attendance.

CALL TO ORDER

Chair Nasby called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt the agenda with consent agenda items 2.5 Board Action – DNR Outdoor Recreation Grant and 2.6 Board Action – Sandy Point Park Septic System & Dump Station moved to the regular agenda and add consent agenda items Board Action – SW Initiative Foundation Grant of \$900 and Board Action – SW Initiative Foundation Grant of \$500. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Pohlman and seconded by Commissioner Eigenberg to approve the following Consent Agenda items:

Board Action 23-040 – Approve February 21, 2023 Board of Commissioner Regular Meeting Minutes.

Board Action 23-041 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 101979-102119 in the amount of \$689,196.57 for the following funds: Revenue, \$284,452.02; Public Works, \$119,085.25; Heron Lake Capital Projects, \$1,800.00; Ditch, \$252,384.62; Insurance Trust Fund \$1,865.38; Library Fund, \$29,609.30. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Wold Architects And Engineers	147,242.09
Hill Dale Farm	80,847.20
I & S Group Inc	57,124.98
Contegrity Group Inc	31,863.00
Cooperative Energy Co.	30,548.49
Marlyn Post Family Trust	30,543.75
Post/Joanne	30,543.75
Plum Creek Library System	23,050.00
Morris Seal Coat And Trucking Inc	20,280.31
RIVER BEND BUSINESS PRODUCTS, INC	18,603.07
Nickel Construction	17,437.75
KLJ Engineering LLC	12,083.00
Sunde Land Surveying, LLC	11,700.00
Minnesota Energy Resources	9,910.42
ACKERMANN/DALE	9,780.00
Equipment Blades Inc.	9,620.00
Jackson/City Of	8,842.78
Ziegler Inc.	8,779.60
Wendland Sellers Law Office	7,773.00

Advanced Correctional Healthcare, Inc	6,666.58
Marsden Bldg Maintenance LLC	6,354.00
Family Services Network	6,261.82
Verde Outdoor Media LLC	6,175.00
Nelson/Steve	5,700.79
S & J Cleaning	5,459.25
KNOW INK, LLC	5,250.00
JOHNSON/RANDALL W	4,923.00
Tordsen/Keith	4,765.00
Truck Center Companies West	4,114.80
RILEY/MICHAEL JOHN	3,586.00
RILEY/PATRICK	3,586.00
Syntax Inc	3,552.50
Riley/Frank	3,303.00
Pomeranke/Bonnie	2,740.00
Bauer Built, Inc	2,522.29
Southwest Minnesota Regional Radio Board	2,380.00
Verizon Wireless	2,377.92
M C C C Mi 33	2,357.40
Motorola Solutions Inc	2,137.50
Total Claims Over \$2000	650,786.04
92 Claims Under \$2000	38,410.53
Total Claims Submitted	689,196.57

Board Action 23-042 – Approve Contract and Bond for SAP 032-599-090 & SAP 032-599-110.

Board Action 23-043 – Approve final payment to Morris Sealcoat & Tracking Inc.

Board Action 23-044 – Approve Southwest Initiative Foundation Grant of \$900.00 for the Heron Lake Library Meeting Room Equipment & Story Stroll Supplies.

Board Action 23-045 – Approve Southwest Initiative Foundation Grant of \$500.00 for the Summer Library Program 2023 "All Together Now."

The motion carried unanimously.

CITIZEN/STAKEHOLDER/ORGANIZATION

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt Resolution 23-006 – Approving Fort Belmont/JCT, Inc. fiscal year 2022 annual report & fiscal year 2023 budget. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

**Resolution No. 23-006
APPROVING FORT BELMONT/JCT, INC. FISCAL YEAR 2022 ANNUAL REPORT & FISCAL
YEAR 2023 BUDGET**

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, a grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project was entered into between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society, and;

WHEREAS, Article II, Section 2.03 of the grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society requires that Jackson County will annually adopt, by resolution, a budget for the operation of such programs that clearly shows that forecast program revenues will be equal to or greater than forecast program expenses for the next fiscal year, and;

WHEREAS, Article II, Section 2.03 of the grant agreement and construction grant for the Fort Belmont Museum and Visitor's Center Project between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society requires that Jackson County will supply to the Minnesota Historical Society and the Department of Finance certified copies of such resolution and budget.

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, the Annual Report for Fiscal Year 2022 and the Fiscal Year 2023 budget for the Fort Belmont Museum and Visitor's Center, as presented by Fort Belmont/JCT, Inc., and directs Jackson County staff to supply to the Minnesota Historical Society and the Department of Finance certified copies of such resolution and budget.

SHERIFF/EMERGENCY MANAGEMENT

Motion was made by Commissioner McClure and seconded by Commissioner Pohlman to adopt Board Action 23-046 – Approve Service Agreement between Jackson County & SW Mental Health Center, Inc. for jail mental health services. The motion carried unanimously.

PUBLIC WORKS/PARKS

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt Resolution 23-005 – Approve resolution of support for the DNR Outdoor Recreation Grant for Sandy Point Park. The motion carried 3-0 in favor with Commissioner Nasby recusing himself from voting due to a conflict of interest.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-005

BE IT RESOLVED that Jackson County acts as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 31st of March, 2023 and that Jeremy Bartosh, Parks Supervisor, is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Jackson County.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that Jackson County has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Jackson County has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that Jackson County has or will acquire fee title or permanent easement over the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, Jackson County may enter into an agreement with the State for the above-referenced project, and that Jackson County certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that Jeremy Bartosh, Parks Supervisor is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

Motion was made by Commissioner Pohlman and seconded by Commissioner Eigenberg to adopt Board Action 23-047 – Approve awarding the Sandy Point Park septic system and dump station project to H & F Precision Drainage L.L.C. at their quote of \$86,968.75. The motion carried unanimously.

BOARD REPORTS

Commissioner McClure reported on meetings/events involving the AMC Legislative Session, AMC Public Safety Policy Committee, Heron Lake Watershed, and land use/planning and zoning training seminar.

Commissioner Eigenberg reported on meetings/events involving DVHHS, UCAP, and Heron Lake Watershed.

Commissioner Pohlman reported on meetings/events involving AMC Health and Human Services Policy Committee and Historical Society.

Commissioner Nasby reported on meetings/events involving AMC Legislative Session, AMC Environmental and Natural Resources Policy Committee, and Extension.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman to adjourn the meeting at 9:49 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Board Chair

ATTEST: _____
Ryan Krosch, County Administrator