

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

April 4, 2023

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on April 4, 2023. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Roger Pohlman, Scott McClure, Phil Nasby and Don Wachal. County Administrator Ryan Krosch, Assistant to the Administrator Brandi Bourquin and County Attorney Kristi Meyeraan were also in attendance.

CALL TO ORDER

Chair Nasby called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt the agenda with the addition of consent agenda item 2.7. Board Action -Liquor License - On Sale and Sunday Renewal for Hi Lo Club. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Pohlman and seconded by Commissioner Wachal to approve the following Consent Agenda items:

Board Action 23-058 – Approve March 21, 2023 Board of Commissioner Regular Meeting Minutes.

Board Action 23-059 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 102254-102352 in the amount of \$363,567.24 for the following funds: Revenue, \$66,331.69; Public Works, \$256,563.83; Ditch, \$36,304.98; and Taxes & Penalties Fund, \$4,366.74. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
C&B Operations LLC	137,000.00
Cooperative Energy Co.	37,444.95
Jackson Co Auditor-Treasurer	31,409.93
Precision Farm Drainage & Excavating LLC	27,120.60
H & L Mesabi Company	19,285.00
Regents Of The University Of MN	14,097.05
KLJ Engineering LLC	10,721.61
Jackson/City Of	5,957.46
Wassenaar/Dustin	5,840.00
Minnesota Energy Resources	5,819.19
S & J Cleaning	5,558.50
Shi Corp	5,452.00
Regroup	5,409.37
Minnesota Petroleum Services, Inc	5,385.74
M C C C Mi 33	5,021.00
Ziegler Inc.	3,520.21
Bauer Built, Inc	3,362.40
Stonebrooke Engineering, Inc	2,835.98
Motorola Solutions Inc	2,677.50
Verizon Wireless	2,328.47
NESSETH/LAWRENCE	2,175.00
Black Strap Inc.	2,065.25
Total Claims Over \$2000	340,487.21
72 Claims Under \$2000	23,080.03

Board Action 23-060 – Appoint Shawn Foster to the Jackson County Revolving Loan Fund Advisory Board for a three-year term starting May 19, 2023.

Board Action 23-061 – Approve Award of SAP 032-614-051, SAP 032-617-032 and SAP 032-654-001 to Duininck, Inc. from Prinsburg, MN for the bid amount of \$2,508,172.74.

Board Action 23-062 – Approve Legal Services Contract with the City of Windom.

Board Action 23-063 – Approve Local Bridge (LBRP) Replacement Program Agreement and Resolution for SP032-618-010.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-010

**For Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions
SP 032-618-010**

April 4, 2023

WHEREAS, Jackson County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.32581; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$155,615.25 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Jackson County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Board Action 23-064 – Approve a Liquor License - On Sale and Sunday Renewal for Hi Lo Club contingent upon all applications, fees, signatures, insurance and other license requirements being provided to the Auditor/Treasurer's Office prior to issuance of the license.

The motion carried unanimously.

LAND MANAGEMENT/SWCD

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 23-065 – Approve the Conditional Use Permit for Robert Redman Auto Body Report and Detailing Shop with conditions:

1. The building shall be connected to an approved Subsurface Sewage Treatment System. The design will be determined by utilizing MN Rules chapter 7081.0130
2. On-site parking areas must conform to Jackson County Development Code, Section 707 (Parking). This includes a minimum setback of five (5) feet from both neighboring property lines and five (5) feet from the right-of-way of State Highway 86. No more than (3) vehicles are to be parked outside of the business which are not either waiting for service, personal staff vehicles, or equipment related to business operations.
3. All refuse and waste must be properly disposed of. No on-site burning or burial of any materials. Any hazardous waste must be disposed of in a manner consistent with the Minnesota Pollution Control Agency's regulations.
4. Any property split will need to comply with Section 718, Subdivision of Land, of the Jackson County Development Code. In short, a new parcel may require a survey.

5. Will need to obtain an E-911 address.
6. Must comply with Jackson County Development Code Section 706 (GLARE) as it relates to exterior lighting and Section 509 (HANDICAPPED ACCESSIBILITY CODE).
7. All County, State, and Federal laws, regulations, and ordinances shall be complied with. All necessary permits, licensures, and certifications, including but not limited to any that may be required by the Minnesota Pollution Control Agency, Minnesota Department of Natural Resources, Minnesota Department of Labor and Industry, Minnesota Department of Health, Minnesota Department of Transportation, or Jackson County shall be secured and maintained.

The motion carried unanimously.

COUNTY ATTORNEY

Motion was made by Commissioner Pohlman and seconded by Commissioner Eigenberg to adopt Board Action 23-066 – Approve the County Attorney's Office to apply for a Crime Victim Services grant to fund a Victim Services Coordinator position. The motion carried unanimously.

COUNTY ADMINISTRATOR

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt Resolution 23-011 – Delegating the County Administrator, the Authority to Classify Fund Balances as Assigned or Unassigned. The motion carried unaimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-011

Delegating the County Administrator, the Authority to Classify Fund Balances as Assigned or Unassigned

Whereas, Governmental Accounting Standards Board’s (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, defines the classifications of fund balance; and

Whereas, the requirements of GASB 54 are applicable to all local governments; and

Whereas, under GASB 54, a local government will classify its fund balances into one of up to 5 classifications: nonspendable, restricted, committed, assigned, and unassigned; and

Whereas, assigned funds are “amounts that are constrained by the government’s intent to be used for specific purposes, but are neither restricted nor committed”; and

Whereas, the authority to assign may be delegated to an official other than the governing body.

THEREFORE, BE IT RESOLVED, the Jackson County Board of Commissioners delegates the Jackson County Administrator the authority to classify fund balance as assigned or unassigned.

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt Resolution 23-012 – Approve Reclassifying Funds to the Capital Projects Committed Fund Balance. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-012

Reclassifying Funds to the Capital Projects Committed Fund Balance

Whereas, Governmental Accounting Standards Board’s (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, defines the classifications of fund balance; and

Whereas, the requirements of GASB 54 are applicable to all local governments; and

Whereas, under GASB 54, a local government will classify its fund balances into one of up to 5 classifications: nonspendable, restricted, committed, assigned, and unassigned; and

Whereas, committed funds are “used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority”; and

Whereas, Jackson County has assigned fund balance for “building funds” that it wishes to reclassify to “capital projects” committed funds.

