

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
April 5, 2022

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on April 5, 2022. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure, Philip Nasby and Don Wachal. Assistant to the Administrator, Brandi Bourquin was also in attendance. County Administrator, Ryan Krosch was in attendance via electronic remote access.

CALL TO ORDER

Chair Hohenstein called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Nasby and seconded by Commissioner McClure to approve the following Consent Agenda items:

Board Action 22-061 – Approve March 15, 2022 Board of Commissioner Regular Meeting Minutes.

Board Action 22-062 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 98512 – 98715 in the amount of \$328,609.31 for the following funds: Revenue, \$155,134.71; Public Works, \$99,299.92; Ditch, \$58,724.82; Insurance Trust Fund, \$1,615.65; Agency Fund, \$2,708.00; Library Fund, \$9,889.21 and Taxes & Penalties Fund, \$1,237.00. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Wold Architects And Engineers	44,011.75
Ziegler Inc.	34,249.41
Martin County Auditor/Treasurer	16,484.97
I & S Group Inc	15,618.55
Minnesota Energy Resources	15,277.97
Overhead Door Company of Mankato Inc	12,498.22
Loo Con Inc.	12,176.08
Dell Marketing L P	11,149.71
Axon Enterprise, Inc	8,623.91
Marsden Bldg Maintenance LLC	8,562.83
SeaChange Print Innovations	8,405.14
Rinke Noonan, Ltd.	8,358.50
Heron Lake Watershed District	6,935.18
Smith & Johnson	6,554.74
Livewire Printing Co	6,230.57
Guardian Fleet Safety LLC	5,904.00
Jackson/City Of	5,246.32
Osterberg Funeral Homes	4,734.00
Advanced Drainage Systems	4,294.41

Erickson Engineering Co LLC	4,078.00
Heat Tactical Team	3,750.00
Hawkeye Distribution LLC	3,710.70
Shi Corp	3,611.00
Agathos Laboratories, Inc	3,604.56
Federated Rural Electric Association	3,369.20
S & J Cleaning	3,309.25
GovOffice LLC	3,080.00
American Truckboxes, LLC	3,055.00
Cooperative Energy Co.	3,055.00
Rockmount Research And Alloys Inc	2,852.78
H2Over Viewers LLC	2,753.44
Treasury Division Of Mn Dept Of Finance	2,665.50
Verizon Wireless	2,352.65
Tyler Technologies, Inc	2,297.00
Claims over \$2000	282,860.34
136 Claims Under \$2000	45,748.97
Total Claims Submitted	328,609.31

Board Action 22-063 – Appoint Dan Riley to the Jackson County Planning Commission.

Board Action 22-064 – Approve the Southwest Initiative Foundation Grant for 2022 Jackson County Library Summer Programs.

Boar Action 22-065 – Approve County Safety Policies as presented.

Board Action 22-066 – Approve Nyhart GASB 75 Agreement for 2021 and 2022.

Resolution 22-015 – Approve the appointment of Kevin Nordquist, Jill Horn, Stepahnie Kaderabek, Angela Herrig and Kelly Rasche to the Absentee/UOCAVA/Mail ballot boards for the May 24, 2022 Federal Special election.

County of Jackson)
) SS.
 State of Minnesota)

Resolution No. 22-015

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, the County Board of Commissioners of the County of Jackson, desires to establish an Absentee Ballot Board, UOCAVA Absentee Ballot Board and Mail Ballot Board for the May 24, 2022 Federal Special election, and;

WHEREAS, said boards must examine all return envelopes and accept or reject the absentee, UOCAVA or mail ballots in the manner provided in Minnesota Statutes 203B.121, subd. 1 and 204B.45, subd. 2;

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners hereby certifies the Absentee Ballot Board, UOCAVA Absentee Ballot Board and Mail Ballot Board for the May 24, 2022 Federal Special election shall consist of the following members:

- Kevin Nordquist
- Jill Horn
- Stephanie Kaderabek
- Angela Herrig
- Kelly Rasche

Board Action – 22-067 – Accept anonymous donation to be used for K-9 supplies.

Board Action – 22-068 – Approve Clear Lake lease agreement for another 6 years, March 31, 2022 to March 31, 2028.

Board Action – 22-069 – Approve Road Use and Repair Agreement with EW Wind Holdings LLC for the Ewington Wind Repower.

Board Action – 22-070 – Approve award of SAP 032-030-030 (2022 Seal Coat Project) to Morris Sealcoat & Trucking, Inc. from Morris, MN for the bid amount of \$372,483.53.

Board Action – 22-071 – Approve award of SAP 032-030-029 to Asphalt Surface Technologies Corp. from St. Cloud, Mn for the bid amount of \$1,069,747.62.

Resolution 22-016 – Approve resolution accepting proclamation of April as Child Abuse Prevention Month.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 22-016
APRIL AS CHILD ABUSE PREVENTION MONTH PROCLAMATION

WHEREAS, child abuse is an issue that affects all members of our community and finding solutions depends on involvement among people throughout the community;

WHEREAS, child abuse prevention works when partnerships created between parents, practitioners, schools, faith communities, health care organizations, law enforcement agencies, and business community;

WHEREAS, family-serving, youth-focused prevention programs offer positive alternatives for young people and encourage parents and youth to develop strong ties to their communities;

WHEREAS, all citizens need to be more aware of child abuse and neglect and its prevention within the community, and be involved in supporting parents to raise their children in a safe, nurturing society.

NOW, THEREFORE, the Jackson County Board of Commissioners hereby proclaim April as Child Abuse Prevention Month in Jackson County and call upon all citizens, community groups, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the community in which we live.

The motion carried unanimously.

CITIZEN/STAKEHOLDER/ORGANIZATION

Kortney Nesseth with the Lakefield EDA, Doug Bush the Mayor of Lakefield and Heather Reasoner the Marketing and Corporate Relations Manager at Kozy Heat presented on the purpose of the Lakefield Home Initiative Program (LHIP) and encouraged Jackson County to explore adopting a similar program.

COUNTY ADMINISTRATOR

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Resolution 22-017 – Approve appointing Kristi Meyeraan as the Jackson County Attorney commencing April 19, 2022 at an annual salary of \$106,000. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

**RESOLUTION 22-017
APPOINTING KRISTI MEYERAAN AS THE JACKSON COUNTY ATTORNEY**

WHEREAS, Minnesota Statute 375.08 states when a vacancy occurs in the office of an elected county attorney (“office”), the county board shall fill it by appointment; and

WHEREAS, previously appointed County Attorney Tom Prochazka resigned the office on February 2, 2022, making the county attorney position vacant in Jackson County; and

WHEREAS, the Jackson County Board recruited qualified candidates for the office and conducted interviews on March 15, 2022; and

WHEREAS, Attorney Kristi Meyeraan applied and interviewed for the office; and

WHEREAS, pursuant to Minnesota Statute 388.18, the county board shall annually set by resolution the salary of the county attorney; and

WHEREAS, pursuant to Minnesota Statute 375.08, notice was served by the Jackson County Sheriff’s Office personally to each member of the Jackson County Board on March 18, 2022, notifying Commissioners that the County Board would meet on April 5, 2022 to fill the office of county attorney by appointment.

NOW, THEREFORE, BE IT RESOLVED, the Jackson County Board of Commissioners appoints Kristi Meyeraan to serve as the Jackson County Attorney commencing April 19, 2022 and for the remainder of the current term of office.

THEREFORE, BE IT FURTHER RESOLVED, the annual salary for Kristi Meyeraan as Jackson County Attorney in 2022 shall be set at \$106,000 commencing April 19, 2022.

BOARD REPORTS

Commissioner Eigenberg reported on meetings/events involving Carbon Summit Pipeline, Building Committee, Broadband Committee and DVHHS.

Commissioner Wachal reported on meetings/events involving the Private Industry Council, Drainage Authority, Rural Minnesota Energy Board & SW Regional Solid Waste Commission, Area Transportation Partnership – District 7 and AMC Legislative Update.

Commissioner Nasby reported on meetings/events involving the Des Moines River Watershed Planning Partnership Policy Committee, Drainage Authority, UCAP, Broadband Committee and DVHHS.

Commissioner Hohenstein reported on meetings/events involving Historical Society, Library Board, Drainage Authority, Carbon Summit Pipeline, Southern Prairie Community Care, Planning and Zoning Board and DVHHS.

Commissioner McClure reported on meetings/events involving the Landowner/Carbon Summit Pipeline Meeting, Southwest Regional Radio Board & Local Radio Board, Behavioral Task Force and DVHHS.

ADJOURN

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adjourn the meeting at 9:27 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Catherine Hohenstein, Board Chair

ATTEST: _____
Ryan Krosch, County Administrator