

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
April 19, 2022

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on April 19, 2022. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure, Philip Nasby and Don Wachal. County Administrator, Ryan Krosch and Assistant to the Administrator, Brandi Bourquin were also in attendance.

CALL TO ORDER

Chair Hohenstein called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner McClure seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to approve the following Consent Agenda items:

Board Action 22-072 – Approve April 5, 2022 Board of Commissioner Regular Meeting Minutes.

Board Action 22-073 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 98716 – 98885 in the amount of \$485,180.14 for the following funds: Revenue, \$69,598.94; Public Works, \$76,664.54; Ditch, \$333,794.35; and Library Fund, \$5,122.31. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
I & S Group Inc	82,851.89
Cooperative Energy Co.	30,291.68
VonOhlen/Rodney	26,065.00
Thompson/Stephen D.	23,855.00
Bolton & Menk Inc	17,640.00
McCarvel/Thomas J	15,242.05
Soleta/Mark	15,173.70
Cross/Richard	14,245.75
Alba Grain Inc.	14,148.45
M C C C Mi 33	13,277.50
Gerdes/Robert J.	12,720.58
Ronald Ebeling Trust	11,824.55
Paulson/Curtis	10,400.00
Ziemann/Kenneth C.	9,880.00
Kraft Farms Partnership	8,543.75
Cleo M King Family Trust	7,894.43
Richard P King Rev Trust	7,894.42
Holmen/Gareth	6,760.00
Mn Dept Of Transportation	6,447.76
Dale A. Holmes Family Trust	6,360.29
Holmes/Anita J.	6,360.29
Bennett/Craig	6,045.00
CORPORATE PAYMENT SYSTEMS	5,833.75
Nelson/Larry and Joanne	5,685.00
Midstates Equipment & Supply, Inc.	5,020.08
Haberman/Dennis	4,989.55
Wendland Sellers Law Office	4,319.00
Rinke Noonan, Ltd.	4,165.00

Amazon Capital Services	4,013.53
Federated Rural Electric Association	3,954.67
Jackson Soil & Water Conservation Dist.	3,917.28
Eggstein/Merrille	3,705.00
Chonko/Mary A.	3,356.16
Meiners/Margaret	3,356.16
Bauer Built, Inc	3,288.00
MEnD Correctional Care PLLC	3,263.21
Land & Farm Services Unlimited, LLC	3,200.00
Jackson Co Auditor-Treasurer	3,066.24
NAC Mechanical & Electrical Service	2,545.11
Verizon Wireless	2,488.71
Ban-Koe Systems Inc	2,413.23
Newman Signs, Inc.	2,294.35
Tri-State Pump & Control Inc	2,240.00
S & J Cleaning	2,150.00
Bradley W Anderson Law Offices, PLLC	2,100.00
Clark/Keith	2,015.63
<hr/> 46 Claims over \$2000	<hr/> 437,301.75
<hr/> 113 Under \$2000	<hr/> 47,878.39
<hr/> Total	<hr/> 485,180.14

Board Action 22-074 – Approve contract with Verde Outdoor for aquatic invasive species advertising billboard.

Board Action 22-075 – Approve 2022 aggregate quotes.

Board Action 22-076 – Approve setting the canvassing meeting for the May 24, 2022 Federal Special election for Wednesday, May 25th at 1:00 p.m. in the Courthouse Board Room and appointing commissioners Nasby and Eigenberg to the canvassing board.

Board Action 22-077 – Approve Jackson Racing Hall of Fame application for exempt permit, with no waiting period, for a raffle to be held at the Jackson Motorplex on 4/29/2022.

Board Action 22-078 – Approve accepting the Southwest Initiative Foundation Grant for the Jackson County Library.

The motion carried unanimously.

AUDITOR/TREASURER

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 22-078 – Deny submittal of an application for the 2022 Drop Box Grant Program. The motion carried unanimously.

LAND MANAGEMENT/SWCD

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 22-079 – Approve the recommendation of the Planning Commission to approve the preliminary plat for Oak Ridge Landings on Loon Lake c/o Arlis and Evelyn Lucht and allow the applicant to move forward with developing the Final Plat for Oak Ridge Landings on Loon Lake Subdivision. The motion carried unanimously.

PUBLIC HEARING

**JACKSON COUNTY DEVELOPMENT CODE AND SSTS LOAN
ORDINANCE REVISIONS**

Chair Hohenstein opened the public hearing to receive comments regarding the Jackson County Development Code and SSTS Loan Ordinance revisions at 9:23 a.m.

Land Management Director, Andy Geiger gave a general overview of the Jackson County Development Code and SSTS Loan Ordinance revisions.

No one asked to speak or provide written comments.

Chair Hohenstein declared the public hearing closed at 9:26 a.m.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Resolution 22-018 – Enacting amendments to the Jackson County Development Code/Zoning Ordinance and the Subsurface septic Treatment System Loan Program Ordinance. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

**RESOLUTION 22-018
ENACTING AMENDMENTS TO THE JACKSON COUNTY DEVELOPMENT CODE/ZONING
ORDINANCE AND THE SUBSURFACE SEPTIC TREATMENT SYSTEM LOAN PROGRAM ORDINANCE**

THE COUNTY BOARD OF JACKSON COUNTY ORDAINS:

WHEREAS, Minnesota Statute 394.21 grants counties the authority to carry out planning and zoning activities; and

WHEREAS, Minnesota Statute 394.24 grants counties the authority to adopt by ordinance official controls; and

WHEREAS, Minnesota Statutes 394.26 and 375.51 provide the process for adopting and amending official controls and ordinances; and

WHEREAS, amendments to the Jackson County Development Code/Zoning Ordinance and Subsurface Septic Treatment System Loan Program Ordinance have been proposed; and

WHEREAS, pursuant to Minnesota Statutes 394.26 and 375.51, a public hearing was held by the Jackson County Planning Commission on March 30, 2022 to take comments on the proposed ordinance amendments; and

WHEREAS, pursuant to Minnesota Statutes 394.26 and 375.51, a notice of enacting ordinance amendments and holding a public hearing on said amendments was published in the Jackson County Pilot on March 31, 2022; and

WHEREAS, the Jackson County Board held a public hearing on April 19, 2022 to take comments on the proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED that the Jackson County Board of Commissioners hereby adopt amendments to the Jackson County Development Code/Zoning Ordinance and the Subsurface Septic Treatment System Loan Program Ordinance as presented.

The following is a summary, pursuant to Minnesota State Statutes 375.51 and 331A.01, of amendments to the Jackson County Development Code/Zoning Ordinance and SSTS Loan Ordinance.

The purpose of the Development Code/Zoning Ordinance is to regulate land use to protect the health, safety and welfare of residents. The purpose of the SSTS Loan Ordinance is to regulate a subsurface septic treatment system loan program. The purpose of these proposed ordinance amendments includes correcting language regarding professional duties/titles, add definitions, add clarifying language to various sections, make updates to ensure consistency with State rules/requirements and clarify certain setback requirements.

	Summary of ordinance changes:
Throughout Development Code	Correct professional duties/titles relative to Land Management Office positions; correction of typographical errors; fix oversights; and provide clarification.
Section 301 - Definitions	Adding definitions defining “Department” and “Real Property”.

Section 507.6 - Essential Service Utility Permits	Adding language to clarify the responsibilities of the utility owner when improving roads adjacent to utilities that are located outside the ROW but do not meet the required structure setback.
Section 701 - Performance Standards	Made changes throughout with regards to changes in titles and responsibilities. This is clerical in nature and not any rule changes.
Section 716 - Sewage Disposal Standards	General updates to ensure consistency with State Rules and Requirements. Also clarifying some procedural processes for SSTS permitting and inspecting.
Section 717 - Bulk Storage Liquid or Gas	Clarifying setback requirements for above ground storage containers.
SSTS Loan Ordinance Number 105	Add new definition of “New Building Construction” and add clarifying language in loan application process.

This is only a summary. A complete copy of the adopted Development Code/Zoning Ordinance and SSTS Loan Ordinance is available for inspection at the Jackson County Auditor/Treasurer's Office, Jackson County Courthouse, 405 Fourth Street, Jackson, MN, during regular office hours of 8:00 a.m. - 4:30 p.m. Monday - Friday or can be viewed online at www.co.jackson.mn.us.

COUNTY ADMINISTRATOR

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Resolution 22-019 – Proclaiming April 26 County Government Appreciation Day. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

RESOLUTION NO. 22-019

COMMENDING THE COMMITMENT AND DEDICATION TO PUBLIC SERVICE EXCELLENCE OF COUNTY STAFF AND OFFICIALS BY PROCLAIMING APRIL 26 COUNTY GOVERNMENT APPRECIATION DAY.

WHEREAS, Minnesota’s 87 counties employ over 36,000 people to provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, the work of county employees is fundamental, whether it’s a newborn well-check by a public health nurse, a passport renewal at a license center, or voter registration and ballot processing; and

WHEREAS, through their commitment to public service, county employees dedicate their time, skills, and expertise for the benefit of their neighbors, and at times, risk their personal safety coordinating emergency management and managing justice and public safety systems; and

WHEREAS, the vital work of counties promotes healthy communities, fosters conditions for economic growth, strengthens infrastructure, and improves residents’ quality of life; now, therefore,

BE IT RESOLVED, the Jackson County Board of Commissioners recognizes the commitment and dedication to public service excellence of county staff and officials and proclaim April 26 County Government Appreciation Day.

PUBLIC HEARING
COUNTY COMMISSIONER DISTRICTS REDISTRICTING

County Administrator, Ryan Krosch gave a general overview of the County Commissioner districts redistricting.

Chair Hohenstein opened the public hearing to receive comments regarding County Commissioner districts redistricting at 9:30 a.m.

No one asked to speak or provide written comments.

Chair Hohenstein declared the public hearing closed at 9:34 a.m.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Resolution 22-020 – Adoption of Jackson County Commissioner Districts. The motion carried unanimously.

County of Jackson)
) SS.

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**RESOLUTION NO. 22-020
ADOPTION OF JACKSON COUNTY COMMISSIONER DISTRICTS**

WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and

WHEREAS, Minnesota Statute section 204B.135, subd. 2 requires that County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state primary election, whichever comes first; and

WHEREAS, pursuant to these statutes the 2020 Federal Census population figures shall be used to redistrict the Jackson County Commissioner Districts by April 26, 2022, and that Commissioner Districts shall be bounded by town, municipal, ward, city district, or precinct lines; and

WHEREAS, the Jackson County Board of Commissioners has considered the possibility or potential for maximizing minority representation on the board of commissioners; and

WHEREAS, Jackson County published a three week notice in the newspaper having the contract for publishing the commissioner’s proceedings for the county for 2022; and

WHEREAS, Jackson County conducted a public meeting on redistricting on April 19, 2022.

NOW, THEREFORE BE IT RESOLVED that the Jackson County Board of Commissioners hereby redistricts the County of Jackson, following town, municipal, ward, city district, or precinct lines as reestablished in March and April, 2022, and reestablishes the length of terms as follows:

District 1 – City of Lakefield Precinct 2, Hunter Township, Round Lake Township, Sioux Valley Township, Minneota Township, Middletown Township, Petersburg Township (2-year term, 2022 Election)

District 2 - City of Jackson Ward 1, City of Alpha, Wisconsin Township (4-term, 2022 Election)

District 3 - City of Lakefield Precinct 1, Heron Lake Township, Belmont Township, Enterprise Township, Kimball Township, Christiania Township (4-year term, 2022 Election)

District 4 - City of Jackson Ward 2, Des Moines Township (4-year term, 2022 Election)

District 5 – City of Okabena, City of Heron Lake, City of Wilder, Rost Township, Ewington Township, Alba Township, West Heron Lake Township, La Crosse Township, Weimer Township, Delafield Township (2-year term, 2022 Election)

BE IT RESOLVED that the County Administrator is directed to file the redistricting plan with the County Auditor on April 19, 2022, to be effective on May 20, 2022, for the 2022 primary and general election and publish in the Jackson County Pilot.

BE IT FINALLY RESOLVED that the districts are, for illustrative purposes, identified in a map of the county attached hereto and marked Exhibit A which by reference is hereby made a part hereof.

County Administrator, Ryan Krosch provided an update on the Government Center West Addition with an anticipated completion date of July 1st and also inquired about holding an employee picnic this summer.

BOARD REPORTS

Commissioner Eigenberg reported on meetings/events involving the Drainage Authority, Carbon Summit Pipeline, Fort Belmont/JCT Inc., District 8 Land Use & Environment Advisory Task Force and DVHHS.

Commissioner Wachal reported on meetings/events involving the AMC Transportation Policy Committee, MCIT and DVHHS.

Commissioner Nasby reported on meetings/events involving the Fair Board, Friends of the Jackson County Trails, Southwest Mental Health Center, Prairie Ecology Bus Center and DVHHS.

Commissioner Hohenstein reported on meetings/events involving the Local Mental Health Advisory Council and DVHHS.

Commissioner McClure reported on meetings/events involving Carbon Summit Pipeline, Building Committee, Southwest Mental Health Center and DVHHS.

ADJOURN

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adjourn the meeting at 9:45 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Catherine Hohenstein, Board Chair

ATTEST: _____
Ryan Krosch, County Administrator