

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**  
**May 7, 2024**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on May 7, 2024. The following members of the Jackson County Board of Commissioners were present: Don Wachal, Roger Pohlman, Scott McClure, Phil Nasby and James Eigenberg. County Administrator, Ryan Krosch, County Attorney, Kristi Meyeraan and Assistant to the Administrator, Brandi Bourquin were also in attendance.

**CALL TO ORDER**

Chair Wachal called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman** to adopt the agenda with the addition of consent agenda items 2.6. Board Action – Law Enforcement Center and Government Center Commissioning Services Proposal and 2.7. Board Action – DAV Donation to Van Program. The motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner Nasby and seconded by Commissioner McClure** to approve the following Consent Agenda items:

**Board Action 24-073** – Approve April 16, 2024 Board of Commissioner Regular Meeting Minutes.

**Board Action 24-074** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 106105-106279 in the amount of \$907,028.90 for the following funds: Revenue, \$264,725.70; Public Works, \$74,222.29; Fleet Management, \$179.46; 2013A GO Capital Improvement Bonds, \$422,554.63; Ditch, \$139,291.64; Revolving Loan, \$66.50; and Library, \$5,988.68. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

<b>Vendor</b>	<b>Total</b>
Peterson Sheet Metal, Inc	266,984.96
Svoboda Excavating Inc	228,000.00
Dirt Merchant Inc	48,212.91
Contegrity Group Inc	36,814.60
I & S Group Inc	36,578.75
Schwickerts Tecta America LLC	22,800.00
J&K Masonry	19,950.00
Wold Architects And Engineers	18,925.78
McCarty Custom Inc	18,549.04
CORPORATE PAYMENT SYSTEMS	13,256.05
Tri-State General Contracting	11,100.00
Jackson's Heavy Equipment Training, LLC	10,939.91
Red Rock Quarry, Inc.	9,944.79
Collins Engineers, Inc.	9,243.00
Burmeister/Landon	8,160.00
Advanced Correctional Healthcare, Inc	7,140.78
Dvorak/Donald	6,725.00
Com-Tec Land Mobile Radio	6,004.00
Ruby's Drainage Viewing LLC	5,856.65
Ringquist/Ronald	5,830.57
Patriot Erectors, Inc	5,628.75
S & J Cleaning	5,558.50
Marsden Bldg Maintenance LLC	5,523.47
CliftonLarsonAllen LLP	4,533.38

Heron Lake Watershed District	4,387.06
Jackson/City Of	4,342.35
Fransen Decorating, Inc	4,239.85
Cooperative Energy Co.	3,942.43
Minnesota Energy Resources	3,649.50
Rapp Strategies, Inc	3,600.00
Amazon Capital Services	3,550.08
Marlyn Post Family Trust	2,625.00
Post/Joanne	2,625.00
Mn Dept Of Natural Resources	2,580.00
Ban-Koe Systems Inc	2,521.00
Matasovsky Family Trust	2,475.00
Johnson/Darren & Donna	2,429.75
Stonebrooke Engineering, Inc	2,397.66
Verizon Wireless	2,376.08
Livewire Printing Co	2,166.46
HICKS/JAKOB	2,065.50
<b>Total Claims Over \$2000</b>	<b>864,233.61</b>
<b>114 Claims Under \$2000</b>	<b>42,795.29</b>
<b>Total Claims Submitted</b>	<b>907,028.90</b>

**Resolution 24-009** – Approve re-appointing County Highway Engineer Tim Stahl as Jackson County Highway Engineer for a four-year term expiring at the first regular County Board meeting held in May, 2028.

County of Jackson )  
) SS.  
State of Minnesota )

**Resolution No. 24-009**

**Re-Appointment of Tim Stahl as Jackson County Highway Engineer**

**WHEREAS**, Minnesota Statute 163.07 states the county board of each county shall appoint and employ, ..., a county highway engineer...; and

**WHEREAS**, Minnesota Statute 163.07 states the county highway engineer shall be a registered highway or civil engineer, registered under the laws of the state of Minnesota; and

**WHEREAS**, Minnesota Statute 163.07 states all reappointments of the county highway engineer shall be for a term of four years, and shall be made in May of the year in which the term expires; and

**WHEREAS**, Jackson County Highway Engineer Tim Stahl was last appointed to a four-year term on May 5, 2020, with said term expiring the first regular County Board meeting held in May, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, the Jackson County Board of Commissioners re-appoints County Highway Engineer Tim Stahl as Jackson County Highway Engineer for a four-year term expiring at the first regular County Board meeting held in May, 2028.

**Board Action 24-075** – Declare IS Equipment as Surplus and approve donation to PCs for People.

**Board Action 24-076** – Approve Jackson Healthcare Foundation grant funds of \$6,228.00 for the purchase of a trail groomer and trail maintenance grass trimmer.

**Board Action 24-077** – Approve Law Enforcement Center and Government Center Commissioning Services Proposal submitted by Hallberg Engineering.

**Board Action 24-078** – Approve Donation from DAV Chapter 32 of \$400 for the Van program.

The motion carried unanimously.

**SHERIFF/EMERGENCY MGMT**

**Motion was made by Commissioner Pohlman and seconded by Commissioner Wachal** to adopt Board Action 24-079 – Approve Elite Mechanical bid to upgrade ARMER Radio Control Building HVAC. The motion carried unanimously.

**PUBLIC HEARING**  
**CANNABIS ORDINANCE**

Chair Wachal opened the public hearing to receive comments regarding the cannabis ordinance at 9:16 a.m.

No comments were made.

Chair Wachal declared the public hearing closed at 9:16 a.m.

**Motion was made by Commissioner Pohlman and seconded by Commissioner Eigenberg** to adopt Board Action 24-080 – Adopt Ordinance 111: Ordinance Regulating the Use of Cannabis and Cannabis Derived Products in Jackson County Owned Parks, Campgrounds and Trails. The motion carried unanimously.

**ORDINANCE NO. 111**

**ORDINANCE REGULATING THE USE OF CANNABIS AND CANNABIS DERIVED PRODUCTS IN JACKSON COUNTY OWNED PARKS, CAMPGROUNDS AND TRAILS - SUMMARY**

The following is a summary, pursuant to Minnesota State Statutes 375.51 and 331A.01, of ORDINANCE REGULATING THE USE OF CANNABIS AND CANNABIS DERIVED PRODUCTS IN JACKSON COUNTY OWNED PARKS, CAMPGROUNDS AND TRAILS:

**Purpose.** This Ordinance is adopted by Jackson County for the purpose of protecting public health and safety by REGULATING/PROHIBITING the use of cannabis and cannabis derived products in county owned public places within Jackson County. Minnesota Session Law 2023, Chapter 63, effective in relevant part August 1, 2023, establishes that the adult use, possession and personal growing of cannabis is legal subject to the requirements and restrictions of Minnesota Statutes. Minnesota Session Law 2023, Chapter 63, Art. 4, section 19, codified as Minn. Stat. 152.0263, subd. 5 authorizes the adoption of a local ordinance establishing a petty misdemeanor offense for public use of cannabis. The County intends to be proactive in protecting public health and safety by enacting an ordinance that will mitigate threats presented to the public and public health by the public use of cannabis.

**Definitions.** Public place. A “public place” means a county owned public park, campground or trail.

**Jurisdiction.** This Ordinance shall be applicable within public places as defined herein.

**Prohibited Acts.** No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp- derived consumer products in a public place. No person shall vaporize or smoke cannabis flower, cannabis products, artificially derived cannabinoids, or hemp-derived consumer products in any public place.

**Criminal Penalty.** A violation of this ordinance shall be a petty misdemeanor punishable by a fine of up to \$300.

**Effective Date.** This ordinance shall be in full force and effect immediately from and after its passage and publication as required by law.

This is only a summary. The full ordinance is available for public inspection during regular office hours at the Jackson County Administrator’s Office or by standard or electronic mail. Contact the Jackson County Administrator, 405 Fourth Street, Jackson, MN, 56143, office hours 8 a.m. – 4:30 p.m. M-F, telephone (507) 847-4182 or email county.administrator@co.jackson.mn.us.

**COUNTY ADMINISTRATOR**

**Motion was made by Commissioner Nasby and seconded by Commissioner McClure** to adopt Board Action 24-081 – Appoint Land Management Coordinator Val Cihak and Commissioner Jim Eigenberg to serve on the Jackson Airport Zoning Board. The motion carried unanimously.

**BOARD REPORTS**

Commissioner McClure reported having no meetings/events.

Commissioner Nasby reported on meetings/events involving DVHHS, and the SW Adult Mental Health Consortium.

Commissioner Pohlman reported on meetings/events involving Historical Society, Plum Creek Library Board, and Des Moines River Watershed. Commissioner Pohlman mentioned he had the opportunity to discuss the Three Waters Wind project with Clay Cameron.

Commissioner Eigenberg reported on meetings/events involving Heron Lake Watershed.

Commissioner Wachal reported on meetings/events involving DVHHS, AMC/MCIT Cybersecurity, Rural MN Energy – Community Energy Ambassadors, PrimeWest, and MRC.

Chair Wachal recessed the meeting at 9:36 a.m.

Chair Wachal reconvened the meeting at 10:05 a.m.

**AUDITOR/TREASURER**

**Motion was made by Commissioner McClure and seconded by Commissioner Nasby** to adopt Board Action 24-082 – Authorize final signature of the Percent Based Conservation Practice Assistance Contract C23-9708-23MDM-01. The motion carried unanimously.

**ADJOURN**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal** to adjourn the meeting at 10:06 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Ryan Krosch, County Administrator