

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**  
**May 16, 2023**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on May 16, 2023. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Roger Pohlman, Scott McClure, Phil Nasby and Don Wachal. County Administrator Ryan Krosch, Assistant to the Administrator Brandi Bourquin and County Attorney Kristi Meyeraan were also in attendance.

**CALL TO ORDER**

Chair Nasby called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Wachal and seconded by Commissioner McClure** to adopt the agenda. The motion carried unanimously.

**EMPLOYEE INTRODUCTIONS**

Laura Rossow, County Recorder, introduced new Deputy Recorder, Dayna Sinn.

**CONSENT AGENDA**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman** to approve the following Consent Agenda items:

**Board Action 23-081** – Approve May 2, 2023 Board of Commissioner Regular Meeting Minutes.

**Board Action 23-082** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 102652-102786 in the amount of \$565,387.59 for the following funds: Revenue, \$249,611.39; Public Works, \$249,445.10; Ditch, \$58,800.61; Revolving Loan Fund, \$1,000; Agency Fund, \$1,883.00; and Library Fund, \$4,613.17. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

<b>Vendor</b>	<b>Total</b>
Wold Architects And Engineers	147,003.67
CRYTEEL MANUFACTURING INC.	136,047.00
I & S Group Inc	45,906.81
Kris Engineering Inc	34,067.10
M C C C Mi 33	21,652.27
KLJ Engineering LLC	20,651.00
Jackson Co Fair Board	20,000.00
Minnesota Paving & Materials	11,404.89
Baumgarn, Lowell A.	9,726.80
American Solutions For Business	9,483.16
WahlTek Inc	5,953.50
Jackson/City Of	5,665.44
Federated Rural Electric Association	5,586.52
Sanford Health - Sioux Falls	5,556.50
Bauer Built, Inc	4,807.00
BAUMGARN/MARLENE	4,620.00
Minnesota Energy Resources	4,532.57
Rinke Noonan, Ltd.	4,492.00
Stonebrooke Engineering, Inc	3,738.18
Smith & Johnson	3,531.22
Billion MN Motors Inc	3,173.17
CORPORATE PAYMENT SYSTEMS	3,170.80
Schaap Sanitation	3,124.67

Dell Marketing L P	2,929.93
Tri-State Pump & Control Inc	2,802.50
Seivert/Douglas	2,780.00
Axon Enterprise, Inc	2,659.80
Ban-Koe Systems Inc	2,244.38
<b>Total Claims over \$2000</b>	<b>527,310.88</b>
<b>97 Claims Under \$2000</b>	<b>38,076.71</b>
<b>Total Claims Submitted</b>	<b>565,387.59</b>

**Board Action 23-083** – Approve wording changes as presented regarding part-time employees to Jackson County Employee Policy Handbook Policies 101 - Definitions, 717 - Leave Benefits - Sick and 718 - Leave Benefits - Vacation.

**Board Action 23-084** – Approve the Contract for SAP 032-614-051, SAP 032-617-032, and SAP 032-654-001.

**Board Action 23-085** – Approve the low quote of \$15,688.38 from Landon Burmeister to replace a collapsed sewer line at the County Fairgrounds.

The motion carried unanimously.

**PUBLIC APPEARANCE**

Dale Ziegler, from Kimball Township expressed concerns surrounding installation of his septic system.

**CITIZEN/STAKEHOLDER/ORGANIZATION**

Elizabeth Hoffman with Plum Creek Library provided a service update and requested that the Board give consideration to providing the same funding for 2024 as they did for 2023.

Clay Cameron with NextEra Energy Resources provided an update on the Three Waters Wind project.

**COUNTY ADMINISTRATOR**

**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to adopt Board Action 23-087 – Approve June 19, 2023 as a recognized paid holiday for Jackson County employees and the closure of County offices in observation of Juneteenth if the effective date enacted by the State Legislature and Governor for observing Juneteenth as an official holiday is prior to June 19, 2023. The motion carried unanimously.

**AUDITOR/TREASURER**

**Motion was made by Commissioner Pohlman and seconded by Commissioner Wachal** to adopt Board Action 23-086 – Approve Retailer’s License for Sale of Tobacco contingent upon receiving the liability insurance for United Fuels Midwest DBA Speedway of Jackson and United Fuels Midwest DBA Vet's Whoa and Go, effective June 1st, 2023 to December 31, 2023. The motion carried unanimously.

**BOARD REPORTS**

Commissioner McClure reported on meetings/events involving Southwest Mental Health Center and DVHHS.

Commissioner Wachal reported on meetings/events involving PrimeWest and MCIT.

Commissioner Eigenberg reported on meetings/events involving DVHHS.

Commissioner Pohlman reported on meetings/events involving Plum Creek Library, Library Board and DVHHS.

Commissioner Nasby reported on meetings/events involving the Fair Board, Southwest Mental Health Center, DVHHS and Friends of the Jackson County Trails.

**ADJOURN**

**Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg** to adjourn the meeting at 9:37 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Board Chair

ATTEST: \_\_\_\_\_  
Ryan Krosch, County Administrator