

# PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

August 17, 2021

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on August 17, 2021. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Philip Nasby and Don Wachal. County Administrator, Ryan Krosch and Assistant to the Administrator, Brandi Bourquin were also in attendance.

## CALL TO ORDER

Chair Eigenberg called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to adopt the agenda with one addition: Approve transfer of property under TH86 to Minnesota Department of Transportation (Mn/DOT) and a 10' wide temporary easement for the reconstruction of TH86 within the City of Lakefield. The motion carried unanimously.

## CONSENT AGENDA

**Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein** to approve the following Consent Agenda items:

**Board Action 21-209:** Approve August 3, 2021 Board of Commissioner Regular Meeting Minutes

**Board Action 21-210:** Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 96153 through 96298 in the amount of \$1,206,954.20 for the following funds: Revenue, \$90,253.29; Public Works, \$255,355.57; Ditch, \$854,953.76; Agency Fund, \$2,970.00; Library Fund, \$3,399.78; and Taxes & Penalties Fund, \$21.80. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

Vendor	Total
Loo Con Inc.	602,628.79
M & K Bridge Construction, Inc.	156,289.90
Noomen Excavating LLC	104,785.00
Northern Escrow Inc., FBO Dirt Proz LLC	60,639.26
ISG	51,631.49
Cooperative Energy Co.	49,973.71
Department Of Corrections	37,537.47
WEDEBRAND/DUANE	16,757.44
Duininck, Inc.	9,575.28
Minnesota Paving & Materials	9,366.88
Federated Rural Electric Association	8,888.33
CliftonLarsonAllen LLP	6,825.00
Zix	5,668.65
Jones Law Office	5,417.75
Bauer Built, Inc	4,059.42
Zep Manufacturing Co	3,816.84
GERVAIS/BRENDA	3,815.31

GERVAIS/SANDRA	3,815.31
GIVAN/LINDA D.	3,815.31
Jackson County Highway Department	3,508.71
CORPORATE PAYMENT SYSTEMS	3,394.72
MEnD Correctional Care PLLC	3,199.23
LSQ FUNDING GROUP, L.C	3,165.03
Treasury Division Of Mn Dept Of Finance	2,927.50
Regents Of The University Of MN	3,139.27
MURRAY/WILLIAM AHSER & MURRAY/DEBORAH M	2,546.00
<b>Total Claims Over \$2000</b>	<b>1,167,187.60</b>
99 Claims Under \$2000	39,766.60
<b>Total Claims Submitted</b>	<b>1,206,954.20</b>

**Board Action 21.211:** Approve Utility Permit(s)  
Northwest Gas, on behalf of Agrinatural Gas – Natural Gas Main – CSAH9

**Resolution 21.037:** Approve Family Homeless Prevention and Assistance Program Resolution of Support

**RESOLUTION 21.037  
FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM**

**WHEREAS**, the Minnesota Housing Finance Agency has made available Family Homeless Prevention and Assistance Program grant monies to encourage and support innovation at the local level to help prevent homelessness, reduce the length of homeless episodes, and reduce repeated episodes of homelessness, and

**WHEREAS**, Area service providers who administer programs that address families crisis needs have identified gaps within the service delivery system, and

**WHEREAS**, Area service providers who administer programs that address families crisis needs have identified strategies to address the identified service gaps,

**WHEREAS**, Area service providers wish to continue to work together to coordinate their services and improve the service delivery system,

**WHEREAS**, United Community Action Partnership desires to make an application on behalf of the area service providers for funds to address these identified problems,

**NOW THEREFORE BE IT RESOLVED** that the County of Jackson agrees to support United Community Action Partnership in its application and implementation of the proposed Family Homeless Prevention and Assistance Program for the period of October 1, 2021-September 30, 2023.

**Board Action 21.212:** Approve 2022 – 2024 University of Minnesota Extension Agreement

**Board Action 21.213:** Approve Pay Request #2 Judicial Ditch 24 Loo Con Inc.

**Board Action 21.214:** Approve Pay Request #2 Judicial Ditch 13 Noomen Excavating LLC

**Board Action 21.215:** Approve transfer of property under TH86 to Minnesota Department of Transportation (Mn/DOT) and a 10' wide temporary easement for the reconstruction of TH86 within the City of Lakefield.

The motion carried unanimously.

### **PUBLIC COMMENT**

Adam Wietz of the Alpha Volunteer Fire Department shared a power point presentation regarding safety concerns with the intersection of County Road 29 and County Road 34.

Members of the public expressed concerns and provided recommendations for safety improvements of the intersection. Sheriff Shawn Hawken talked about traffic enforcement on these roads. County Engineer Tim Stahl stated that the County was having the Minnesota Department of Transportation do a safety assessment of the intersection.

Chair Eigenberg recessed the Board meeting at 9:52 a.m. Chair Eigenberg reconvened the Board meeting at 9:57 a.m.

### **CLA (CLIFTONLARSONALLEN LLP)**

Miranda Wendlandt with CLA presented the Jackson County 2020 audited financial statements.

### **JACKON COUNTY REVOLVING LOAN FUND**

**Motion was made by Commissioner Wachal and seconded by Commissioner Nasby** to adopt Board Action 21-216: To approve a Jackson County revolving loan fund loan to TempleRock LLC in the amount of \$100,000 with 15 year amortization, 5 year balloon, 4% interest, and 3 month deferral with collateral of 3rd on Mortgage, 4th on UCC, 2nd on personal home, two personal guarantees, corporate guarantee from Kat's Hog Heaven, LLC, collateral assignment of life insurance in amount of loan, and loss payee on business insurance.. The motion carried unanimously.

### **INFORMATION SYSTEMS**

**Motion was made by Commissioner Hohenstein and seconded by Commissioner McClure** to adopt Board Action 21-217: To approve google workspace vendor switch and upgrade as presented. The motion carried unanimously.

**Motion was made by Commissioner Nasby and seconded by Commissioner Wachal** to adopt Board Action 21-218: To approve the UKG Pro Payroll and Human Resources software services as presented. The motion carried unanimously.

**AUDITOR/TREASURER**

**Motion was made by Commissioner Wachal and seconded by Commissioner McClure to approve Board Action 21-219: Rescind Board Action 21-185: Approval of an Off-Sale Liquor License for Long Branch, LLC as the Board Action violates Minnesota Statute 340A.405 subd. 2(e). The motion carried unanimously.**

**COUNTY ADMINISTRATOR**

County Administrator, Ryan Krosch reported on staffing and building projects.

**BOARD REPORTS**

Commissioner Eigenberg reported on meetings/events involving the Fort Belmont/JCT Inc., Building Committee, Drainage Authority and DVHHS.

Commissioner Hohenstein reported on meetings/events involving the Drainage Authority, Primewest, Benefits Committee, Budget Committee and DVHHS.

Commissioner McClure reported on meetings/events involving DVHHS.

Commissioner Nasby reported on meetings/events involving the Fair Board, Friends of the Jackson County Trails, Southwest Mental Health Center and DVHHS.

Commissioner Wachal reported on meetings/events involving the Drainage Authority, Benefits Committee, Budget Committee and MCIT.

**ADJOURN**

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adjourn the meeting at 10:59 a.m. The motion carried unanimously.**

JACKSON COUNTY BOARD OF COMMISSIONERS

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James Eigenberg, Chair

ATTEST: \_\_\_\_\_  
Ryan Krosch, County Administrator