

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
September 3, 2024

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on September 3, 2024. The following members of the Jackson County Board of Commissioners were present: Don Wachal, Scott McClure, Phil Nasby, James Eigenberg, and Roger Pohlman. County Administrator, Ryan Krosch was absent. County Attorney, Kristi Meyeraan; and Assistant to the Administrator, Brandi Bourquin were also in attendance.

CALL TO ORDER

Chair Wachal called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner McClure and seconded by Commissioner Nasby to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman to approve the following Consent Agenda items with consent agenda item 2.5 Resolution – Absentee/UOCAVA Ballot Board moved to the regular agenda.

Board Action 24-136 – Approve August 20th, 2024 Board of Commissioners’ Regular Meeting Minutes.

Board Action 24-137 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 107317-107449 in the amount of \$3,512,211.35 for the following funds: Revenue, \$667,219.57; Public Works, \$1,241,937.82; 2013A GO Capital Improvement Bonds, \$1,319,212.99; Ditch, \$266,841.41; Septic Systems Revolving Loan, \$15,000; and Library, \$1,999.56. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Northland Concrete & Masonry Company LLC	677,492.50
Morris Seal Coat And Trucking Inc	675,199.48
Svoboda Excavating Inc	424,062.00
Minnesota Paving & Materials	376,397.60
Marshall Machine Shop, Inc	242,280.00
Contegrity Group Inc	194,562.97
NAC Mechanical & Electrical Service	152,000.00
McCarty Custom Inc	115,913.84
Rickway Carpet	93,384.76
Brunz Construction Company Inc	74,038.32
Mosley/Lawrence	64,710.00
Flint Hills Resources Lp	54,845.20
Tri-State General Contracting	49,431.04
M.R. PAVING & EXCAVATING, INC.	46,014.17
Olympic Fire Protection Corp	35,056.56
Jackson Volunteer Ambulance	29,500.00
Cooperative Energy Co.	24,642.77
H&H Aggregates LLC	21,165.58
Jasper/James Mitchell	15,000.00
Truck Center Companies West	14,807.46
Lakefield/City Of	14,000.00
I & S Group Inc	12,132.75
Master Electric Co, Inc	10,931.65
RIVER BEND BUSINESS PRODUCTS, INC	7,768.70
Zix	7,122.15
Advanced Correctional Healthcare, Inc	6,999.91

Heron Lake Ambulance	6,500.00
Braun Intertec Corporation	5,539.00
Verizon Wireless	4,848.07
Taft Stettinius & Hollister LLP	4,700.00
Duininck, Inc.	4,332.52
Shi Corp	3,900.11
TrueNorth Steel, Inc.	3,499.30
S & J Cleaning	3,408.50
Rons Electric Inc	2,907.11
DataWorks Plus LLC	2,739.53
Schneider Geospatial, LLC	2,652.00
Total Claims over \$2000	3,484,485.55
83 Claims Under \$2000	27,725.80
Total Claims Submitted	3,512,211.35

Board Action 24-138 – Approve Subsurface Sewage Treatment loan for Khamoune & Somnuek Som Chanthalangsy for the amount of \$15,000.

Board Action 24-139 – Approve the agreement between the University of Minnesota and Jackson County for Extension programs and staffing beginning January 1, 2025 and ending December 31, 2027.

The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt Resolution 24-019: Approve Absentee/UOCAVA Ballot Board. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

RESOLUTION 24-019

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, Jackson County is required by Minnesota Statute 203B.121, Subd 1 to establish an Absentee and UOCAVA Ballot Board for the 2024 General election; and

WHEREAS, the board will bring uniformity in the process of accepting or rejecting returned absentee and UOCAVA ballots in Jackson County; and

WHEREAS, the Absentee and UOCAVA Ballot Board will consist of a sufficient number of election judges as outlined by Minnesota Statutes 204B.19 through 204B.22 and/or county staff trained as election judges; and

WHEREAS, this board may include deputy county auditors trained in the processing and county of absentee and UOCAVA ballots.

THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners hereby establishes an absentee and UOCAVA Ballot Board for the 2024 General election to perform the required tasks. Election judges will be Brandi Bourquin, Dayna Sinn, Taylor Dunker, Ashley Stammer, Whitney Bretzman, Dennis Bannister, Angela Herring, Jill Horn, Stephanie Kaderabek, Kelly Rasche and Grace Timmer.

CITIZEN/STAKEHOLDER/ORGANIZATION

Miranda Wendlandt with CliftonLarsonAllen presented the Jackson County 2023 audited financial statement.

AUDITOR/TREASURER

Chair Wachal abstained from the next agenda item due to a conflict of interest. Vice Chair McClure stepped in as the presiding officer of the meeting.

Motion was made by Commissioner McClure and seconded by Commissioner Nasby to adopt Resolution 24-020: Approve county election judge appointments. The motion carried 4-0 in favor with Commissioner Wachal abstaining from voting due to a conflict of interest.

County of Jackson)
) SS.
State of Minnesota)

RESOLUTION 24-020

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, pursuant to MN Statute 204B.21, Subd. 2, the County must appoint election judges to serve in the General election at least 25 days prior to the election, with the exception of appointing additional election judges within 25 days before the election if it is determined that additional election judges will be required; and

WHEREAS, the General election will be held Tuesday, November 5, 2024.

THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners hereby appoints the following election judges for the November 5, 2024 General election: Judy Nelson, Jessica Crissinger, Patti Wachal and Danielle Ambrose.

BE IT FURTHER RESOLVED, that the Jackson County Auditor/Treasurer is authorized to assign election judges to precincts, in accordance with statutory requirements, and to make substitutions or additions as deemed necessary in order to fill vacancies.

Chair Wachal resumed the role of the presiding officer of the meeting.

LAND MANAGEMENT/SWCD

Motion was made by Commissioner Eigenberg to adopt Board Action 24-140: Defer conditional use permit application from Judy Peters to place approximately 225 cubic yards of fill in the shoreland and shore impact zone back to the Planning and Zoning Commission for reconsideration. Motion failed due to a lack of a second.

Motion was made by Commissioner Pohlman and seconded by Commissioner Nasby to adopt Board Action 24-140: Deny conditional use permit application from Judy Peters to place approximately 225 cubic yards of fill in the shoreland and shore impact zone. The motion carried by a vote of 4 Ayes: Pohlman, Nasby, McClure, and Wachal; 1 No: Eigenberg.

BOARD REPORTS

Commissioner Eigenberg reported on meetings/events involving UCAP and Board Budget Work Session.

Commissioner Pohlman reported on meetings/events involving DVHHS, MN Office of Cannabis Management webinar, Board Budget Work Session, and How Government Regulates Short Term Rentals for Happy Communities webinar.

Commissioner McClure reported on meetings/events involving DVHHS and Board Budget Work Session.

Commissioner Nasby reported on meetings/events involving Board Budget Work Session and Des Moines River Watershed Planning Partnership Policy Committee.

Commissioner Wachal reported on meetings/events involving DVHHS, Planning and Zoning, and Board Budget Work Session.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 10:11 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Board Chair

ATTEST:

Ryan Krosch, County Administrator