

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
September 5, 2023

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on September 5, 2023. The following members of the Jackson County Board of Commissioners were present: Roger Pohlman, Phil Nasby, Scott McClure, James Eigenberg and Don Wachal. County Administrator Ryan Krosch and County Attorney Kristi Meyeraan were also in attendance.

CALL TO ORDER

Chair Nasby called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

EMPLOYEE INTRODUCTIONS

Dennis Fields introduce Cody Uithoven as PC Network Specialist in the Information Services Department

CONSENT AGENDA

Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman to approve the following Consent Agenda items:

Board Action 23-136 – Approve August 15, 2023 Board of Commissioner Regular Meeting Minutes.

Board Action 23-137 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 103700-103832 in the amount of \$5,890,119.97 for the following funds: Revenue, \$87,126.84; Public Works, \$3,885,843.24; Fleet Management, \$17.17; Ditch, \$1,899,174.32; Septic Systems Revolving Loan, \$15,000.00; Library, \$1,607.71; Taxes & Penalties \$1,350.69. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

Vendor	Total
Duininck, Inc.	3,449,399.62
Hodgman Drainage Co Inc	600,997.22
M & K Bridge Construction, Inc.	353,033.58
Precision Farm Drainage & Excavating LLC	329,208.88
Dirt Merchant Inc	321,587.42
Noomen Excavating LLC	194,958.50
Brunz Construction Company Inc	194,862.49
McCarty Custom Inc	165,969.75
Cooperative Energy Co.	31,501.87
JENSEN EXCAVATING & TRUCKING LLC	22,885.32
Septic Services Unlimited	15,000.00
Nobles/County of	14,879.19
CliftonLarsonAllen LLP	14,067.38
Heron Lake Watershed District	11,480.13
I & S Group Inc	10,006.47
Kolander/Ronald	9,850.00
Jackson/City Of	9,717.52
Mn Dept Of Transportation	8,863.81
Tangent Technologies LLC	8,745.86
Baumann/Donna	8,075.00
Marsden Bldg Maintenance LLC	7,060.53

S & J Cleaning	5,694.75
Jackson Co Auditor-Treasurer	5,030.67
Farmer/Justin & Tami	4,750.00
Stonebrooke Engineering, Inc	4,103.38
CORPORATE PAYMENT SYSTEMS	4,064.03
Texas Refinery Corporation	3,709.75
Nobles County Sheriff	3,100.00
Concept Seating Division	3,065.00
Rossow/Michael M & Dawn	3,065.00
Vertiv Corporation	2,850.00
Buresch/Keith	2,450.00
Verizon Wireless	2,280.96
Total Claims over \$2000	5,826,314.08
91 Claims Under \$2000	41,247.96
Total Submitted	5,867,562.04

Board Action 23-138– Approve Subsurface Sewage Treatment loan for Todd Runge in the amount of \$15,000.00

Board Action 23-139 – Approve and accept the FY2024 CVSO Grant and authorize Jackson County Veterans Service Officer, Dustin Hunter, to sign the approved agreement.

Board Action 23-140 – Approve the revised Des Moines Valley Health and Human Services Joint Powers Agreement.

Board Action 23-141 – Approve making 2024 draft budget capital equipment purchases in calendar year 2023.

The motion carried unanimously.

CITIZEN/STAKEHOLDER/ORGANIZATION

MnDOT officials presented the 10-Year Capital Highway Investment Plan and construction project update for MnDOT District 7.

COUNTY ADMINISTRATOR

Chair Nasby opened the public hearing to take comments on the 2023-2027 Jackson County Capital Improvement Plan (CIP) and intention to issue general obligation bonds for the new law enforcement center and government center facilities. Joe Heutinck requested an overview of the project, asked what county offices are relocating from the courthouse to the new building and asked if there are any concern about staff exposure to inmates. Mr. Heutinck expressed concerns about property tax costs specifically to his properties. Tom Roberts asked if remodeling of the current jail was reviewed and if it was economical. Mr. Robert’s also expressed concern over a proposed sales tax to help finance the project. Rosalyn Mulder inquired on the project’s contingency fund if there are project delays or overruns. Mike Handzus asked when the county wide sales tax vote would occur and requested information about the signatures needed on a petition to bring the bonding issue to a public vote. William Tusa submitted written comments requesting additional information on how the project would be paid for.

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to close the hearing at 10:27 a.m. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt Resolution 23-021 giving preliminary approval for the issuance of General Obligation Bonds in an amount not to exceed \$42,000,000 and approve the 2023-2027 Capital Improvement Program. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-021

RESOLUTION GIVING PRELIMINARY APPROVAL FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO EXCEED \$42,000,000 AND APPROVING THE 2023-2027 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, Jackson County, Minnesota (the "County"), has prepared its "Jackson County 2023-2027 Capital Improvement Plan" (the "Capital Improvement Plan"), and now intends to issue general obligation bonds as provided in the Capital Improvement Plan for a County Jail, Law Enforcement Center, and Government Center; and

WHEREAS, Minnesota Statutes, Section 373.40 (the "Act"), gives counties the power to issue general obligation bonds without an election for capital improvements identified in the Capital Improvement Plan; and

WHEREAS, the County Board of the County intends that the County issue general obligation bonds (the "Bonds") pursuant to the Act, and the Act requires a public hearing on the intention to issue bonds; and

WHEREAS, a hearing has been held on the date hereof pursuant to the Act after published notice thereof; and

WHEREAS, in approving the Plan, the Board of Commissioners considered for each project and for the overall Plan:

1. The condition of the County's existing infrastructure, including the projected need for repair and replacement;
2. The likely demand for the improvement;
3. The estimated cost of the improvement;
4. The available public resources;
5. The level of overlapping debt in the County;
6. The relative benefits and costs of alternative uses of the funds;
7. Operating costs of the proposed improvements; and
8. Alternatives for providing services more efficiently through shared facilities with other counties or other local governmental units.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Jackson County, Minnesota, as follows:

1. Intention to Issue Bonds. The County hereby gives preliminary approval for the issuance of not to exceed \$42,000,000 aggregate principal amount of the Bonds.
2. Reverse Referendum. The Act provides that an election on the Bonds is required if a petition signed by a specified number of voters is filed within 30 days of the public hearing. This was stated in the notice of public hearing.
3. 2023-2027 Capital Improvement Plan. There is before this County Board a Jackson County 2023-2027 Capital Improvement Plan. That document (the "Capital Improvement Plan") is hereby approved and adopted.

PUBLIC WORKS/HIGHWAY DEPARTMENT

Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman to adopt Resolution 23-022 – Approve Resolution setting the right-of-way width for County State Aid Highway 4 at 120 feet. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-022

WHEREAS: the Jackson County Highway Department proposes to reconstruct 16 miles of County State Aid Highway 4 from State Highway 86 to CSAH 29, and

WHEREAS: the reconstruction includes new surfacing, shoulder widening, grading, and drainage on County State Aid Highway 4 to provide for the safety of the traveling public, and

WHEREAS: Jackson County will be using State Aid Funding for the reconstruction of County State Aid Highway 4, and

WHEREAS: County State Aid Highways must be designed to State Aid Standards, and

WHEREAS: the current design practices require widening the existing roadway permanent easement from 100 feet to 120 feet, and

WHEREAS: an additional ten feet of permanent easement will be required along both sides of the existing roadway easement, and

WHEREAS: in addition, a 25' wide temporary one-year material storage easement along both sides of the permanent easement is needed during the regrading year of reconstruction, and

NOW, THEREFORE, BE IT RESOLVED: that the County Board of Commissioners of Jackson County Minnesota, hereby directs the county engineer to proceed with the design and necessary easement acquisition for the reconstruction of County State Aid Highway 4.

BE IT FURTHER RESOLVED: the Jackson County Board of Commissioners determines that in order to meet design standards, that the Right-of-Way for County State Aid Highway 4 be set to 120'.

BE IT FURTHER RESOLVED: for ease of construction, that 25' temporary one-year material storage easement will be utilized.

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt Resolution 23-023 – Approve Resolution setting the right-of-way width for County State Aid Highway 9 at 120 feet. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-023

WHEREAS: the Jackson County Highway Department proposes to reconstruct 6 ¼ miles of County State Aid Highway 9 from CSAH 4 to Interstate 90, and

WHEREAS: the reconstruction includes new surfacing, shoulder widening, grading, and drainage on County State Aid Highway 9 to provide for the safety of the traveling public, and

WHEREAS: Jackson County will be using State Aid Funding for the reconstruction of County State Aid Highway 9, and

WHEREAS: County State Aid Highways must be designed to State Aid Standards, and

WHEREAS: the current design practices require widening the existing roadway permanent easement from 100 feet to 120 feet, and

WHEREAS: an additional ten feet of permanent easement will be required along both sides of the existing roadway easement, and

WHEREAS: in additional, a 25' wide temporary one-year material storage easement along both sides of the permanent easement is needed during the regrading year of reconstruction, and

NOW, THEREFORE, BE IT RESOLVED: that the County Board of Commissioners of Jackson County Minnesota, hereby directs the county engineer to proceed with the design and necessary easement acquisition for the reconstruction of County State Aid Highway 9.

BE IT FURTHER RESOLVED: the Jackson County Board of Commissioners determines that in order to meet design standards, that the Right-of-Way for County State Aid Highway 9 be set to 120'.

BE IT FURTHER RESOLVED: for ease of construction, that 25' temporary one-year material storage easement will be utilized.

AUDITOR TREASURER

Motion was made by Commissioner McClure and seconded by Commissioner Pohlman to adopt Board Action 23-142 – Approve the Classification of Tax Forfeited Lands recommended and authorize the Auditor/Treasurer's Office to request approval response from the Department of Natural Resources and the City/Township in which the parcels are located. The motion carried unanimously.

COUNTY ADMINISTRATOR

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adopt Resolution 23-024 – 2024 Preliminary Property Tax Levy and Setting the 2024 Levy and Budget Public Comment Meeting. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 23-024

RESOLUTION ADOPTING THE 2024 JACKSON COUNTY PRELIMINARY PROPERTY TAX LEVY AND SETTING THE BUDGET AND LEVY PUBLIC COMMENT MEETING

WHEREAS, the Jackson County Budget Committee and County Board have met to review the 2024 Jackson County preliminary budget and property tax levy; and

WHEREAS, to be in compliance with Minnesota Statute 275.065, the 2024 preliminary levy must be adopted and certified on or before September 30, 2023, and

WHEREAS, in further accordance with M.S. 275.065, taxing authorities must provide the county auditor, on or before the time it certifies its preliminary levy, with the time and place of a meeting in which the budget and levy will be discussed and public input allowed, and

WHEREAS, said meeting must occur after November 24, must not be held before 6:00 p.m. and must occur before the final 2024 budget and levy are approved.

NOW THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners does hereby adopt the 2024 preliminary property tax levy for Jackson County in the amount of \$13,178,388.

Fund	2024 Levy	2024 CPA Distribution	2024 Adjusted Levy
General	\$8,399,798.00	\$454,367.00	\$7,945,431.00
Public Works	\$2,947,851.00	\$159,457.00	\$2,788,394.00
Library	\$588,432.00	\$31,830.00	\$556,602.00
Bonds	\$1,995,926.00	\$107,965.00	\$1,887,961.00
Total	\$13,932,007.00	\$753,618.00	\$13,178,388.00

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Jackson County Board of Commissioners does hereby establish Thursday, December 7, 2023 at 6:00 p.m. at the County Board Room, Jackson County Courthouse, 405 Fourth Street, Jackson, MN as the designated meeting to discuss the 2024 proposed County levy and budget and to allow public input regarding these items.

BOARD REPORTS

Commissioner McClure reported on meetings/events involving Minneota Township, DVHHS, County Budget Workshop, Judicial Ditch 24 and 13.

Commissioner Wachal reported on meetings/events involving DVHHS and County Budget Workshop.

Commissioner Eigenberg reported on meetings/events involving Building Committee, Ewington Township, GBERBA, DVHHS, County Budget Workshop and UCAP

Commissioner Pohlman reported on meetings/events involving Plum Creek Library, DVHHS and County Budget Workshop.

Commissioner Nasby reported on meetings/events involving 1W1P Des Moines Watershed, County Parks Department, DVHHS and County Budget Workshop.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 11:00 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Board Chair

ATTEST:

Ryan Krosch, County Administrator