

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

September 6, 2022

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on September 6, 2022. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure, Phil Nasby and Don Wachal. County Administrator Ryan Krosch, Assistant to the Administrator Brandi Bourquin and County Attorney Kristi Meyeraan were also in attendance.

CALL TO ORDER

Chair Hohenstein called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt the agenda with the addition of 2.6. Board Action – Joint Powers Agreements with BCA and the Court Data Services Subscriber Amendments to CJDN Subscriber Agreements. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to approve the following Consent Agenda items:

Board Action 22-153 – Approve August 16th, 2022 Board of Commissioner Regular Meeting Minutes.

Board Action 22-154 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 100109-100255 in the amount of \$1,094,799.98 for the following funds: Revenue, \$108,574.70; Public Works, \$521,828.89; Ditch, \$347,354.57; Insurance Trust Fund, \$2,342.00; Health Insurance Trust Fund, \$5,835.00; Revolving Loan Fund, \$100,000; Library Fund, \$8,771.82; and Taxes & Penalties Fund, \$93.00. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Northern Escrow, Inc FBO Williams Exc.	359,698.50
Loo Con Inc.	298,700.02
Southwest Minnesota Title LLC	100,000.00
RDO Equipment Co	74,293.00
I & S Group Inc	28,036.77
Bluum of Minnesota, LLC	27,994.28
Flint Hills Resources Lp	25,104.50
Duininck, Inc.	15,410.19
Wold Architects And Engineers	14,390.48
Paape Distributing Co.	13,722.50
Brock White Co Llc	7,956.18
RIVER BEND BUSINESS PRODUCTS, INC	7,722.91
Smith Partners Professional LLP	7,674.32
Marsden Bldg Maintenance LLC	7,588.01
Jackson Co Auditor-Treasurer	7,539.26
Cooperative Energy Co.	6,228.75
Mn Dept Of Agriculture	5,835.00
S & J Cleaning	5,459.25
Rossow/Michael M & Dawn	4,975.00
CORPORATE PAYMENT SYSTEMS	4,831.35
The Seed Center	3,690.00
Family Services Network	3,649.98
M C C C Mi 33	3,606.67
Rad Design Body Shop	3,434.74

AUTO VALUE - JACKSON	3,323.07
MEnD Correctional Care PLLC	3,263.21
Surplus Services	3,047.48
Madsen Land Surveying Inc	3,000.00
Ziegler Inc.	2,683.13
Verizon Wireless	2,391.95
Streichers	2,247.31
SeaChange Print Innovations	2,244.00
Livewire Printing Co	2,208.06
Total Claims Submitted Over \$2000	1,061,949.87
98 Claims Submitted Under \$2000	32,850.11
Total Claims Submitted	1,094,799.98

Board Action 22-155 – Approve annual renewal of 3.2% License expiring September 30th, 2022 for FR2 LLC (Jackson Motorplex).

Board Action 22-156 – Approve Award of SAP 032-605-024, SAP 032-599-107, and SAP 032-599-109 to Midwest Contracting, LLC from Marshall, MN for the bid amount of \$872,985.50.

Board Action 22-157 – Approve the purchase agreement with RNP, LLC to purchase real estate located at 160 Industrial Parkway, Jackson, MN.

Board Action 22-158 – Approve the Joint Powers Agreements between the BCA and County Attorney's Office and Court Services and the Court Data Services Subscriber Amendment to CJDN Subscriber Agreements for the County Attorney's Office, Court Services, and Sheriff's Office.

The motion carried unanimously.

PUBLIC APPEARANCE

Craig Anderson expressed concerns with the real estate purchase located at 160 Industrial Parkway, Jackson, MN and the potential sale of the county fairgrounds.

LAND MANAGEMENT/SWCD

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt Board Action 22-159 – Approve purchase of a used Chevrolet Silverado 1500 4WD pickup from ASA Auto Plaza for \$42,982.68. The motion carried unanimously.

Quotes were requested for a new pickup from the Minnesota purchasing contract and no inventory was available. Two quotes were obtained from private dealers for a used pickup. The Board made the decision not to approve the low quote from Billion Automotive due ASA Auto Plazas’ close proximity for future parts and service, in addition the engine in the ASA used truck better fits the Land Management/SWCD towing needs.

PUBLIC WORKS/PARKS

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adopt Board Action 22-160 – Approve having the Parks Supervisor move forward with the sale and removal of the house located at Robertson Park. The motion carried 4-0 in favor with Commissioner Wachal abstaining from voting.

COUNTY ADMINISTRATOR

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 22-161 – Authorize the purchase of ARMER radios with a purchase price of \$249,893.06. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt Resolution 22-030 – Approve adopting the 2023 Jackson County preliminary property tax levy and setting the budget and levy public comment meeting. The motion carried unanimously.

County of Jackson)
) SS.
 State of Minnesota)

Resolution No. 22-030

ADOPTING THE 2023 JACKSON COUNTY PRELIMINARY PROPERTY TAX LEVY AND SETTING THE BUDGET AND LEVY PUBLIC COMMENT MEETING

WHEREAS, the Jackson County Budget Committee met on several occasions to review the 2023 Jackson County preliminary budget and property tax levy; and

WHEREAS, to be in compliance with Minnesota Statute 275.065, the 2023 preliminary levy must be adopted and certified on or before September 30, 2022, and

WHEREAS, in further accordance with M.S. 275.065, taxing authorities must provide the county auditor, on or before the time it certifies its preliminary levy, with the time and place of a meeting in which the budget and levy will be discussed and public input allowed, and

WHEREAS, said meeting must occur after November 24, must not be held before 6:00 p.m. and must occur before the final 2023 budget and levy are approved.

NOW THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners does hereby adopt the 2023 initial property tax levy for Jackson County in the amount of \$12,474,574.

Fund	2023 Levy	2023 CPA Distribution	2023 Adjusted Levy
General	\$9,154,828.00	\$403,418.00	\$8,751,410.00
Public Works	\$2,495,505.00	\$109,966.00	\$2,385,539.00
Library	\$563,349.00	\$24,825.00	\$538,524.00
Bonds	\$835,938.00	\$36,837.00	\$799,101.00
Total	\$13,049,620.00	\$575,046.00	\$12,474,574.00

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Jackson County Board of Commissioners does hereby establish Thursday, December 8, 2022 at 6:00 p.m. at the County Board Room, Jackson County Courthouse, 405 Fourth Street, Jackson, MN as the designated meeting to discuss the 2023 proposed County levy and budget and to allow public input regarding these items.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 22-162 – Approval for department heads or their designee to make capital equipment purchases that are included in the draft 2023 budget in calendar year 2022. The motion carried unanimously.

CITIZEN/STAKEHOLDER/ORGANIZATION

Micahel Heidelberger, candidate for the House District 21B, introduced himself to the County Board.

BOARD REPORTS

Commissioner Hohenstein reported on meetings/events involving the Plum Creek Library, DAC, Board Work Session, Revolving Loan Fund, Primewest, Budget Committee and DVHHS.

Commissioner Wachal reported on meetings/events involving the Budget Committee, Rural Minnesota Energy Board & SW Regional Solid Waste Commission and Board Work Session.

Commissioner Eigenberg reported on meetings/events involving the Rural Minnesota Energy Board & SW Regional Solid Waste Commission, GBERBA, TC Energy Pipeline, Board Work Session and DVHHS.

Commissioner McClure reported on meetings/events involving the Southwest Mental Health Center and Board Work Session.

Commissioner Nasby reported on meetings/events involving the Southwest Mental Health Center, Board Work Session, Prairie Ecology Bus Center and UCAP.

Chair Hohenstein recessed the meeting at 9:53 a.m.

Chair Hohenstein reconvened the meeting at 10:00 a.m.

MNDOT

MnDOT District 7 staff Greg Ous and Angie Piltaver presented the Capital Highway Investment Plan (CHIP).

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 10:26 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Catherine Hohenstein, Board Chair

ATTEST:

Ryan Krosch, County Administrator