

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**  
**October 4, 2022**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on October 4, 2022. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure, Phil Nasby and Don Wachal, County Administrator Ryan Krosch, Assistant to the Administrator Brandi Bourquin and County Attorney Kristi Meyeraan were also in attendance.

**CALL TO ORDER**

Chair Hohenstein called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg** to adopt the agenda with consent agenda items 2.6. Board Action – Extend the SSTS Low Income Grant for an additional year and 2.7. Board Action – Grant Agreement for FY23 Natural Resources Block Grant (NRBG) Subsurface Sewage Treatment Systems Grant Agreement (SSTS) moved to the regular agenda. The motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner McClure and seconded by Commissioner Nasby** to approve the following Consent Agenda items:

**Board Action 22-171** – Approve September 20<sup>th</sup>, 2022 Board of Commissioner Regular Meeting Minutes.

**Board Action 22-172** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 100410-100525 in the amount of \$3,099,883.46 for the following funds: Revenue, \$488,219.07; Public Works, \$1,124,698.36; Heron Lake Capital Projects, \$392,012.24; Ditch, \$1,076,793.80; Insurance Trust Fund, \$3,087.49; Septic System Loan Fund, \$15,000.00; and Library Fund, \$72,504,872.91. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

<b>Vendor</b>	<b>Total</b>
Knife River Corporation - North Central	848,805.70
Heron Lake Bio Energy LLC	392,012.24
Motorola Solutions Inc	312,923.36
JENSEN EXCAVATING & TRUCKING LLC	296,519.46
Hodgman Drainage Co Inc	246,339.97
Reker Construction & Aggregate, LLC	246,048.88
Loo Con Inc.	223,800.71
Wold Architects And Engineers	99,227.48
TrailSource	69,598.00
I & S Group Inc	53,020.13
Watonwan County Highway Dept./Public Wks	53,009.03
Hess Concrete, Inc.	31,380.00
Cooperative Energy Co.	26,888.00
Truck Center Companies West	16,883.22
Minnesota Paving & Materials	15,515.59
SVE LLC	15,000.00
Stenzel Farm Drainage	11,515.00
Minnesota Energy Resources	8,989.66
Jackson/City Of	7,605.36
Marsden Bldg Maintenance LLC	7,318.24
Duininck, Inc.	7,022.00
Regents Of The University Of MN	6,300.00
CliftonLarsonAllen LLP	6,195.00
Brock White Co Llc	5,912.21

MN DVS-Deputy Registrar	5,645.00
S & J Cleaning	5,459.25
Jackson Soil & Water Conservation Dist.	5,000.00
Election Systems & Software LLC	4,935.00
Jackson Co Auditor-Treasurer	4,236.02
Smith Partners Professional LLP	4,139.79
Surplus Warehouse of Willmar Inc	3,890.00
Burmeister Snow Removal LLC	3,748.50
Sign Solutions	3,277.93
Jackson Collision & Classics Inc	3,087.49
Allan Stevens Construction	3,000.00
David Drown Associates Inc	2,500.00
Titan Machinery - Lake Park	2,454.39
Geo-Comm Inc	2,400.00
Newman Signs, Inc.	2,291.34
Livewire Printing Co	2,176.23
Ringquist/Ronald	2,152.77
<b>Total Claims over \$2000</b>	<b>3,068,222.95</b>
<b>71 Claims Under \$2000</b>	<b>31,660.51</b>
<b>Total Claims Submitted</b>	<b>3,099,883.46</b>

**Board Action 22-173** – Approve the purchase of MCAPS, a record management system for the County Attorney's Office.

**Board Action 22-174** – Approve project SP 032-618-010 to M&K Bridge Construction Inc. from Walnut Grove, MN For the bid amount of \$945,194.00

**Board Action 22-175** – Approve Subsurface Sewage Treatment loan for Billy & Jamie Stenberg for the amount of \$15,000.

**Board Action 22-176** – Reappoint Curt Chergosky and Jeremy Michelson to the Jackson County Extension Committee for new term dates of January 1, 2023 to December 31, 2025.

**Board Action 22-177** – Approve the resolution recommending the appointment of Shelley Sweetman and Gary Schimbeno to the Red Rock Rural Water System Board of Commissioners for new term dates of January 1, 2023 to December 31, 2026.

**Board Action 22-178** – Approve the resolution recommending the appointment of Earl De Wilde, Randy Kraus and Peter Petersen to the Lincoln Pipestone Rural Water System Board of Commissioners for new term dates of January 1, 2023 to December 31, 2026.

**Board Action 22-179** – Authorize the Jackson County Agricultural Society to construct a new building on the Jackson County fairgrounds property and authorize County Administrator Ryan Krosch to sign, on behalf of Jackson County, documents that allow Security Bank to file a fixture filing on the new building being constructed on Jackson County land.

The motion carried unanimously.

**Motion was made by Commissioner Nasby and seconded by Commissioner Wachal** to adopt Board Action 22-180 – Approve a SSTS low income grant extension agreement from the Board of Water and Soil Resources. The motion carried 4-0 in favor with Commissioner Hohenstein recusing herself from voting due to a conflict of interest.

**Motion was made by Commissioner McClure and seconded by Commissioner Nasby** to adopt Board Action 22-181 – Approve the FY21 NRBG SSTS Grant Agreement. The motion carried 4-0 in favor with Commissioner Hohenstein recusing herself from voting due to a conflict of interest.

### **CITIZEN/STAKEHOLDER/ORGANIZATION**

Jay Moore, with the Cottonwood Jackson Creating Entrepreneurial Opportunities (CEO) Program presented on the mission of the program and gave a brief outline of how the program will work for students and businesses.

**Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg** to adopt Board Action 22-182 – Approve making a one-time contribution of \$3,000 to the Cottonwood Jackson CEO Program. The motion carried unanimously.

### **BOARD REPORTS**

Commissioner Nasby reported on meetings/events involving the Drainage Authority, UCAP and JD 13.

Commissioner McClure reported on meetings/events involving the Drainage Authority and JD 13.

Commissioner Hohenstein reported on meetings/events involving the Drainage Authority, Historical Society, Plum Creek Library and Hazard Mitigation Planning.

Commissioner Wachal reported on meetings/events involving the Drainage Authority, Rural Minnesota Energy Board & SW Regional Solid Waste Commission, Hazard Mitigation Planning and JD 35.

Commissioner Eigenberg reported on meetings/events involving the Drainage Authority, GBERBA, Hazard Mitigation Planning and JD 13.

Chair Hohenstein recessed the meeting at 9:23 a.m.

Chair Hohenstein reconvened the meeting at 9:25 a.m.

### **COUNTY ADMINISTRATOR**

**Motion was made by Commissioner Nasby and seconded by Commissioner Wachal** to close the meeting at 9:27 a.m. as permitted by Minnesota State Statute 13D.03 for the purpose of discussing labor negotiation strategies. Those participating in the closed session were all five county board members, County Administrator Ryan Krosch, County Attorney Kristi Meyeraan and Assistant to the Administrator Brandi Bourquin. The motion carried unanimously.

Chair Hohenstein reopened the regular meeting at 10:06 a.m.

### **ADJOURN**

**Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg** to adjourn the meeting at 10:08 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

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Catherine Hohenstein, Board Chair

ATTEST: \_\_\_\_\_  
Ryan Krosch, County Administrator