

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
October 15, 2024

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners’ Board Room, City of Jackson, Minnesota, on October 15, 2024. The following members of the Jackson County Board of Commissioners were present: Don Wachal, Scott McClure, Phil Nasby, James Eigenberg, and Roger Pohlman. County Administrator, Ryan Krosch; County Attorney, Kristi Meyeraan; and Assistant to the Administrator, Brandi Bourquin were also in attendance.

CALL TO ORDER

Chair Wachal called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Pohlman and seconded by Commissioner Eigenberg to adopt the agenda with the addition of 3.2. Informational – Operation Green Light. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to approve the following Consent Agenda items:

Board Action 24-161 – Approve October 1st, 2024 Board of Commissioners’ Regular Meeting Minutes.

Board Action 24-162 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 10721-107870 in the amount of \$773,092.00 for the following funds: Revenue, \$317,540.81; Public Works, \$159,425.93; 2013A GO Capital Improvement Bonds, \$177,647.63; Ditch, \$85,719.94; Insurance Trust, \$111.00; Septic Systems Revolving Loan, \$15,000; Agency, \$2,635.00; Library, \$9,912.69; Taxes & Penalties, \$3,182.00; and Forfeited Land, \$1,917.00. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Vendor	Total
Marshall Machine Shop, Inc	242,280.00
Jackson/City Of	87,923.80
Sir Lines-A-Lot, LLC	45,087.00
I & S Group Inc	34,181.95
Jackson Co Auditor-Treasurer	32,917.31
Cooperative Energy Co.	22,220.30
Tri-State Pump & Control Inc	21,704.56
Brunz Construction Company Inc	19,956.68
Waste Management	17,318.21
Cemcast Pipe & Precast	16,541.68
M C C C Mi 33	16,425.80
H & F Precision Drainage LLC	15,000.00
OPG-3 Inc	13,953.50
Wold Architects And Engineers	12,055.82
SeaChange Print Innovations	11,313.78
CentralSquare Technologies, LLC	11,037.21
Talos Dynamics	10,813.66
Red Rock Quarry, Inc.	9,293.65
DVHHS	9,259.94
KLJ Engineering LLC	6,471.55
Marsden Bldg Maintenance LLC	5,919.15
Election Systems & Software LLC	5,746.06
Federated Rural Electric Association	5,221.73
Smith & Johnson	5,000.00
Conducive Consulting, Inc.	4,990.00
CORPORATE PAYMENT SYSTEMS	4,833.70

Amazon Capital Services	4,635.68
Sanford Health - Sioux Falls	3,760.50
Livewire Printing Co	3,694.07
Bauer Built, Inc	3,691.95
Svoboda Excavating Inc	3,410.64
Advanced Drainage Systems	3,154.70
Trenchers Plus, Inc.	3,000.00
KUXX/KKOJ	2,580.35
Treasury Division Of Mn Dept Of Finance	2,507.50
Preferred Printing Company	2,187.44
S & J Cleaning	2,150.00
C&B Operations LLC	2,122.47
Kanopy	2,000.00
Total Claims over \$2000	726,362.34
96 Claims under \$2000	46,729.66
Total Claims Submitted	773,092.00

Board Action 24-163 – Approve the contract and bond for SP 032-598-018 and SP 032-598-019.

Board Action 24-164 – Accept funds and sign the 2025 NRBG Septic Treatment Systems Grant Agreement.

Board Action 24-165 – Approve subsurface sewage treatment loan for Marcus Hinkeldey for the amount of \$15,000.

Resolution 24-024 – Approve Sponsorship Resolution for City of Lakefield Safe Routes to School Grant Application.

County of Jackson)
) SS.
 State of Minnesota)

Resolution 24-024
SPONSORSHIP FROM SPONSORING AGENCY

BE IT RESOLVED, that Jackson County agrees to act as sponsoring agency for the Safe Routes to School Grant Application for the City of Lakefield identified as the Summer Lane/1st Avenue South & Mill Road East/Milwaukee Street Trail Connector (aka the South-North Lakefield Trail Connector) improvement Project and has reviewed and approved the project proposed. Sponsorship includes a willingness to do the following as stipulated in the Safe Routes to School Program Guide:

- Be the fiscal agent on behalf of the applicant and have funds flow from MnDOT to the state aid city or county to the contractor
- Request SAP/SP number for the project
- Ensure the project meets milestones and dates
- Assist local agency in execution of a grant agreement
- Develop, review and/or approve the plan
- Submit plan, engineers estimate, and proposal to the District State Aid Engineer (DSAE)
- Advertise, let, and award the project
- Submit pay requests to State Aid
- Communicate progress and updates with the DSAES and State Aid State Programs Engineer or Active Transportation Engineer
- Ensure that the project receives adequate supervision and inspection
- Assist with project close out
- Responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations

BE IT FURTHER RESOLVED that Timothy Stahl, County Engineer is hereby authorized to act as agent on behalf of this applicant.

Board Action 24-166 – Approve Cottonwood County Landfill Certificate of Need letter.

The motion carried unanimously.

CITIZEN/STAKEHOLDER/ORGANIZATION

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adopt Resolution 24-025: Setting a Date for a Public Hearing on the Approval of a Tax Abatement Resolution for the Belmont Heights Project and publication of a notice of public hearing on November 19, 2024 at 9:00 a.m. with the notice stating the tax abatement would not exceed \$28,146 per year over a period up to 20 years. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

**Resolution 24-025
SETTING A DATE FOR A PUBLIC HEARING
ON THE APPROVAL OF A TAX ABATEMENT RESOLUTION
FOR THE BELMONT HEIGHTS PROJECT**

WHEREAS:

1. The City of Jackson has been making significant investments for the purpose of developing new housing opportunities within the community and has made a request to Jackson County for tax abatement assistance; and
2. The County Board has determined that they will consider the request from City of Jackson for the provision of tax abatement assistance as authorized under the authority of Minnesota Statutes 469.1812 to 469.1815 (the “Abatement Law”); and
3. Prior to approving an abatement resolution and the use of tax abatement the County Board must hold a public hearing.

BE IT RESOLVED by the County Board as follows:

1. Public Hearing. The County Board shall hold a public hearing on the use of tax abatement for the Belmont Heights Housing Project at approximately 9:00 a.m. on Tuesday, November 19, 2024 at the Jackson County Courthouse. Staff is directed to publish notice of this hearing as required by Abatement Law.

Whereupon said resolution was declared duly passed and adopted.

APPENDIX A
JACKSON COUNTY
STATE OF MINNESOTA

NOTICE OF PUBLIC HEARING
on
APPROVAL OF PROPERTY TAX ABATEMENT

NOTICE IS HEREBY GIVEN that the County Board of Jackson County, Minnesota, will hold a public hearing on Tuesday, November 19, 2024 at approximately 9:00 a.m., at the Jackson County Courthouse in the City of Jackson, Minnesota, relating to the use of property tax abatement for the purpose of providing tax abatement assistance to City of Jackson for the Belmont Heights Housing Project, pursuant to Minnesota Statutes, Section 469.1812 to 469.1815, inclusive, as amended. The annual amount of tax abatement will not exceed \$28,146 per year and will be provided over a period of up to 20 years. The following tax parcel is proposed to be included in the proposed tax abatement:

Parcel I.D.: 230131320

Copies of the Abatement Resolution as proposed to be adopted will be on file and available for public inspection at the office of the County Administrator at the Jackson County Courthouse. All interested persons may appear at the hearings and present their view orally or in writing.

Dated: October 15, 2024

COUNTY ADMINISTRATOR

Ryan Krosch, County Administrator informed the Board that the National Association of Counties (NaCO) and the National Association of County Veterans Service Officers (NACVSO) each year encourages counties to join Operation Green Light and show support for veterans by lighting county buildings green the week of Veterans Day. This year Jackson County will be participating in Operation Green Light by changing the lights around the courthouse to green.

BOARD REPORTS

Commissioner Eigenberg reported on meetings/events involving Heron Lake Watershed, Drainage Authority, DVHHS and GBERBA.

Commissioner Pohlman reported on meetings/events involving DAC.

Commissioner Wachal reported on meetings/events involving PrimeWest, MRC, DVHHS, Area Transportation Partnership – District 7 (ATP7), and Fair Board.

Commissioner Nasby reported on meetings/events involving DVHHS, SWMH, and Southern Minnesota Adult Mental Health Consortium.

Commissioner McClure reported on meetings/events involving DVHHS, Drainage Authority, and SWMH.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 9:36 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Board Chair

ATTEST:

Ryan Krosch, County Administrator