

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA
October 18, 2022

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on October 18, 2022. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure, and Don Wachal. Commissioner Phil Nasby was absent. County Administrator Ryan Krosch, Assistant to the Administrator Brandi Bourquin and County Attorney Kristi Meyeraan were also in attendance.

CALL TO ORDER

Chair Hohenstein called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner McClure and seconded by Commissioner Nasby to approve the following Consent Agenda items:

Board Action 22-183 – Approve October 4th, 2022 Board of Commissioner Regular Meeting Minutes.

Board Action 22-184 – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 100526-100694 in the amount of \$832,822.42 for the following funds: Revenue, \$122,438.10; Public Works, \$497,225.02; Ditch, \$191,984.17; Septic System Loan Fund, \$255.00; Library Fund, \$5,233.13; and Taxes & Penalties Fund, \$15,687.00. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

Vendor	Total
Northern Escrow, Inc FBO Williams Exc.	385,993.27
I & S Group Inc	90,305.32
Contech Engineered Solutions, LLC	38,601.44
Regents Of The University Of MN	19,496.29
M C C C Mi 33	17,662.80
Hummel/Terry	16,529.50
Hill/Mary	12,720.00
Cooperative Energy Co.	11,716.42
Putnam/James F or Ruth A	11,635.00
SeaChange Print Innovations	11,364.22
H & F Precision Drainage LLC	10,589.83
CentralSquare Technologies, LLC	10,403.62
Lawrence Kooistra Rvoc Trst	9,480.00
Motorola Solutions Inc	9,016.71
Advanced Drainage Systems	8,456.68
INFO-PRO LENDER SERVICES INC	7,160.00
Holcomb/Ann M.	6,917.00
Koster/Dale G	6,840.00
Koster Homestead Farm, Inc	6,563.25
CORELOGIC CENTRALIZED REFUNDS	6,151.00
Wiese/Shirley D	6,100.00
Federated Rural Electric Association	5,931.22
Allan Stevens Construction	5,300.00
CORPORATE PAYMENT SYSTEMS	4,881.49
Rinke Noonan, Ltd.	4,833.50
Onken/Donald H	4,620.80

Amazon Capital Services	4,611.84
Newman Signs, Inc.	4,592.04
Minnesota Paving & Materials	4,356.68
VariTech Industries Inc	4,187.23
Place/Gary	4,080.00
Rockmount Research And Alloys Inc	4,057.61
Billion MN Motors Inc	3,587.89
Bergen Incorporated	3,295.00
MEnD Correctional Care PLLC	3,263.21
Southwest Initiative Foundation	3,000.00
Koster/Roxane	2,691.20
Obermoller/Sandra J	2,691.20
Schmidt/Dudley G	2,691.20
Verizon Wireless	2,377.79
Smith & Johnson	2,207.50
Total Claims over \$2000	780,959.75
114 Claims Under \$2000	51,862.67
Total Claims Submitted	832,822.42

Board Action 22-185 – Approve the Southwest Initiative Foundation grant agreement for the Jackson County Library Story Stroll Displays at Heron Lake Park.

Board Action 22-186 – Approve the DVHHS 2023 Agreement for Information Technology Services.

Board Action 22-187 – Approve the DVHHS 2023 Lease.

Board Action 22-188 – Approve the 2023 health insurance plans and premium cost sharing as presented.

Board Action 22-189 – Approve the 2023 dental insurance benefits as presented.

Board Action 22-190 – Approve the Encroachment Agreement with Independent School District No. 2895 (Jackson County Central).

The motion carried unanimously.

LAND MANAGEMENT/SWCD

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 22-191 – Approve submitting the final draft of the Des Moines River Watershed CWMP to the BWSR for approval. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 22-192 – Approve the Des Moines River Watershed Partnership Joint Powers Agreement. The motion carried unanimously.

PUBLIC WORKS/PARKS

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Resolution 22-031 – Approve Sponsorship for City of Jackson Active Transportation Infrastructure Grant Project (Industrial Parkway Trail Connector Improvement Project). The motion carried unanimously.

County of Jackson)
) SS.
 State of Minnesota)

RESOLUTION NO. 22-031
SPONSORSHIP FROM SPONSORING AGENCY

BE IT RESOLVED, that Jackson County agrees to act as sponsoring agency for the Active Transportation Grant Application for the City of Jackson identified as the Industrial Parkway Trail Connector Improvement Project and has reviewed and approved the project proposed. Sponsorship includes a willingness to do the following as stipulated in the Active Transportation Program Guide:

- Be the fiscal agent on behalf of the applicant and have funds flow from MnDOT to the state aid city or county to the contractor
- Request SAP/SP number for the project
- Ensure the project meets milestones and dates
- Assist local agency in execution of a grant agreement
- Develop, review and/or approve the plan
- Submit plan, engineers estimate, and proposal to the District State Aid Engineer (DSAE)
- Advertise, let, and award the project
- Submit pay requests to State Aid
- Communicate progress and updates with the DSAES and State Aid State Programs Engineer or Active Transportation Engineer
- Ensure that the project receives adequate supervision and inspection
- Assist with project close out
- Responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations

BE IT FURTHER RESOLVED that Timothy Stahl, County Engineer is hereby authorized to act as agent on behalf of this applicant.

COUNTY ADMINISTRATOR

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adopt Board Action 22-193 – Approve the cleaning and custodial services contract with Marsden Building Maintenance, LLC effective November 1, 2022 to December 31, 2023. The motion carried unanimously.

BOARD REPORTS

Commissioner Eigenberg reported on meetings/events involving the District 8 Land Use & Environment Advisory Task Force, DVHHS, GBERBA, and JD 24.

Commissioner Wachal reported on meetings/events involving the Transportation Advisory Committee, DVHHS and MCIT.

Commissioner Hohenstein reported on meetings/events involving DVHHS, PrimeWest and the closing of the 160 Industrial Parkway building sale.

Commissioner McClure reported on meetings/events involving the SWMH, DVHHS and JD 24.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 9:24 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Catherine Hohenstein, Board Chair

ATTEST: _____
Ryan Krosch, County Administrator