

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**

**November 2, 2021**

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on November 2, 2021. The following members of the Jackson County Board of Commissioners were present: James Eigenberg, Catherine Hohenstein, Scott McClure, Philip Nasby and Don Wachal. County Administrator, Ryan Krosch and Assistant to the Administrator, Brandi Bourquin were also in attendance.

**CALL TO ORDER**

Chair Eigenberg called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Wachal, and seconded by Commissioner McClure** to adopt the agenda with the addition of consent agenda items 2.9 Board Action – Approve Subsurface Sewage Treatment System Loan for Curtis & Dawn Schubert and 2.10 Board Action – Approve Subsurface Sewage Treatment System Loan for Denaldo Dressel and regular agenda item County Administrator Update.

**EMPLOYEE INTRODUCTIONS**

Ryan Krosch, County Administrator introduced new Building Operations Supervisor, Chadd Preuss.

Sheriff Haken recognized Gary Reif for becoming certified as Emergency Management Director.

**CONSENT AGENDA**

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby** to approve the following Consent Agenda items:

**Board Action 21-273:** Approve October 19, 2021 Board of Commissioner Regular Meeting Minutes

**Board Action 21-274:** Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 96915 through 97066 in the amount of \$3,298,276.28 for the following funds: Revenue, \$76,332.27; Public Works, \$1,871,361.15; Ditch, \$255,831.76; Revolving Loan Fund, \$61.20; Septic Systems Revolving Loan, \$14,834.39; Library Fund, \$3,425.58; and Taxes & Penalties Fund, \$1,076,429.93. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

<b>Vendor</b>	<b>Total</b>
Knife River Corporation - North Central	1,707,131.11
Jackson Co Central School District 2895	780,344.43
Heron Lake - Okabena School Isd 330	183,372.03
Loo Con Inc.	159,490.35
Windom Area Schools	103,933.94
M & K Bridge Construction, Inc.	79,439.78
I & S Group Inc	48,991.21
KARL CHEVROLET, INC	37,786.66

H2Over Viewers LLC	31,366.88
Cooperative Energy Co.	21,628.00
Heron Lake Watershed District	15,983.32
H & F Precision Drainage LLC	14,834.39
DAVID HILL AG-INDUSTRIAL	13,818.83
Ziegler Inc.	7,454.12
Mt Lake Public School District 173	7,000.04
Shreffler/Lawrence	6,800.00
Asa Auto Plaza, Inc	6,553.95
Black Strap Inc.	6,156.68
Bauer Built, Inc	4,431.73
Duininck, Inc.	4,153.18
S & J Cleaning	3,309.25
Midstates Equipment & Supply, Inc.	3,295.00
Sanford Health - Sioux Falls	2,956.25
RS Eden	2,880.00
RIVER BEND BUSINESS PRODUCTS, INC	2,669.67
Wold Architects And Engineers	2,571.00
Paape Distributing Co.	2,423.10
M C C C Mi 33	2,312.35
Verizon Wireless	2,288.68
Texas Refinery Corporation	2,207.09
RT Vision, Inc.	2,000.00
<b>Total Claims Submitted Over \$2000</b>	<b>3,269,583.02</b>

90 Claims Submitted Under \$2000 28,693.26

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**Total Claims Submitted to Board 3,298,276.28**

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**Board Action 21-275:** Approve Grant Agreement for the \$190,000 Grant for Belmont Park

**Board Action 21-276:** Approve Rural Minnesota Energy Board Joint Powers Agreement

**Board Action 21-277:** Appoint Jason Espenson to the Jackson County Board of Adjustment (BoA)

**Board Action 21-278:** Approve Natural Resources Block Grant (NRBG) Agreement for FY22 and FY23

**Board Action 21-279:** Approve Transfer of property under TH86 to Minnesota Department of Transportation (Mn/DOT) and approve a 10' wide Temporary Easement for the reconstruction of TH86 within the City of Lakefield

**Board Action 21-280:** Approve Pay Request #5 Judicial Ditch 24 Loo Con Inc.

**Board Action 21-281:** Approve Subsurface Sewage Treatment System Loan for Curtis & Dawn Schubert

**Board Action 21-282:** Approve Subsurface Sewage Treatment System Loan for Denaldo Dressel

The motion carried unanimously.

## **JACKSON COUNTY REVOLVING LOAN FUND**

**Motion was made by Commissioner Wachal and seconded by Commissioner McClure** to adopt Board Action 21-283: Approve loan request to Round Lake Vineyard & Winery LLC and related loan subordination requests as presented. The motion carried unanimously.

## **SHERIFF/EMERGENCY MANAGEMENT**

**Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein** to adopt Board Action 21-284: Approve Emergency Management Performance Grant and authorize Gary Reif, Emergency Management Director as signor. The motion carried unanimously.

**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to adopt Board Action 21-285: Approve MIDCO Antenna and Equipment Lease. The motion carried unanimously.

## **COUNTY ADMINISTRATOR**

**Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein** to adopt Board Action 21-286: Approve Policy for Requested Resolutions and Proclamations. The motion carried unanimously.

**Motion was made by Commissioner McClure and seconded by Commissioner Nasby** to adopt Board Action 21-287: Approve revised policy #719 – Utilization of Paid Leave During a Public Health Emergency. The motion carried unanimously.

County Administrator, Ryan Krosch asked for Board input with regard to increasing cyber security coverage through MCIT and Jackson County's past practice for closures with regard to severe weather.

## **BOARD REPORTS**

Commissioner Eigenberg reported on meetings/events involving the Drainage Authority, Greater Blue Earth River Basin Alliance (GBERBA), Heron Lake Watershed District Board, AMC, Extension and DVHHS.

Commissioner Wachal reported on meetings/events involving MCIT and AMC.

Commissioner Nasby reported on meetings/events involving the Des Moines River Watershed Planning Partnership Policy Committee, UCAP and DVHHS.

Commissioner Hohenstein reported on meetings/events involving the Historical Society and Jackson County Library/Plum Creek.

Commissioner McClure reported on meetings/events involving the Building Project Committee, Revolving Loan Fund Advisory Board and DVHHS.

**ADJOURN**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adjourn the meeting at 9:51 a.m. The motion carried unanimously.**

JACKSON COUNTY BOARD OF COMMISSIONERS

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Phil Nasby, Vice Chair

ATTEST: \_\_\_\_\_  
Ryan Krosch, County Administrator