

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**  
**November 7, 2023**

The Jackson County Board of Jackson, Minnesota met in regular session, in the Jackson County Courthouse, Commissioners' Board Room, City of Jackson, Minnesota, on November 7, 2023. The following members of the Jackson County Board of Commissioners were present: Roger Pohlman, Phil Nasby, Scott McClure, James Eigenberg and Don Wachal. County Administrator Ryan Krosch and County Attorney Kristi Meyeraan were also in attendance.

**CALL TO ORDER**

Chair Nasby called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to adopt the agenda. The motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Pohlman** to approve the following Consent Agenda items:

**Board Action 23-161**– Approve October 17, 2023 Board of Commissioner Regular Meeting Minutes.

**Board Action 23-162** – Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01 subd. 4(b), recorded on warrants numbered 104243-104436 in the amount of \$2,630,928.93 for the following funds: Revenue, \$162,251.18; Public Works, \$750,260.69; Ditch, \$562,088.21; Insurance Trust Fund, \$10,974.38; Septic Systems Revolving Loan Fund, \$15,000.00; Library, \$5,169.12; Taxes & Penalties Fund, \$1,125,084.18; Tax Increment Financing (TIF) Fund, \$101.17. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

<b>Vendor</b>	<b>Total</b>
Jackson Co Central School District 2895	817,405.32
Hodgman Drainage Co Inc	278,048.28
Heron Lake - Okabena School Isd 330	197,637.86
M & K Bridge Construction, Inc.	153,107.26
Jackson Co Auditor-Treasurer	146,243.51
Duininck, Inc.	135,020.92
Brunz Construction Company Inc	113,624.49
Mn Dept Of Transportation	110,141.98
Windom Area Schools	100,172.47
McCarty Custom Inc	83,722.94
Ziegler Inc.	64,869.01
Minnesota Paving & Materials	49,581.27
Knife River Corporation - North Central	44,238.69
I & S Group Inc	33,082.93
Cooperative Energy Co.	28,908.59
Jackson County Historical Society	25,500.00
Wold Architects And Engineers	24,812.35
Contegrity Group Inc	18,049.15
Edlin Excavating	15,000.00
AGCO Corporation	12,288.53
Stonebrooke Engineering, Inc	12,279.10
Rinke Noonan, Ltd.	11,887.50
66Degrees, LLC	11,664.00
Jackson Collision & Classics Inc	10,408.19
Bauer Built, Inc	9,292.76
Jackson/City Of	8,653.54

Institute For Envir Assessment Inc	8,338.46
Advanced Correctional Healthcare, Inc	6,666.58
Mt Lake Public School District 173	6,261.76
S & J Cleaning	5,558.50
Baumann/Timothy Eric	4,040.00
Dick's Welding, Inc.	3,683.18
Amazon Capital Services	3,270.52
New Vision Co-op	2,769.44
Rolyan Buoys	2,719.94
NAC Mechanical & Electrical Service	2,653.00
Verizon Wireless	2,308.05
Septic Services Unlimited	2,215.00
Minnesota Energy Resources	2,163.15

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**Total Claims over \$2000    2,568,288.22**

**83 Claims Under \$2000        62,640.71**

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**Total Submitted    2,630,928.93**

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**Board Action 23-163**– Approve the DVHHS 2024 Agreement for Information Technology Services.

**Board Action 23-164** – Approve the DVHHS 2024 Lease.

**Board Action 23-165** – Approve Resolution which recommends that Jay Takle and Paul Johnson be re-appointed to the RRRWS Board for 4-year terms starting January 1, 2024.

County of Jackson        )  
  ) SS.  
State of Minnesota        )

**RESOLUTION 23-026**

**BACKGROUND INFORMATION**

WHEREAS, Jay Takle's 4-year term as a Commissioner on the Red Rock Rural Water System ("RRRWS") Board of Commissioners is scheduled to expire at midnight on December 31,2023; and  
WHEREAS, Paul Johnson's 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2023; and  
WHEREAS, on September 14, 2023 the RRR WS Board of Commissioners unanimously adopted a Motion which recommends that Jay Takle and Paul Johnson each be re-appointed to another 4-year term on the RRR WS Board of Commissioners; and  
WHEREAS, the County Board of Commissioners believe that Jay Takle and Paul Johnson are qualified to act as Commissioners on the RRR WS Board of Commissioners and are both worthy of re-appointment.  
**NOW BE IT NOW RESOLVED**, that the Jackson County Board of Commissioners hereby recommends that Jay Takle and Paul Johnson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes § 116A et seq. for a 4-year term which shall commence on January 1, 2024 and shall expire at midnight on December 31, 2027.

**Board Action 23-166** – Approve Award of SAP 032-599-113 to Midwest Contracting, LLC from Marshall, MN for the bid amount of \$269,625.20

**Board Action 23-167**– Approve the sale of a 1997 Gulf Stream Caviler Travel Trailer to the Jackson County Agricultural Society for \$1.

**Board Action 23-168** – Approve Subsurface Sewage Treatment loan for Cody Peterson & Michala Barton for the amount of \$15,000.00

**Board Action 23-169** – Approve snow and ice removal proposal from Dave's Lawn Care & Landscaping.

**Board Action 23-170** – Approve and Ratify MnCCC - Avenu Tax and CAMA Maintenance and Support Contract Extensions.

The motion carried unanimously.

**LAND MANAGEMENT/SWCD**

**Board Action 23-171** – Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to approve the Circle S Subdivision Preliminary Plat with the condition that lots 6 and 7 are platted as outlots. Commissioner Nasby recommended the condition of lots 6 and 7 as outlots because no road was planned for these lots and making lots 6 and 7 outlots conforms to the following found in the Jackson County Comprehensive Plan and Jackson County Development Code: Section 5.1 Overall Growth - Policy: "Encourage transportation facilities and programs to improve general accessibility and reinforce the county development program"; Section 5.5 Residential Development – Goal: "A convenient access for housing to public and private facilities"; Section 5.8 Transportation – Goal: " A transportation system which compliments land use development and land use policies throughout the county"; Section 5.8 Transportation – Policy: "Encourage the development of a transportation system which properly balances considerations of safety, accessibility, environmental protection and cost."; and Subdivision Ordinance Intent and Purpose: "201. All subdivisions of land hereafter submitted for approval shall fully comply, in all respects, with the regulations set forth herein. It is the purpose of these regulations to: 1) Encourage well planned, efficient, and attractive subdivisions by establishing adequate standards for design and construction. 2) Provide for the health and safety of residents by requiring the necessary services such as properly designed streets and adequate sewage and water service". The motion carried unanimously.

**AUDITOR/TREASURER**

**Board Action 23-172** – Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to approve the Issuance of 2023A GO Drainage Bonds in the amount of \$4,060,000. The motion carried unanimously.

County of Jackson        )  
  ) SS.  
State of Minnesota     )

**RESOLUTION # 23-025**

**PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF  
\$4,060,000 GENERAL OBLIGATION DRAINAGE BONDS, SERIES 2023A**

A. WHEREAS, the County Board of County of Jackson, Minnesota (the "County") has agreed to issue its G.O. Drainage Bonds, Series 2023A, (the "Bonds") in order to finance drainage improvements associated with Judicial Ditch Numbers 2, 8, 35, and 42; and

B. WHEREAS, the County has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent financial advisor for the Bonds and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9):

NOW, THEREFORE, BE IT RESOLVED by the County Board of Jackson County, Minnesota, as follows:

A. Authorization. The County Board hereby authorizes David Drown to solicit bids for the competitive negotiated sale of the Bonds.

B. Meeting; Bid Opening. The Board shall meet at the time and place specified in the Terms of Offering attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The County Administrator, or designee, shall open bids at the time and place specified in such Terms of Offering.

C. Terms of Offering. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Offering" attached hereto as Exhibit A and hereby approved and made a part hereof.

D. Official Statement. In connection with said competitive negotiated sale, the officers or employees of the County are hereby authorized to cooperate with David Drown and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.

**COUNTY ADMINISTRATOR**

**Board Action 23-173 – Motion was made by Commissioner Pohlman and seconded by Commissioner Nasby** to approve the Jackson County New Housing Initiative Guidelines and Application as presented with an effective date of January 1, 2024 through December 31, 2026.

**BOARD REPORTS**

Commissioner Eigenberg reported on meetings/events involving the AMC District meeting and the Joint Nobles/Jackson Judicial Ditch 9 board meeting.

Commissioner Pohlman reported on meetings/events involving Jackson County Historical Society, Plum Creek Library System, AMC District meeting, Jackson County DAC and Drainage Authority Committee meeting.

Commissioner McClure reported on meetings/events involving AMC District meeting, Drainage Committee meeting and Joint Nobles/Jackson Judicial Ditch 9 board meeting.

Commissioner Wachal reported on meetings/events involving MCIT, DVHHS and ATP.

Commissioner Nasby reported on meetings/events involving 1W1P Des Moines, Prairie Ecology Bus, AMC District meeting and 4H Extension Committee.

**ADJOURN**

**Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg** to adjourn the meeting at 9:52 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

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Board Chair

ATTEST:

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Ryan Krosch, County Administrator