

**JACKSON COUNTY BOARD OF COMMISSIONERS REGULAR MEETING  
Tuesday, February 16, 2021, 9:00 A.M.  
In the Cafeteria Room of the Jackson County Resource Center,  
402 White Street (Door #7),  
Jackson, MN**

- 9:00 a.m. Call to Order  
1.1 Pledge of Allegiance  
1.2 Adoption of Agenda
- 9:02 a.m. Consent Agenda  
2.1 Board Action - Approve February 2, 2021 Regular Meeting Board of Commissioner Minutes  
2.2 Board Action - Approve Claims  
2.3 Board Action - Approve Personnel Request Authorizing County Coordinator's Office to Fill Public Works Department, Heavy Equipment Operator Position (full-time)  
2.4 Board Action - Approve Summary of Employee Performance Evaluations (Public Works Director, Tim Stahl & Information Systems Manager, Dennis Fields)  
2.5 Board Action - Approve Acceptance of Letter of Resignation from Steve Duncan, County Coordinator, Effective May 7, 2021  
2.6 Board Action - Approve Appropriation to Family Services Network  
2.7 Board Action - Approve New & Annual Renewal of Liquor, Wine, or 3.2% Licenses, as follows: FR2 LLC (Jackson Motorplex); Round Lake Vineyards & Winery LLC; Bergen Bar & Grill, Inc.; Loon Lake Store & Bait Shop; Loon Golf, LLC (new license)  
2.8 Board Action - Approve 2021 Contract with Family Services Network for Provision of Administrative Assistant for County Attorney & Court Services Offices
- 9:05 a.m. Fort Belmont/JCT, Inc., Representatives  
3.1 Presentation of Annual Report & Budget for Fort Belmont/JCT, Inc.  
3.2 Resolution - Approve/Deny the Annual Report for Fiscal Year 2020 and the Fiscal Year 2021 Budget for the Fort Belmont Museum & Visitor's Center, as presented by Fort Belmont/JCT, Inc.
- 9:15 a.m. City of Jackson, Matt Skaret-City Administrator  
4.1 Resolution - Approve/Deny Support for & Agreement to Sponsor the City of Jackson Pursuit of 2021 Local Road Improvement Program Funding (Related to Prospect Lane & Homedale Drive Reconstruction Project)
- 9:25 a.m. Public Works, Tim Stahl (& Staff, as needed)  
5.1 Board Action - Approve/Deny Award of SAP 032-030-028 (2021 Seal Coat project)  
5.2 Resolution - Approve/Deny Project Submittal for Local Road Improvement Program (Related to Application for Funding to Supplement Paving on CSAH 29 from CR 85 to CSAH 36)  
5.3 Public Works Department Report (As Needed)
- 10:15 a.m. DDA Human Resources, Inc., Gary Weiers & County Coordinator, Steve Duncan  
6.1 Board Action - Approve/Deny Job Description Creating a County Administrator Position  
6.2 Board Action - Approve/Deny Personnel Request Authorizing DDA Human Resources, Inc. to Fill One (1) Position of County Administrator (full-time)  
6.3 Board Action - Approve/Deny Position Profile for County Administrator Recruitment  
6.4 Discussion/Possible Board Action - County Administrator Recruitment Process (e.g., Interview Process)
- 10:45 a.m. Community & Economic Development Associates, Representative(s), & County Coordinator, Steve Duncan  
7.1 Board Action - Approve/Deny Eligible Applications for County/State Relief Business Relief Grant Program Funds
- Unscheduled County Coordinator, Steve Duncan  
8.1 Board Action - Approve/Deny Cleaning/Custodial Services Contract with Marsden  
8.2 Coordinator's Report (As Needed)
- Unscheduled Committee and Board Reports  
Adjourn