

***Jackson County is committed to service, growth and tradition in a diverse, rural environment***

**JACKSON COUNTY BOARD OF COMMISSIONERS REGULAR MEETING  
Tuesday, May 19, 2020, 9:00 A.M.  
In the Cafeteria Room of the Jackson County Resource Center,  
402 White Street (Door #7),  
Jackson, MN**

- 8:30 a.m. Department Visit (Land Management/SWCD - In Cafeteria Room)
- 9:00 a.m. Call to Order  
1.1 Pledge of Allegiance  
1.2 Adoption of Agenda
- 9:02 a.m. Consent Agenda  
2.1 Board Action - Approve May 5, 2020 Board of Commissioner Minutes  
2.2 Board Action - Approve Claims  
2.3 Board Action - Approve Utility Permit(s)  
2.4 Board Action – Approve Step Increase (End of Evaluation Period, May 7, 2020) for Caleb Cihak (Part-time Jailer, Sheriff's Office)  
2.5 Board Action - Approve Brennan Construction Payment Application #2 (as related to Courthouse re-roof and mechanical upgrade project)  
2.6 Board Action - Approve County Ditch 125 Payment Application #9  
2.7 Board Action - Approve Jackson County Revolving Loan Fund, COVID-19 Servicing Request Form  
2.8 Board Action - Approve Workforce Development Area #6 SW Minnesota, Workforce Innovation & Opportunity Act Joint Powers Agreement
- 9:03 a.m. County Coordinator, Steve Duncan  
3.1 Board Action - Approve/Deny Salary & Benefits Package & Hiring of County Assessor Candidate
- 9:15 a.m. Land Management, Andy Geiger  
4.1 Board Action - Approve/Deny Low Income SSTS Cost Share Grant Program
- 9:25 a.m. Auditor/Treasurer, Kevin Nordquist  
5.1 Board Action - Approve/Deny Purchase of Mantronics Mailing Systems, Inc., Folder/Inserter  
5.2 Board Action - Approve/Deny Purchase of Mantronics Mailing Systems, Inc, Letter Opener
- 9:30 a.m. Sheriff, Shawn Haken & Emergency Management, Tawn Hall  
6.1 Resolution - Authorizing Execution of Sub-grant Agreement & Letter of Commitment of Funds for Public Works Facility Backup Generators  
6.2 Board Action - Approve/Deny Extending Emergency Management Director's Work Hours at 40/Hrs Per Week, from 5/31/2020 to a Date To Be Determined by Sheriff, but not exceeding October 1, 2020  
6.3 Sheriff's Report (as needed)
- Unscheduled County Coordinator, Steve Duncan  
7.1 Discussion/Possible Board Action - Coronavirus-Related Issues & Concerns (e.g., Mitigation, Human Resources Directives, Continuity of Operations, Meeting Directives, Etc.); Review & Follow-up on Resolution 20-020  
7.2 Coordinator's Report (as needed)
- Unscheduled County Attorney, Sherry Haley  
8.1 Closed Meeting, Attorney/Client Privilege (Litigation), Per Minnesota State Statues, Ch. 13D.05(3)(b)
- Unscheduled Committee and Board Reports  
Adjourn

**Times listed are approximate unless otherwise set by Public Notice.  
Unscheduled items may be considered at any time in the agenda as time permits.**