

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

April 20, 2021

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on April 20, 2021. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Philip Nasby and Don Wachal. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair Eigenberg called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to approve the Consent Agenda. The motion carried unanimously.

Board Action 21-102: Approve the April 6, 2021 Board of Commissioners regular meeting minutes.

Board Action 21-103: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 94885 through 95065 in the amount of \$251,203.88. For the following funds: Revenue, \$93,468.15; Public Works, \$48,847.81; Ditch, \$90,370.01; Revolving Loan Fund, \$50.00; Agency, \$3,784.50; Library Fund, \$4,257.72; and Taxes and Penalties, \$10,425.69. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

I & S Group Inc	49,499.66
Dell Marketing L P	30,411.16
Wendland Sellers Law Office	26,679.44
M C C C Mi 33	14,189.45
Bolton & Menk Inc	8,723.50
Bergen Incorporated	7,181.97
Avenu Insights & Analytics, LLC	6,500.93
Feder Mechanical Inc	6,332.91
Ziegler Inc	6,179.81
DLT Solutions LLC	5,426.84
Bauer Built	5,356.00
Equipment Blades Inc.	4,695.00

Jackson Co Central School District 2895	3,768.17
Federated Rea	3,758.32
Treasury Division Of Mn Dept Of Finance	3,699.50
CORPORATE PAYMENT SYSTEMS	3,306.27
Heron Lake Watershed District	3,204.37
Streichers	2,683.78
Ban-Koe Systems Inc	2,497.29
Verizon Wireless	2,450.02
Minnesota Energy Resources	2,354.66
Baker & Taylor Entertainment	2,104.88
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22 Claims Over \$2000	201,003.93
132 Claims Under \$2000	50,199.95

Board Action 21-104: Approve utility permits:

Svoboda Excavating, Inc. – 10” Tile connection – CSAH 6

Red Rock Rural Water – Potable Water Line – CSAH 19

Svoboda Excavating, Inc. – 15” Tile – CR81

Brett Mattson – 8” Tile – CSAH 15

Blacksheep Landscaping – Sewer Service and Water Service – CSAH 14

Board Action 21-105: Approve 6-month, 3.2% malt liquor “On-Off Sale” license for Eastside Acres Campground, effective April 20, 2021 to October 19, 2021.

Board Action 21-106: Approve wage step increase for Tanner McClain (Assistant Highway Maintenance Supervisor), setting wage at \$27.01 per hour, effective with the payroll period that begins May 2, 2021, and per the successful completion of the evaluation period that ended April 20, 2021.

Board Action 21-107: Approve 2021 asphalt and aggregate quotes, as presented.

Board Action 21-108: Approve recognition of retiring laypeople from County-appointed, Boards and Committees as follows:

Board of Adjustment, Chuck Lucht

Planning & Zoning Board, Lynette Hofbauer

COUNTY COORDINATOR

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Resolution 21-027: Approve Resolution 21-027, assignment and transfer of duties of Jackson County Coordinator to Janice Fransen, on an interim basis, effective April 27, 2021. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 21-027

ASSIGNING COUNTY COORDINATOR DUTIES

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, Jackson County Coordinator Steve Duncan has resigned effective May 7, 2021; and

WHEREAS, the Jackson County Board of Commissioners has entered into a contract, effective April 19, 2021, with Fransen HR Consulting, LLC to carry out, among other duties, the interim role of Jackson County Coordinator upon assignment of said duties; and

WHEREAS, a resolution directing the Jackson County Coordinator to assume the responsibilities of clerk to the Jackson County Board of Commissioners was adopted on December 9, 1997;

NOW, THEREFORE BE IT RESOLVED that the Jackson County Board of County Commissioners hereby reaffirms the resolution dated December 9, 1997 assigning Clerk duties to the Jackson County Coordinator; and

BE IT FURTHER RESOLVED that the duties of Jackson County Coordinator are hereby assigned and transferred to Janice Fransen, on an interim basis, effective April 27, 2021.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 20th day of April 2021.

James Eigenberg
Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

_____(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 21-109: Approve authorizing the issuance of a County credit card for the Interim Coordinator, Janice Fransen, with a \$3,000.00 credit limit. The motion carried unanimously.

BOARD REPORTS

Commissioner Wachal reported on meetings/events involving the Area Transportation Partnership-District 7, Des Moines Valley Health and Human Services (DVHHS), Minnesota Counties Intergovernmental Trust and Southwest Regional Development Commission.

Commissioner Nasby reported on meetings/events involving Judicial Ditch 24, Southwest Mental Health Center Governing Board, DVHHS, Prairie Ecology Bus Center Executive Committee, Fair Board and Des Moines River Watershed Planning Partnership.

Commissioner McClure reported on meetings/events involving Judicial Ditch 6 (informational), Judicial Ditches 6,8 and 20 redeterminations, DVHHS, Judicial Ditch 24, Missouri River Water Basin One Watershed/One Plan policy committee, Southwest Mental Health Center Governing Board and volunteering for COVID shot clinic.

Commissioner Eigenberg reported on meetings/events involving Heron Lake Watershed Board, Judicial Ditch 19, DVHHS, Judicial Ditch 17 redetermination, Judicial Ditch 24, Fort Belmont and Heron Lake City Council.

Commissioner Hohenstein reported on meetings/events involving Judicial Ditches 6,8 and 20 redeterminations and DVHHS.

ADJOURN

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adjourn the meeting at 9:54 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

James Eigenberg, Chair

ATTEST: _____
Steven Duncan, County Coordinator