

# PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

April 21, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Near Door 7), 402 White Street, City of Jackson, Minnesota, on April 21, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

## CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal** to adopt Agenda Revision #1 with the following addition: “3.3 Public Works Department Report”. The motion carried unanimously.

## CONSENT AGENDA

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby** to approve the consent agenda. The motion carried unanimously.

Board Action 20-099: Approve the April 7, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-100: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 91454 through 91589 in the amount of \$364,179.58. For the following funds: General Revenue, \$155,283.27; Road & Bridge/Public Works, \$125,920.83; Ditch, \$80,372.43; Library, \$2,503.05; and Taxes and Penalties, \$100.00. A complete listing of the claims is available upon request at the Auditor/Treasurer’s office.

Claims over \$2,000.00:

Noomen Excavating LLC	\$ 62,116.32
Karl Chevrolet, Inc.	\$ 36,598.38
River Bend Business Products, Inc.	\$ 35,116.64
Ron’s Electric Inc.	\$ 29,802.90
Heron Lake Watershed District	\$ 14,740.65
Minnesota Paving & Materials	\$ 13,454.27
Staples Oil	\$ 12,887.11
Barco Municipal Products Inc.	\$ 12,648.00
M C C C Mi 33	\$ 12,462.50
Hill & Smith Inc.	\$ 10,855.19
Livewire Printing Co	\$ 9,115.25
Wold Architects And Engineers	\$ 8,702.50
Marsden Bldg. Maintenance LLC	\$ 7,102.54

Avenu Insights & Analytics, LLC	\$ 6,311.59
Jackson/City Of	\$ 5,778.67
Ziegler Inc.	\$ 5,665.44
The Howard E Nyhart Co Inc.	\$ 4,500.00
Federated REA	\$ 4,473.64
Kenneth R White Law Office	\$ 3,630.12
Bergen Incorporated	\$ 3,620.92
S & J Cleaning	\$ 3,309.25
Amazon Capital Services	\$ 3,262.66
MEnD Correctional Care PLLC	\$ 3,136.50
Family Services Network	\$ 3,115.50
Land & Farm Services Unlimited, LLC	\$ 2,850.00
Minnesota Energy Resources	\$ 2,818.77
Bauer Built	\$ 2,716.89
Overhead Door Co of Mankato Inc.	\$ 2,552.20
3D Specialties Inc.	\$ 2,325.76
Ban-Koe Systems Inc.	\$ 2,151.39
Hancor Inc.	\$ 2,046.30
<b>Total Claims over \$2,000.00</b>	<b>\$ 329,867.85</b>

**102 Claims Under \$2,000.00 \$ 34,311.73**

Board Action 20-101 : Approve the 2019 County Feedlot Officer Annual Report.

Board Action 20-102: Approve landfill farmland rental contract with a term of May 1, 2020 to April 30, 2024.

Board Action 20-103: Approve Memorandum of Agreement for the Des Moines One Watershed, One Plan, pending County Attorney approval.

Board Action 20-104: Approve payment, in the amount of \$62,116.32, to Noomen excavating, the construction contractor for the new drainage system known as County Ditch 125.

Board Action 20-105: Approve telecommuting agreements, as presented.

### **PUBLIC WORKS**

**Motion was made by Commissioner Nasby and seconded by Commissioner Wachal** to adopt Board Action 20-106: Approve purchase of Trimble R12 GPS, TSC7 controller/tablet and accessories, per state contract, from Frontier Precision in the amount of \$34,894.80. The motion carried unanimously.

Discussion was held regarding County Parks and Campgrounds as related to closures and restrictions due to COVID 19 situation. There was discussion about following the State of Minnesota's actions as related to State parks and campgrounds. No action was taken, nor direction given at this time.

**AUDITOR/TREASURER**

**Motion was made by Commissioner and Wachal seconded by Commissioner Eigenberg** to adopt Board Action 20-107: Approve a temporary reduction in first half tax penalties due to economic impact of COVID-19 for 2020 only and as presented. The motion carried unanimously.

**COUNTY COORDINATOR**

**Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein** to adopt Board Action 20-108: Approve authorizing the County’s Personnel Committee to conduct the interviews for the County Assessor position, as needed. The motion carried unanimously.

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal** to adopt Board Resolution 20-019: Extension of a directive of the Jackson County Personnel Committee, as applicable, and as impacted by Emergency Order 20-033 (Stay at Home Order). The motion carried unanimously.

County of Jackson                    )  
  ) SS.  
State of Minnesota                    )

**RESOLUTION 20-019 APPROVING THE EXTENSION OF A DIRECTIVE OF THE JACKSON COUNTY PERSONNEL COMMITTEE AS APPLICABLE AND AS IMPACTED BY EMERGENCY EXECUTIVE ORDER 20-33 (STAY AT HOME ORDER)**

**WHEREAS**, the United States and State of Minnesota are under state and federal emergency declarations due to the COVID-19 pandemic; and

**WHEREAS**, a stay at home directive, per Emergency Executive Order 20-33 was established beginning on Wednesday, April 8, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m., and has been imposed by the State of Minnesota, to help slow the spread of the COVID-19 virus; and

**WHEREAS**, the Jackson County Board of Commissioners Board Action 20-085 was approved on March 17, 2020, authorizing the Jackson County Personnel Committee to implement temporary personnel policies as may be deemed needed to address personnel issues as caused by the Coronavirus (COVID 19) pandemic; and

**WHEREAS**, the Jackson County Personnel Committee issued a directive to all employees on April 10, 2020, attached herein as Exhibit “A”, and informed that “This directive shall be in effect beginning on Friday, April 10, 2020 at 5:00 p.m., until reviewed by the full County Board at their April 21, 2020 regular meeting”;

**NOW, THEREFORE, BE IT RESOLVED**, that the Jackson County Board of Commissioners approves that the April 10, 2020 directive of the Jackson County Personnel Committee, attached herein as Exhibit “A”, is hereby extended, as applicable, and shall be reviewed at the May 5, 2020 regular meeting of the Jackson County Board of Commissioners to evaluate the applicability of the directive at

that time.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 21st day of April 2020.

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Scott McClure, Chair  
Jackson County Board of Commissioners

ATTEST:

\_\_\_\_\_  
(SEAL)  
Steven J. Duncan  
County Coordinator of Jackson County, Minnesota

### **BOARD REPORTS**

Commissioner Nasby reported on meetings/events involving the Southwest Mental Health Center Governing Board, Des Moines Valley Health and Human Services Joint Powers Board (DVHHS), Friends of the Jackson County Trails, Ag Society and Prairie Ecology Bus Center.

Commissioner McClure reported on meetings/events involving the Southwest Mental Health Center Governing Board, DVHHS and Building Committee as related to Courthouse Campus pre-design.

Commissioner Eigenberg reported on meetings/events involving DVHHS, Heron Lake Watershed District and Building Committee as related to Courthouse Campus pre-design.

Commissioner Hohenstein reported on meetings/events involving DVHHS and Developmental Achievement Center.

Commissioner Wachal reported on meetings/events involving DVHHS, Area Transportation Partnership – District 7 and Clean Energy Resource Team.

### **ADJOURN**

**Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adjourn the meeting at 11:17 a.m. The motion carried unanimously.**

JACKSON COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Scott McClure, Chair

ATTEST: \_\_\_\_\_  
Steven Duncan, County Coordinator