

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

April 6, 2021

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on April 6, 2021. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Philip Nasby and Don Wachal. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair Eigenberg called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt the agenda, per Revision #1, delete agenda item 4.1 and move to consent agenda as item 2.18 “Resolution - Approve Proclamation of April as Child Abuse Prevention Month”. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner McClure and seconded by Commissioner Hohenstein to approve the Consent Agenda. The motion carried unanimously.

Board Action 21-084: Approve the March 16, 2021 Board of Commissioners regular meeting minutes.

Board Action 21-085: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 94748 through 94884 in the amount of \$1,242,834.86. For the following funds: Revenue, \$105,100.26; Public Works, \$587,139.21; Fleet Management, \$33.25; Heron Lake Capital Projects, \$495.00; Ditch, \$545,158.10; and Library Fund, \$4,909.04. A detailed list of claims paid is available at the Auditor/Treasurer’s office upon request.

Jackson Co Auditor-Treasurer	413,648.51
Martin County Drainage	328,343.74
GM Contracting, Inc.	294,256.41
Midwest Contracting LLC	36,969.17
Regents Of The University Of Mn	19,114.00
Environmental Systems Research Inst Inc	17,525.00
Wold Architects And Engineers	10,506.00
Livewire Printing Co	7,021.76
Marsden Bldg Maintenance LLC	6,331.20
Midstates Equipment & Supply	5,376.86

Minnesota Energy Resources	5,113.60
Jackson/City Of	4,847.66
Land & Farm Services Unlimited, LLC	4,800.00
Xtreme Fire Protection LLC	4,787.18
Anderson Inc/Earl F	4,694.30
CliftonLarsonAllen LLP	4,120.20
Cohrs Construction Inc	3,616.17
WCT	3,600.00
S & J Cleaning	3,309.25
Verizon Wireless	3,283.12
MEnD Correctional Care PLLC	3,199.23
GovOffice LLC	2,660.00
Northwest Lasers Inc	2,650.00
Lawson Products Inc	2,576.90
Ernest G. Fiala, P.E.	2,400.00
Traffic Safety Store	2,286.78
Sanford Health - Sioux Falls	2,186.50
Erickson Engineering Co LLC	2,180.00
Ziegler Inc	2,050.02

29 Claims over \$2000	1,203,453.56
92 Claims Under \$2000	39,381.30

Board Action 21-086: Approve utility permits:
 Red Rock Rural Water – Potable Water Service – CSAH 14
 Red Rock Rural Water – Potable Water Main – CSAH 34
 Johnson Farms – Propane Line – CR 83

Board Action 21-087: Approve the 2020 County Feedlot Officer Annual Report.

Board Action 21-088: Approve the application for exempt permit of Jackson Lions Club, with no waiting period, for a raffle to be held at the Jackson County Fair on July 31, 2021.

Board Action 21-089: Approve personnel request authorizing County Coordinator to fill a Land Management Department seasonal employee position.

Board Action 21-090: Approve personnel request authorizing County Coordinator’s Office to fill the position of Land Management Assistant Director.

Board Action 21-091: Approve summary of performance evaluation for Auditor/Treasurer Kevin Nordquist as “meets expectations”

Board Action 21-092: Approve wage step increase for Cole Rossow (Highway Maintenance Supervisor), setting wage at \$33.67, per hour, effective with the payroll period that began April 4, 2021, and per the successful completion of the evaluation period that ended March 31, 2021.

Board Action 21-093: Approve contract and bond for SAP 032-030-028 (seal coat project).

Board Action 21-094: Approve contract and bond for SAP 032-599-104 and SAP 032-599-108 (replacement of existing bridges L5227 and 32507).

Board Action 21-095: Approve contract and bond for SAP 032-598-015 (replacement of existing bridge 776 on CR 83 in Section 25 of Belmont Township).

Board Resolution 21-021: Approve Resolution 21-021, final payment to Midwest Contracting, LLC (Related to the work on SAP 032-599-102, SAP 032-599-103, SAP 032-614-045, SAP 032-618-008 and SAP 032-618-009/bridge replacement and approach grading projects constructed concurrent with County Ditch 3 drainage improvement project).

RESOLUTION 21-021

WHEREAS, Contract No. 1905 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN, BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of Jackson County and authorize final payment as specified herein.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 6th day of April 2021.

James Eigenberg, Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

Steven J. Duncan (SEAL)
County Coordinator of Jackson County, Minnesota

Board Resolution 21-022: Approve Resolution 21-022, final payment to GM Contracting, Inc. (Related to the work on SAP 032-614-046, re-grading of CSAH 14 in the City of Jackson from CSAH 23 to CSAH 51. The project is tied to the City of Jackson Utility Improvements project)

RESOLUTION 21-022

WHEREAS, SAP 032-614-046 has in all things been completed, and the County Board being fully advised in the premises,

NOW, THEN, BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of Jackson County and authorize final payment as specified herein.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 6th day of April 2021.

James Eigenberg, Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

Steven J. Duncan (SEAL)
County Coordinator of Jackson County, Minnesota

Board Resolution 21-023: Approve Resolution 21-023, grant agreement for SAP 032-598-015 (replacement of existing bridge 776 on CR 83 in section 25 of Belmont Township.)

RESOLUTION No. 21-023
For Grant Agreement to State Transportation Fund
(Local Bridge Replacement Program)
Grant Terms and Conditions SAP 032-598-015

WHEREAS, Jackson County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 32J58; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$136,912.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Jackson County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and the records of the County shall so state.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota
this 6th day of April 2021.

Jackson County Board Chair

ATTEST:

(SEAL)
County Coordinator of Jackson County, Minnesota

Board Resolution 21-024: Approve Resolution 21-024 accepting Schwartz Farms, Inc., donation of \$100.00 to the Jackson County Sheriff’s Office.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 21-024

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, a donation of funds has been made by Schwartz Farms, Inc., to the Jackson County Sheriff’s Office to be used for “agriculture, emergency response support or our youth”, and;

WHEREAS, Minnesota State Statutes Chapter 465, Section 465.03, “Gifts to Municipalities” informs that a county governing body shall accept such gifts by resolution and by at least a two-thirds majority, and;

WHEREAS, the Jackson County Sheriff’s Office believes these funds should be used for the Counter-Act Program which is a program to teach Jackson County elementary students to make smart decisions regarding the use of drugs, alcohol and tobacco;

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, accepting the one hundred-dollar (\$100.00) donation of Schwartz Farms, Inc., to the Jackson County Sheriff’s Office and to be used for the Counter-Act program in support of local youth.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota
this 6th day of April 2021.

James Eigenberg
Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

_____(SEAL)

Steven J. Duncan
County Coordinator of Jackson County, Minnesota

Board Resolution 21-025: Approve Resolution 21-025, the retroactive, emergency closing of all Jackson County offices on Thursday, April 1, 2021, and as occurring during the official business hours designated by Jackson County.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 21-025

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, Chapter 373.052 Subdivision 1 of the Minnesota Statutes informs that a county board may authorize the closing of county offices if there is an emergency situation, and;

WHEREAS, on Thursday, April 1, 2021, it was deemed necessary to close county offices due to water leaks, and lack of resulting water service, thus creating health and sanitary condition concerns for employees and the general public using certain county facilities while repairs were being made, and;

WHEREAS, Chapter 373.052 Subdivision 1b of the Minnesota Statutes informs that a county board may retroactively approve such an emergency closing;

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, the retroactive, emergency closing of all Jackson County offices on Thursday, April 1, 2021 and as occurring during the official business hours designated by Jackson County.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 6th day of April 2021.

James Eigenberg
Chairperson of the Jackson County, Minnesota Board of Commissioners

ATTEST:

_____(SEAL)

Steven J. Duncan
County Coordinator of Jackson County, Minnesota

Board Resolution 21-026: Approve Board Resolution 21-026 Proclaiming April as Child Abuse Prevention Month in Jackson County.

County of Jackson)
) SS.
State of Minnesota)

**RESOLUTION 21-026
APRIL AS CHILD ABUSE PREVENTION MONTH PROCLAMATION**

WHEREAS, child abuse is an issue that affects all members of our community and finding solutions depends on involvement among people throughout the community;

WHEREAS, child abuse prevention works when partnerships created between parents, practitioners, schools, faith communities, health care organizations, law enforcement agencies, and business community;

WHEREAS, family-serving, youth-focused prevention programs offer positive alternatives for young people and encourage parents and youth to develop strong ties to their communities;

WHEREAS, all citizens need to be more aware of child abuse and neglect and its prevention within the community, and be involved in supporting parents to raise their children in a safe, nurturing society.

NOW, THEREFORE, the Jackson County Board of Commissioners hereby proclaim April as Child Abuse Prevention Month in Jackson County and call upon all citizens, community groups, religious organizations, medical facilities, and businesses to increase their participation in efforts to prevent child abuse and neglect, thereby strengthening the community in which we live.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 6th day of April 2021.

James Eigenberg, Chair
Jackson County Board of Commissioners

ATTEST:

(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

NEXTERA ENERGY RESOURCES

A presentation was given by Clay Cameron, Project Director Development and Brittany White, both of Nextera Energy Resources providing an update on the development of the Three Waters Wind Energy Project.

INFORMATION SYSTEMS

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 21-096: Approve the purchase of two (2) Dell R640 servers and Dell PoweVault ME4024 Storage Array. The motion carried unanimously.

PUBLIC WORKS

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adopt Board Action 21-097: Approve purchase of FX-212 Schulte Batwing motor (new) from Jaycox Implement of Lake Park, Iowa and in the amount of \$17,250.00. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 21-098: Approve job descriptions creating Parks Maintenance Worker I–Seasonal Summer and Parks Maintenance Worker II–Seasonal Summer positions. The motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Nasby to adopt Board Action 21-099: Approve authorizing the County Coordinator’s office to fill up to 11 seasonal summer worker positions in the Public Works Department, as revised. The motion carried unanimously.

DDA HUMAN RESOURCES, INC.

Motion was made by Commissioner McClure and seconded by Commissioner Hohenstein to adopt Board Action 21-100: Approve the selection of finalists numbered 1,5,6,7 and 8 for interviewing for the Jackson County Administrator position. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adopt Board Action 21-101: Approve setting a special meeting of the Jackson County Board of Commissioners for Tuesday, April 27, 2021, at 1:00 p.m., in the Cafeteria Room of the Jackson County Resource Center, 402 White Street, Jackson, Minnesotat, for the purpose of interviewing the finalists for the Jackson County Administrator position. The motion carried unanimously.

BOARD REPORTS

Commissioner Wachal reported on meetings/events involving the Rural Minnesota Energy Board, Southwest Regional Solid Waste Commission and Area Transportation Partnership-District 7.

Commissioner Nasby reported on meetings/events involving Des Moines River Watershed Planning Partnership Policy Committee, Prairie Ecology Bus Center, Family Services Network, United Community Action Partnership and a drainage ditch clinic with ISG.

Commissioner McClure reported on meetings/events involving a drainage ditch, FMJ Steering Committee/Drug Court, Local Radio Board, local school districts regarding creating a School Resource Officer position and a drainage ditch clinic with ISG.

Commissioner Eigenberg reported on meetings/events involving volunteer work at a COVID-related vaccination clinic, Board of Adjustment and a drainage ditch clinic with ISG.

Commissioner Hohenstein reported on meetings/events involving a drainage ditch, Sparks Park, Jackson County Historical Society, volunteer work at a COVID-related vaccination clinic, Southern Prairie Community Care, Developmental Achievement Center and PrimeWest.

ADJOURN

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adjourn the meeting at 11:00 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

James Eigenberg, Chair

ATTEST:

Steven Duncan, County Coordinator