

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

December 1, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on December 1, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Philip Nasby and Don Wachal. County Coordinator Steven Duncan was also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 3:00 p.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to approve the consent agenda. The motion carried unanimously.

Board Action 20-302: Approve the November 17, 2020 Board of Commissioners regular meeting minutes.

Board Action 2-303: Approve November 19, 2020 Board of Commissioners special meeting minutes.

Board Action 20-304: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 93591 through 93736 in the amount of \$3,946,273.83. For the following funds: General Revenue, \$134,536.07; Road & Bridge/Public Works, \$582,508.90; Agency Fund, \$3,245.50; Library, \$6,219.70; Taxes and Penalties, \$3,219,175.91; and Tax Increment Financing, \$587.975 A complete listing of the claims is available upon request at the Auditor/Treasurer’s office.

Jackson/City Of	\$ 862,714.19
Jackson Co Central School District 2895	\$ 604,801.63
R & G Construction	\$ 438,732.96
Lakefield/City Of	\$ 343,622.77
Heron Lake - Okabena School Isd 330	\$ 137,774.70
Red Rock Rural Water Systems	\$ 136,458.42
Ind School District 177	\$ 119,669.87
Heron Lake/City Of	\$ 110,572.61
Waste Mgmt - Mankato	\$ 68,303.99
Petersburg Township	\$ 56,769.07

Midwest Contracting LLC	\$ 55,341.21
Sioux Valley Township	\$ 51,249.56
DVHHS	\$ 50,515.35
Heron Lake Watershed District	\$ 48,061.81
Alba Township	\$ 46,594.56
Middletown Township	\$ 35,988.91
Mt Lake School District 173	\$ 35,606.73
New Rez LLC	\$ 34,956.25
Round Lake Township	\$ 34,349.73
Iowa Lakes Regional Water	\$ 33,273.67
Minneota Township	\$ 33,144.92
Rost Township	\$ 32,318.39
La Crosse Township	\$ 32,042.74
Belmont Township	\$ 31,893.62
Ewington Township	\$ 31,140.33
Delafield Township	\$ 28,893.43
Wisconsin Township	\$ 28,772.09
Okabena/City Of	\$ 28,497.18
West Heron Lake Township	\$ 27,898.59
Des Moines Township	\$ 25,895.47
Enterprise Township	\$ 25,360.77
Alpha/City Of	\$ 25,096.70
Kimball Township	\$ 22,696.58
Southwest Regional Development Comm	\$ 21,367.70
Lincoln Pipestone Rural Water	\$ 19,766.16
Christiania Township	\$ 19,555.73
Hunter Township	\$ 18,072.25
Heron Lake Township	\$ 16,179.42
Weimer Township	\$ 14,559.26
Minnesota Paving & Materials	\$ 13,782.12
Staples Oil	\$ 13,643.35
Wilder/City Of	\$ 12,732.61
New Fashion Pork LLP	\$ 10,303.00
Wold Architects And Engineers	\$ 8,759.62
C&B Operations LLC	\$ 7,900.00
Nickel Construction	\$ 6,647.88
Istate Truck Center	\$ 5,540.74
MN DVS-Deputy Registrar	\$ 4,974.45
BeyondTrust Corporation	\$ 4,821.94
Federated Rea	\$ 4,635.00
M C C C Mi 33	\$ 3,825.00
Erickson Engineering Co LLC	\$ 3,424.50
Liebold Robert & Martha	\$ 3,227.00
Treasury Division Of Mn Dept Of Finance	\$ 2,940.50

Bauer Built	\$	2,782.00
Thomson Reuters - West	\$	2,666.45
Hohenstein Septic Services LLC	\$	2,600.00
Verizon Wireless	\$	2,282.83
Rasche Steven R	\$	2,145.00
Total Claims Over \$2000		\$ 3,908,143.31
76 Claims Under \$2000		\$ 38,130.52

Board Action 20-305: Approve the engagement letter with CliftonLarsenAllen to perform the 2020 annual audit for Jackson County.

Board Resolution 20-246: Approve Resolution 20-246 authorizing participation in All Hazard Mitigation Planning Process and execution of agreement.

**RESOLUTION 20-246 AUTHORIZING PARTICIPATION IN PLANNING PROCESS
AND EXECUTION OF AGREEMENT**

WHEREAS, the County of Jackson is participating in a hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a multi- jurisdictional hazard mitigation plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and business; and

WHEREAS, the county will lead the planning effort with the assistance of consultants and State of Minnesota mitigation staff.

WHEREAS, the county will provide staff and resources from departments related to mitigation, will facilitate participation of jurisdiction within the county, and provide quarterly reporting on plan progress.

WHEREAS, the plan must include a risk assessment including past hazards, hazards that threaten the county. maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and future development trends; and

WHEREAS, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the county will maintain public participation and coordination; and

WHEREAS, the draft plan will be shared with the State of Minnesota and the Federal Emergency

Management Agency (FEMA) for coordination of state and federal review and comment on the draft; and

WHEREAS, approval of the all hazard mitigation plan will make the county eligible to receive Hazard Mitigation Assistance grants as they become available; and

NOW THEREFORE, BE IT RESOLVED, that Jackson County will enter into an agreement with the Division of Homeland Security and Emergency Management in the Minnesota Department of Public Safety for the program entitled Hazard Mitigation Assistance (HMA) for the update of the Jackson County Hazard Mitigation plan. Tawn Hall, Emergency Management Director, is hereby authorized to execute and sign such agreements and any amendments hereto as are necessary to implement the plan on behalf of Jackson County.

I certify that the above resolution was adopted by the County Board of Commissioners of Jackson on December 1, 2020.

SIGNED:

WITNESSETH:

(Signature)

(Signature)

(Chair)

(County Coordinator)

(Date)

(Date)

DES MOINES VALLEY HEALTH & HUMAN SERVICES

Des Moines Valley Health and Human Services Public Health Director, Evelyn Schaeffer and Public Health Emergency Preparedness Coordinator, Angela Naumann appeared via interactive television and provided an update to the Board on the COVID 19 public health pandemic.

PUBLIC WORKS

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to adopt Board Action 20-306: Approve authorizing the Engineer to award project SAP 032-604-053, to Knife River of Sauk Rapids, Minnesota, and for the bid amount of \$6,357,393.20 (Related to 11.5 miles of full depth reclamation and bituminous paving on CSAH 4 from CSAH 5 to Highway 86). The motion carried unanimously.

COUNTY COORDINATOR

Motion was made by Commissioner McClure and seconded by Commissioner Hohenstein to adopt Board Action 20-307: Approve setting the County Commissioner's salary at \$20,100 for 2021 and setting the Board Chair's salary at \$21,100 for 2021. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-308: Approve setting the per diem rate for 2021 at \$75.00 per day for County Commissioners, or their designee, appointed to or attending meetings of the following boards, committees or commissions, or for the performance of services to the County when required by law. The motion carried unanimously.

Motion was made by Wachal and seconded by Commissioner Nasby to adopt Board Action 20-309: Approve wage structure adjustment for 2021, in the amount of three and one-quarter percent (3.25%) for applicable, non-union employees effective January 1, 2021. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 20-310: Approve performance step increase for eligible union and non-union employees to be implemented January 1, 2021. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-311: Approve appointment of David Voehl and Gloria Van Voorst to the Jackson County Library Board for a 3-year term to expire December 31, 2023. The motion carried unanimously.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt Board Resolution 20-247: Approve setting elected officials salaries for 2021. The motion carried unanimously.

**RESOLUTION 20-247
SETTING ELECTED OFFICIALS SALARIES FOR 2021**

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the elected officials of the County.

NOW, THEREFORE, BE IT RESOLVED that the 2021 salary for Jackson County elected officials shall be as follows, effective January 1, 2021:

County Attorney	\$98,874.83
County Recorder	\$81,648.57
Sheriff	\$101,721.18

Duly Passed and Adopted this 1st day of December, 2020.

Jackson County Board of Commissioners

Scott McClure, Chair

ATTEST: _____
Steve Duncan, County Coordinator
(SEAL)

BOARD REPORTS

Commissioner McClure reported on meetings/events involving the Missouri One River One Watershed Plan, Heron Lake Watershed District, County Board Special Meeting regarding the Fiscal Year 2021 budget, Des Moines Valley Health & Human Services (DVHHS) User Group facility planning, Southwest Mental Health Center and meeting with constituents on ditch issues.

Commissioner Eigenberg reported on meetings/events involving the County Board Special Meeting regarding the Fiscal Year 2021 budget, Heron Lake Watershed District and Greater Blue Earth River Basin Alliance.

Commissioner Wachal reported on meetings/events involving the County Board Special Meeting regarding the Fiscal Year 2021 budget, DVHHS collective bargaining team and Minnesota Counties Intergovernmental Trust.

Commissioner Hohenstein reported on meeting with constituents on ditch issues.

Commissioner Nasby reported on meeting/events involving Association of Minnesota Counties District 8, Friends of the Jackson County Trails, DVHHS, Canvassing Board, Prairie Ecology Bus Center and Des Moines River One Watershed One Plan.

The Board recessed at this point in the meeting and then reconvened at 4:00 p.m.

DAVID DROWN ASSOCIATES, INC.

Gary Weiers of David Drown Associates, Inc., per County Board request, appeared via interactive television and provided information to the Board regarding the pros and cons of the Coordinator versus Administrator job titles and duties and how they typically work within a County's organizational structure.

ADJOURN

Motion was made by Commissioner Hohenstein and seconded by Commissioner Eigenberg to adjourn the meeting at 4:46 p.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST:

Steven Duncan, County Coordinator