

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

February 18, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Courthouse Board Room, 405 Fourth Street, City of Jackson, Minnesota, on February 18, 2020. The following members of the Jackson County Board of Commissioners were present: Don Wachal, Catherine Hohenstein, James Eigenberg, Scott McClure and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby to approve the consent agenda. The motion carried unanimously.

Board Action 20-051: Approve the February 4, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-052: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 90950 through 91109 in the amount of \$829,283.75. For the following funds: General Revenue, \$77,160.62; Road & Bridge/Public Works, \$144,208.71; Ditch, \$111,381.57; Insurance Trust Fund, \$7,886.15; Agency Fund, \$484,955.00; Library, \$2,838.85; and Taxes & Penalties, \$852.85. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

Zuercher Technologies LLC	35,888.70
Department Of Corrections	35,042.16
Bolton & Menk Inc.	16,451.56
McDonough/Mark J	15,250.00
Jackson Ambulance Service-Jackson	15,190.00
Further-Veba	15,000.05
Motorola Solutions Inc.	14,799.60
SafeAssure Consultants Inc.	9,451.32
Lakefield/City Of	9,143.00
Duininck Incorporated	8,417.25
Marsden Bldg. Maintenance LLC	6,259.58

Jackson Good Samaritan Center	5,692.25
Heron Lake Ambulance	5,667.00
Tri-State Pump & Control Inc.	5,540.00
Corporate Payment Systems	5,203.21
Mills & Miller Inc.	3,969.48
Brite	3,507.00
Stonebrooke Eng. Resp. Solutions	3,388.61
Southwest Initiative Foundation	3,388.00
Rural Minnesota Energy Board	2,500.00
Texas Refinery Corporation	2,201.50
Minnesota Energy Resources	2,144.55
Verizon Wireless	2,057.66
Total Claims over \$2000.00	226,152.48
83 Claims under \$2000	37,844.28

Board Action 20-053: Approve the application for exempt permit of Jackson County Ducks Unlimited, with no waiting period, for a raffle to be held at the Hi-Lo Club on April 28, 2020.

Board Action 20-054: Approve liquor, wine, club, or 3.2% license renewal for FR2 LLC (Jackson Motorplex); Hi-Lo Restaurant & Catering LLC; Loon Lake Golf LLC, and Round Lake Vineyards and Winery LLC, for On-Sale and Sunday Liquor licenses effective April 1, 2020 until March 31, 2021.

Board Action 20-055: Approve 6 month, 3.2% malt liquor “On-Off Sale” license for Eastside Acres Campground, effective April 1, 2020 to September 30,2020.

Board Action 20-056: Authorize the County Coordinator’s Office to fill the Assistant County Attorney position in the County Attorney’s office (full-time, exempt position).

Board Action 20-057: Approve Personnel request authorizing County Coordinator’s Office to advertise and fill a Land Management Office seasonal employee position.

Board Action 20-058: Approve summary of performance evaluations of Public Works Director, Tim Stahl as “meets expectations”; Land Management Director, Andy Geiger as “meets expectations”; Assessor, Jason McCaslin as “meets expectations”; and Veterans Services Officer, Jeff Gay as “meets expectations”.

Board Resolution 20-012: Approve accepting \$100 donation from Schwartz Farms, Inc. to the Jackson County Sheriff’s Office to be used for the Counter-Act Program.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 20-012

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, a donation of funds has been made by Schwartz Farms, Inc., to the Jackson County Sheriff’s Office to be used for “agriculture, emergency response support or our youth”, and;

WHEREAS, Minnesota State Statutes Chapter 465, Section 465.03, “Gifts to Municipalities” informs that a county governing body shall accept such gifts by resolution and by at least a two-thirds majority, and;

WHEREAS, the Jackson County Sheriff’s Office believes these funds should be used for the Counter-Act Program which is a program to teach Jackson County elementary students to make smart decisions regarding the use of drugs, alcohol and tobacco;

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, accepting the one hundred dollar (\$100.00) donation of Schwartz Farms, Inc., to the Jackson County Sheriff’s Office and to be used for the Counter-Act program in support of local youth.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 18th day of February 2020.

Scott McClure
Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

_____(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

FORT BELMONT

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adopt Board Resolution 20-013: Approve, by resolution, the Annual Report for Fiscal Year 2019 and the Fiscal Year 2020 budget for the Fort Belmont Museum and Visitor’s Center, as presented by Fort Belmont/JCT, Inc., and direct Jackson County staff to supply to the Minnesota Historical Society and the Minnesota Management and Budget office certified copies of such resolution and budget. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 20-013

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, a grant agreement and construction grant for the Fort Belmont Museum and Visitor’s Center Project was entered into between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society, and;

WHEREAS, Article II, Section 2.03 of the grant agreement and construction grant for the Fort Belmont Museum and Visitor’s Center Project between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society requires that Jackson County will annually adopt, by resolution, a budget for the operation of such programs that clearly shows that forecast program revenues will be equal to or greater than forecast program expenses for the next fiscal year, and;

WHEREAS, Article II, Section 2.03 of the grant agreement and construction grant for the Fort Belmont Museum and Visitor’s Center Project between Jackson County, a political subdivision of the State of Minnesota and the Minnesota Historical Society requires that Jackson County will supply to the Minnesota Historical Society and the Department of Finance certified copies of such resolution and budget;

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, the Annual Report for Fiscal Year 2019 and the Fiscal Year 2020 budget for the Fort Belmont Museum and Visitor’s Center, as presented by Fort Belmont/JCT, Inc., and directs Jackson County staff to supply to the Minnesota Historical Society and the Department of Finance certified copies of such resolution and budget.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 18th day of February 2020.

Scott McClure, Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

_____ (SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

AUDITOR/TREASURER

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 20-059: Approve the appointment of Commissioners Eigenberg and Nasby to the Presidential Nomination Party canvass board and set the date, time and location of the canvass board meeting as follows: 9:00 a.m., Thursday, March 5, 2020 in the County Attorney Conference Room. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-060: Approve authorizing County Coordinator to have graded for possible placement in the Jackson County Compensation Plan a Drainage Coordinator job description. The motion carried unanimously.

COUNTY ATTORNEY

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt Board Action 20-061: Approve court appointed contract with Brittany Sandinger from March 1, 2020 to December 31, 2020. The motion carried unanimously.

PUBLIC WORKS

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-062: Approve purchase of new Kenworth chassis and Maintainer service body through Sourcewell, via national contract #081716-NAF, for a total purchase price of \$198,775.77. The motion carried unanimously.

COUNTY COORDINATOR

Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby to adopt Board Action 20-063: Approve cleaning/custodial services contract with Marsden, in the amount of \$6,146.80 per month, with a contract term of March 1, 2020 to February 28, 2021, per County Attorney review of contract. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-064: Approve authorizing the County Coordinator to provide to all current, active employees the IDShield product, via Integrity Employee Benefits and for a premium price of \$8.95 per employee/per month and ending December 31, 2020. The motion carried unanimously.

Discussion was held regarding utilizing DDA Human Resources, Inc., services as related to completing a market wage study, assistance with the County's compensation plan and this company's on-going maintenance services package. There were no objections raised to a representative from DDA Human Resources, Inc. presenting a proposal at the March 17, 2020 County Board meeting.

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt Board Action 20-065: Approve as work groups to participate in Government Center Campus pre-design the Building Committee as the primary work group with two, sub-work groups composed as assigned here: Assigned Sheriff's office personnel, two Commissioner representatives from Building

Committee and County Coordinator; Assigned DVHHS representatives, two Commissioner representatives from Building Committee and County Coordinator. The motion carried unanimously.

Commissioner Wachal left the Board meeting at 10:25 a.m.

BOARD REPORTS

Commissioner Nasby reported on meetings/events involving the Ag Society (Fair).

Commissioner McClure reported on meetings/events involving Des Moines Valley Health and Human Services (DVHHS).

Commissioner Eigenberg reported on meetings/events involving Fort Belmont/JCT, Inc., and DVHHS.

Commissioner Hohenstein reported on meetings/events involving PrimeWest and DVHHS.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adjourn the meeting at 10:40 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST:

Steven Duncan, County Coordinator