

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

February 4, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Courthouse Board Room, 405 Fourth Street, City of Jackson, Minnesota, on February 4, 2020. The following members of the Jackson County Board of Commissioners were present: Don Wachal, Catherine Hohenstein, James Eigenberg, Scott McClure and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt the agenda per revision #1: adding items 4.3, 4.4 and 4.5 – Consideration of County Board position on Heron Lake Watershed District seeking legislation granting increased levy authority; Consideration of County Board position on Heron Lake Watershed District seeking legislation granting increased bonding authority; Approve/Deny authorizing County Legal Counsel to assist legislators regarding drainage law. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to approve the consent agenda. The motion carried unanimously.

Board Action 20-034: Approve the January 21, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-035: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 90841 through 90949 in the amount of \$263,996.76. For the following funds: General Revenue, \$209,375.60; Road & Bridge/Public Works, \$41,005.70; Ditch, \$10,341.56; Library, \$1,340.52; and Taxes & Penalties, \$1,933.38. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

Zuercher Technologies LLC	35,888.70
Department Of Corrections	35,042.16
Bolton & Menk Inc.	16,451.56
McDonough/Mark J	15,250.00
Jackson Ambulance Service-Jackson	15,190.00
Further-VEBA	15,000.05
Motorola Solutions Inc.	14,799.60
SafeAssure Consultants Inc.	9,451.32
Lakefield/City Of	9,143.00

Duininck Incorporated	8,417.25
Marsden Bldg. Maintenance LLC	6,259.58
Jackson Good Samaritan Center	5,692.25
Heron Lake Ambulance	5,667.00
Tri-State Pump & Control Inc.	5,540.00
Corporate Payment Systems	5,203.21
Mills & Miller Inc.	3,969.48
Brite	3,507.00
Stonebrooke Resp. Solutions	3,388.61
Southwest Initiative Foundation	3,388.00
Rural Minnesota Energy Board	2,500.00
Texas Refinery Corporation	2,201.50
Minnesota Energy Resources	2,144.55
Verizon Wireless	2,057.66
Total Claims over \$2000.00	226,152.48

83 Claims under \$2000 \$37,844.28

Board Action 20-036: Approve one-step increase (end of evaluation period, January 22, 2020) for Daniel Bartosh (Full-time, Buffers & Farm Bill Technician, Land Management Office), setting wage at \$22.34 per hour, effective with the January 26, 2020 payroll period, for the successful completion of the evaluation period.

Board Action 20-037: Approve appropriation to Family Services Network in the amount of \$12,000 and as approved in the Fiscal Year 2020 budget.

Board Action 20-038: Approve appropriation to Southwest Minnesota Arts Council in the amount of \$750.00 and as approved in the Fiscal Year 2020 budget.

Board Action 20-039: Approve the application for exempt permit of the Jackson County Conservation League, with no waiting period, for a raffle to be held at the Horse Barn and Hunt Club on March 20, 2020.

Board Action 20-040: Approve 2020 recycling license for Lois Hansen.

Board Action 20-041: Approve request to advertise for 2020 Seal Coat Projects (SAP 032-030-027) at Engineer’s discretion.

Board Action 20-042: Approve summary of performance evaluations for Court Services Director, Bob Jirele as “meets expectations”; IS Manager, Dennis Fields as “meets expectations”; Auditor/Treasurer, Kevin Nordquist as “meets expectations”; and County Coordinator, Steve Duncan as “meets expectations.”

PRIMEWEST HEALTH JOINT POWERS BOARD APPOINTMENTS

Chair McClure made the appointment to Prime West Joint Powers Board for 2020 of Commissioners Hohenstein, primary representative and Commissioner Wachal, alternate representative.

COUNTY COORDINATOR

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-043: Approve Drainage Committee staff appointments of the following positions: Auditor/Treasurer, Public Works Director, County Attorney, Land Management Director, Land Management Assistant Director, Drainage Ditch Supervisor, County Coordinator. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 20-044: Approve request for proposal (RFP) to complete employee classification and compensation and authorize the County Coordinator to amend RFP, as deemed needed, and solicit proposals. The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 20-045: Approve a Jackson County Board position as being opposed to Heron Lake Watershed District being granted increased levy authority. The motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 20-046: Approve a Jackson County Board position as being opposed to Heron Lake Watershed District being granted increased bonding authority. The motion carried with four “ayes” and one “nay” (Commissioner Nasby).

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-047: Approve authorizing County legal counsel to assist local legislators (State Senator Bill Weber; Representative Rod Hamilton) regarding drainage law interpretation, up to 5 billable hours, if requested. The motion carried unanimously.

PUBLIC WORKS

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-048: Approve Public Works to utilize Supplemental Compensatory Time Bank due to substantial overtime by Maintenance Crew for snow plowing and limited to the current pay period through the pay period ending April 18, 2020 with supplemental bank to be exhausted by the end of the summer work hours (end of August). The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Eigenberg to adopt Board Action 20-049: Approve Public Works to utilize Supplemental Compensatory Time Bank due to possibility of substantial overtime in the supervision or operation of equipment related to snow plowing and limited to the current pay period through the pay period ending April 18, 2020 with supplemental bank to be exhausted by the end of the summer work hours (end of August). The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-050: Authorize the County Coordinator's office to fill up to 12 seasonal summer worker positions in the Public Works Department. The motion carried unanimously.

CLOSED MEETING

Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby to close the meeting at 10:36 a.m., as permitted by Minnesota Statutes Section 13D.05 Subd. 3 (a) to perform performance evaluations of Public Works Director, Tim Stahl; Land Management Director, Andy Geiger; Assessor, Jason McCaslin; and Veterans Service Officer, Jeff Gay. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to reopen the meeting at 11:44 a.m. The motion carried unanimously.

BOARD REPORTS

Commissioner Wachal reported on meetings/events involving Judicial Ditch 91, Rural Minnesota Energy Board and SW Regional Solid Waste Commission.

Commissioner Nasby reported on meetings/events involving United Community Action Partnership, Des Moines Valley Health & Human Services mental health committee and Representative Hagedorn at the Lakefield open house.

Commissioner McClure reported on meetings/events involving the Radio Board, Law Library, animal shelter development, Missouri River One Watershed One Plan and Heron Lake Watershed District.

Commissioner Eigenberg reported on meetings/events involving the Library Board, Okabena City Council and Wilder City Council.

Commissioner Hohenstein reported on meetings/events involving the Jackson County Historical Society.

ADJOURN

Motion was made by Commissioner Nasby and seconded by Commissioner McClure to adjourn the meeting at 11:45 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST: _____
Steven Duncan, County Coordinator