

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

January 21, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Courthouse Board Room, 405 Fourth Street, City of Jackson, Minnesota, on January 21, 2020. The following members of the Jackson County Board of Commissioners were present: Don Wachal, Catherine Hohenstein, James Eigenberg, Scott McClure and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt the agenda per revision # 1: adding item 2.12 – Resolution approving the retroactive, emergency, delayed closing of all Jackson County offices on Friday, January 17, 2020. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to approve the consent agenda. The motion carried unanimously.

Board Action 20-018: Approve the January 7, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-019: Approve the January 13, 2020 Board of Commissioners special meeting minutes.

Board Action 20-020: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 90664 through 90840 in the amount of \$620,910.32. For the following funds: General Revenue, \$53,587.84; Road & Bridge/Public Works, \$52,944.40; Debt Service, \$13,000.00; Ditch, \$419,451.41; Insurance Trust, \$827.88; Library, \$6,550.79; Taxes & Penalties, \$74,218.24; Forfeited Land, \$325.00; and TIF Fund, \$4.76. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

Heron Lake Watershed District	\$178,352.29
Us Bank St Paul	\$114,764.14
Noomen Excavating LLC	\$73,749.46
I & S Group Inc.	\$49,070.22
JCC School District 2895	\$20,477.46
Jackson/City Of	\$14,920.41
Lakefield/City Of	\$14,190.71
Briggs	\$12,500.00
Mills & Miller Inc.	\$7,794.56

Rinke Noonan Attorneys At Law	\$6,800.00
CliftonLarsonAllen LLP	\$6,750.00
HLO School ISD 330	\$6,355.44
B & W Control Specialists Inc.	\$6,200.44
Minnesota Energy Resources	\$5,587.37
Mn Sheriffs Assn	\$5,234.44
Ind School District 177	\$4,991.31
Mn Co Intergovernmental Trust	\$4,476.00
Beyond Trust Corporation	\$3,982.65
Federated Rea	\$3,581.59
Maximus Inc.	\$3,350.00
Productivity Plus Account	\$3,221.36
MEnD Correctional Care PLLC	\$3,136.50
Jackson Co Fair Board	\$2,940.00
Red Rock Rural Water Systems	\$2,878.54
Livewire Printing Co	\$2,670.77
The Transportation Alliance	\$2,576.00
Government Forms and Supplies	\$2,388.88
Polz/David C	\$2,250.00
Total Claims over \$200	\$565,190.54
128 Claims under \$2000	\$55,719.78

Board Action 20-021: Approve appropriation to the Rural Minnesota Energy Board in the amount of \$2,500 and as approved in the Fiscal Year 2020 budget.

Board Action 20-022: Approve Appropriation to Southwest Initiative Foundation in the amount of \$3,388 and as approved in the Fiscal Year 2020 budget.

Board Action 20-023: Approve appropriation to Jackson Ambulance Service, in the amount of \$30,000.00 and as approved in the Fiscal Year 2020 budget.

Board Action 20-024: Approve acceptance of 2020 fuel bid from Staples Oil Company, Inc., in the amount of \$295,356.00.

Board Action 20-025 Approve the 2020 Solid Waste and Recycling Haulers licenses for:

2020 Licensed Solid Waste Haulers
Hometown Sanitation
Schaap's Sanitation
Waste Management
Hy-Line Hatchery

2020 Licensed Recycling Haulers
Schaap's Sanitation
Ronald Rehnelt
Kevin Pohlman

Board Action 20-026: Approve one-step increase (end of evaluation period, January 15, 2020) for Edith Behr (Full-time, Jailer/Dispatcher, Sheriff's Office), setting wage at \$21.66 per hour, effective with the January 26, 2020 payroll period, for the successful completion of the evaluation period.

Board Resolution 20-008: Approve appointing Kevin Nordquist, Heather Hummel, Jill Horn and Beth Heifner to the Absentee, The Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) and Mail Ballot Board for the 2020 Presidential Nomination Primary, Primary and General elections.

Jackson County Board Resolution No. 20-008

WHEREAS, The County Board of Commissioners of the County of Jackson, desires to establish an Absentee Ballot Board, UOCAVA Absentee Ballot Board and Mail Ballot Board for the 2020 Presidential Nomination Primary, Primary and General elections, and

WHEREAS, Said board must examine all return envelopes and accept or reject the absentee or mail ballots in the manner provided in Minnesota Statutes 203B.121, subd. 1 and 204B.45, subd. 2.

NOW, THEREFORE, BE IT RESOLVED, That the Jackson County Board of Commissioners hereby certify that the Absentee Ballot Board, UOCAVA Absentee Ballot Board and Mail Ballot Board for the 2020 Presidential Nomination Primary, Primary and General elections shall consist of the following members:

- Kevin Nordquist
- Heather Hummel
- Jill Horn
- Beth Heifner

The question was on the adoption of the resolution, and there were 5 YEAS and 0 NAYS as follows:

COUNTY OF JACKSON BOARD OF COMMISSIONERS	YEA	NAY	OTHER
Scott McClure	X		
Don Wachal	X		
Cathy Hohenstein	X		
Phil Nasby	X		
Jim Eigenberg	X		

ATTEST: _____
Steven Duncan
Jackson County Coordinator

Date: 1/21/2021

Board Resolution 20-009: Approve submitting 2019 Voting Equipment Grant.

RESOLUTION 20-009

To approve Jackson County’s application for funding from the 2019 Voting Equipment Grant.

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of supplies and election equipment, including accessible voting equipment; and

WHEREAS, Minnesota last updated much of its voting equipment between 2002 and 2006 meaning that the equipment is rapidly approaching the end of its 10 to 15 year lifespan; and

WHEREAS, it’s essential for precincts to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and

WHEREAS, Minnesota’s 2019 Legislature authorized an additional \$2 Million in grant funding available to assist counties, cities, towns, and school districts with the purchase of voting equipment; and

WHEREAS, to receive funding from the 2019 Voting Equipment Grant, counties must submit an application to the Minnesota Secretary of State before January 31, 2020; now, therefore,

BE IT RESOLVED, Jackson County approves its application for funding from the 2019 Voting Equipment Grant; and

BE IT FURTHER RESOLVED, the County certifies that any funds awarded from the Voting Equipment Grant will be used only to purchase assistive voting technology, an electronic roster system, an electronic voting system, any individual component of an electronic voting system, or any other equipment or technology approved by the Secretary of State.

Dated this 21st day of January, 2020

By _____
Scott McClure, Its Chairperson

Attest: _____
Steven Duncan, County Coordinator

Board Resolution 20 – 010: Approve by resolution, the retroactive, emergency, delayed closing of all Jackson County offices on Friday, January 17, 2020, from 10:00a.m. to 4:30 p.m. and as occurring during the official business hours designated by Jackson County.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 20-010

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, Chapter 373.052 Subdivision 1 of the Minnesota Statutes informs that a county board may authorize the closing of county offices if there is an emergency situation, and;

WHEREAS, on Friday, January 17, 2020, it was deemed necessary to close county offices starting at 10:00 a.m. due to a severe weather event, and;

WHEREAS, Chapter 373.052 Subdivision 1b of the Minnesota Statutes informs that a county board may retroactively approve such an emergency closing;

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, the retroactive, emergency closing of all Jackson County offices on Friday, January 17, 2020, from 10:00 a.m. to 4:30 p.m. and as occurring during the official business hours designated by Jackson County.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 21st day of January 2020.

Scott McClure
Chairperson of the Jackson County, Minnesota Board of Commissioners

ATTEST:

_____ (SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

JACKSON COUNTY AGRICULTURAL SOCIETY/FAIR ASSOCIATION

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-027: Approve Ag. Society request to remove fairgrounds building (“DNR” building) and direct Public Works to remove the building. The motion carried unanimously.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt Board Action 20-028: Approve Ag Society request to erect a new building on fairgrounds property, as presented (To be funded with grant and sponsor funds). The motion carried unanimously.

WOLD ARCHITECTS

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 20-029: Approve acceptance of proposal from Wold to perform work related to Government Center campus pre-design, as presented. The motion carried unanimously.

COUNTY COORDINATOR

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 20-030: Approve rescinding Resolution 18-044, due to the need to adopt updated resolution (related to PrimeWest Health membership). The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Resolution 20-011: Approve resolution regarding county-based purchasing election and commitment to join the PrimeWest Rural Minnesota Health Care Access Initiative (dba PrimeWest Health). The motion carried unanimously.

RESOLUTION 20-011

**RE: COUNTY-BASED PURCHASING ELECTION AND COMMITMENT TO JOIN THE
PRIMEWEST RURAL MINNESOTA HEALTH CARE ACCESS INITIATIVE
(dba PRIMEWEST HEALTH)**

WHEREAS, Minnesota Statutes 256B.692 authorizes county boards or groups of county boards to elect to purchase or provide health care services on behalf of persons eligible for medical assistance who would otherwise be required to or may elect to participate in the prepaid medical assistance program; and

WHEREAS, county-based purchasing promotes publicly transparent operations and direct accountability for the health care resources provided by our County, State and Federal governments, and the taxpayers; and

WHEREAS, the rural and local government ownership structure of county-based purchasing will facilitate integration with county Public Health and Social Services agencies, which play key roles in addressing social determinants of health, behavioral health, and community health needs; improving population health; and providing case management services; and

WHEREAS, participation in county-based purchasing will provide greater local control and input over public health care resources expended in our County, improve our citizens' health care experience and population health, and reduce unnecessary health care costs; and

WHEREAS, Jackson County has an opportunity to join PrimeWest Health, a county-based purchasing organization that currently serves members in the counties of Beltrami, Big Stone, Clearwater, Douglas, Grant, Hubbard, McLeod, Meeker, Pipestone, Pope, Renville, Stevens, and Traverse.

NOW, THEREFORE, BE IT RESOLVED that Jackson County hereby elects to participate in county-based purchasing or provision of health care services on behalf of persons eligible for

medical assistance in Jackson County. Jackson County will participate in county-based purchasing as follows:

1. Jackson County shall join PrimeWest Health as an Entrant Member upon Jackson County by becoming a signatory to the Second Amended and Restated Health Care Access Initiative Joint Powers Agreement, in the form attached to this Resolution as **Exhibit A**. Upon joining PrimeWest Health, Jackson County shall pay PrimeWest Health the amount agreed upon between PrimeWest Health and Jackson County for costs incurred by Jackson County participants participating on the PrimeWest Health Joint Powers Board, PrimeWest Health Public Health & Human Services Directors Committee, and the PrimeWest Health Quality & Care Coordination Committee, including participant stipend, mileage and meal costs.
2. Jackson County shall become an Existing Member of PrimeWest Health upon execution of the Families and Children managed care contract between the Minnesota Department of Human Services and PrimeWest Health engaging PrimeWest Health to administer Prepaid Medical Assistance and MinnesotaCare in Jackson County.
3. Upon becoming an Established Member of PrimeWest Health, Jackson County shall make a financial contribution to PrimeWest Health risk based capital reserves in the amount of \$1,262,616.73. A minimum of one half this amount shall be paid to PrimeWest Health upon Jackson County's within 30 days of execution of the Families and Children managed care contract between the Minnesota Department of Human Services and PrimeWest Health to administer Prepaid Medical Assistance and MinnesotaCare in Jackson County. Jackson County shall have an option to pay the remaining balance of the financial contribution to PrimeWest Health within six months of the execution of the Families and Children managed care contract between the Minnesota Department Human Services and PrimeWest Health. Any such remaining balance shall be secured by a Promissory Note in the form attached to this Resolution as **Exhibit B**.

Passed and adopted by the Board of Commissioners of Jackson County, Minnesota this 21st day of January 2020.

Scott McClure, Chair
Jackson County Board of Commissioners

ATTEST:

_____(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt Board Action 20-031: Approve service agreement with SafeAssure Consultants, Inc., as related to

OSHA compliance services, for the period of February 1, 2020 to January 31, 2021. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-032: Approve at-large appointment of Jeremy Michelson to the Jackson County Extension Committee for a 3 year term, expiring the first Tuesday after the first Monday in January, 2023. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 20-033: Approve authorizing County Board Chair Scott McClure and Coordinator Steve Duncan to act on behalf of the County to execute and complete documents to transfer Federal Lease (i.e., Farm Services Agency) to Jackson County including Novation Agreement. The motion carried unanimously.

CLOSED MEETING

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to close the meeting at 10:08 a.m., as permitted by Minnesota Statutes Section 13D.05 Subd. 3 (a) to perform performance evaluations of Court Services Director, Bob Jirele; IS Manager, Dennis Fields; Auditor/Treasurer, Kevin Nordquist; and County Coordinator, Steve Duncan. The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Eigenberg to re-open the meeting at 11:27 a.m. The motion carried unanimously.

BOARD REPORTS

Commissioner Wachal reported on meetings/events involving Des Moines Valley Health and Human Services (DVHHS), Southwest Regional Development Commission, MCIT Board of Directors and Special Board meeting with Senator Rosen.

Commissioner Nasby reported on meetings/events involving Southwest Mental Health Center (SWMHC) Governing Board, DVHHS, Special Board meeting with Senator Rosen, Ag. Society, Friends of Jackson County Trails and Prairie Ecology Bus Center.

Commissioner McClure reported on meetings/events involving DVHHS Local Mental Health Advisory Committee, SWMHC, DVHHS and Special Board meeting with Senator Rosen.

Commissioner Eigenberg reported on meetings/events involving District 8 Land Use & Environment Advisory Task Force, Heron Lake City Council, Greater Blue Earth River Basin Alliance, Special Board meeting with Senator Rosen, Fort Belmont/JCT Inc., Heron Lake Watershed District and Watonwan One Watershed One Plan.

Commissioner Hohenstein reported on meetings/events involving DVHHS, Special Board meeting with Senator Rosen, Jackson County Historical Society and Development Achievement Center.

ADJOURN

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adjourn the meeting at 11:28 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST: _____
Steven Duncan, County Coordinator