

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

January 5, 2021

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on January 5, 2021. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Philip Nasby and Don Wachal. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

County Coordinator Steve Duncan called the first meeting of 2021 to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

County Coordinator Duncan called for nominations to serve as Chair of the Jackson County Board of Commissioners. **Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal** to have Commissioner Eigenberg serve as Chair for calendar year 2021. Motion carried unanimously.

Chair Eigenberg assumed the position of Board Chair and called for nominations for Vice-Chair. **Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to name Commissioner Nasby as Vice-Chair for calendar year 2021. Motion carried unanimously.

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner McClure and seconded by Commissioner Hohenstein to approve the Consent Agenda. The motion carried unanimously.

Board Action 21-001: Approve the December 15, 2020 Board of Commissioners regular meeting minutes.

Board Action 21-002: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 93896 through 94033 in the amount of \$2,519,784.14. For the following funds: Revenue, \$188,935.41; Public Works, \$146,567.99; Heron Lake Capital Projects, \$329,500.00; Debt Service, \$884,604.39; Ditch, \$680,232.30; Insurance Trust Fund, \$289,248.00; and Library Fund, \$696.05. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

Us Bank St Paul	1,475,731.27
Northland Trust Services Inc	329,500.00
Mn Counties Intergovernmental Trust	289,248.00

Heron Lake Watershed District	66,623.50
M C C C Mi 33	35,011.01
R & G Construction	32,629.36
Jackson Co Fair Board	20,000.00
Staples Oil	19,117.48
Tri-State Pump & Control Inc	17,243.50
Trimin Systems Inc	17,196.00
Erickson Engineering Co LLC	15,617.00
Association of Mn Counties	15,390.00
New Fashion Pork LLP	13,532.00
Wold Architects & Engineers	13,217.25
Minnesota Energy Resources	12,751.90
Litza Farm Drainage Inc	9,750.32
Sunde Land Surveying, LLC	9,600.00
Heron Lake/City Of	7,440.80
Noomen Excavating LLC	7,278.10
Corporate Payment Systems	7,270.67
Newman Signs	7,196.43
Nickel Construction	6,771.09
3D Specialties Inc	5,698.01
Election Systems & Software LLC	5,595.00
CliftonLarsonAllen LLP	4,987.50
American Solutions For Business	4,257.69
Amazon Capital Services	4,110.62
Bulletproof It, LLC	3,875.00
Bauer Built	3,347.28
Rogers/Isaiah D	3,340.00
S & J Cleaning	3,309.25
Mn County Attorney's Assn	2,933.00
Crysteel Manufacturing Inc.	2,707.57
Tritech Software Systems	2,500.00
Livewire Printing Co	2,423.77
Verizon Wireless	2,276.39
LSQ Funding Group, L.C	2,267.12
Jackson Co Auditor-Treasurer	2,189.96
River Valley Forensic Services, PA	2,100.00

Total Claims over \$2000	2,486,033.84
87 Claims Under \$2000	33,750.30

Board Action 20-003: Approve the adoption of Roberts Rules of Order as the official parliamentary authority governing rules of procedure for Jackson County Board of Commissioners meetings in 2021.

Board Action 21-004: Approving the following appointments to the Minnesota Counties Computer Cooperative user groups, effective January 1, 2021 through December 31, 2021:

MCCC Delegate	Dennis Fields
Tax - ACS Alternate	Karla Ambrose
CAMA Alternate	Karla Ambrose
Finance & Gen. Gov't. Alternate	Kevin Nordquist
Corrections Alternate	Bob Jirele
Property Info. Alternate	Jared Baloun

Board Action 21-005: Approve Schneider Geospatial Professional Services Agreement.

Board Action 21-006: Approve one-step increase (end of evaluation period 12/22/2020) for Karla Ambrose, County Assessor setting wage at \$43.95 per hour (2080 hours max; Grade 19, Step 1/9), effective retroactively to January 1, 2021, for the successful completion of the evaluation period.

Board Action 21-007: Approve Personnel request authorizing County Coordinator's Office to fill County Auditor/Treasurer's Office, Deputy Auditor/ Treasurer position (full-time).

Board Action 21-008: Approve Contract & Bond for SAP 032-604-053 (11.5 miles of full depth reclamation and bituminous paving on CSAH 4 from CSAH 5 to Hwy 86).

Board Action 21-009: Approve contract and bond for SAP 032-624-037 (bituminous mill and overlay on CSAH 24 from Zeh Ave. to Hwy. 60).

Board Action 21-010: Approve award of fuel bid for 2021 to Cooperative Energy Company of Sibley, Iowa, as presented.

Board Action 21-011: Approve paymen application #13, in the amount of \$7,278.10, to Noomen Excavating, the construction contractor for the new drainage system known as County Ditch 125.

Board Action 21-012: Approve request to release first installment of the 2021 Fair appropriation in the amount of \$20,000.

Resolution 21-001: Approve appointing Andy Geiger as the County-designated employee responsible for enforcement of control or eradication of noxious weeds in Jackson County.

RESOLUTION 21-001
APPOINTING COUNTY-DESIGNATED EMPLOYEE RESPONSIBLE
FOR ENFORCEMENT OF CONTROL OR ERADICATION OF NOXIOUS WEEDS
IN JACKSON COUNTY

WHEREAS, the County Board is required under Minnesota Statute 18.80 to appoint either an agricultural inspector or a county-designated employee to carry out duties as specified in statute.

NOW, THEREFORE, BE IT RESOLVED by the Jackson County Board of Commissioners that Andy Geiger, Land Management Director, is appointed as the County-Designated Employee

Responsible for Enforcement of Control or Eradication of Noxious Weeds in Jackson County effective January 5, 2021.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 5th day of January, 2021

James Eigenberg, Chair

ATTEST:

(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

Resolution 21-002: Approving authorized representatives/signers for Bank of the West Accounts, as presented.

RESOLUTION 21-002

RESOLVED, that County of Jackson, Minnesota (the “Organization”) authorizes the following individuals named below:

Kevin Nordquist, Auditor/Treasurer
Jill A. Horn, Chief Deputy Auditor/Treasurer

(each an “Authorized Representative”), acting alone, to: (1) establish with Bank of the West (the “Bank”) one or more deposit accounts all such deposit accounts have the same ownership and Authorized Signer(s) as provided on the Organization/Association Signature Card dated 12/18/2020 (“Signature Card”); (2) open one or more additional deposit account(s) at a future date under the Signature Card; provided the ownership and Authorized Signer(s) of the new deposit account(s) is/are the same as the ownership and Authorized Signer(s) on the Signature Card; (3) designate from time to time persons to manage, operate, or otherwise provide instructions regarding each deposit account (“Authorized Signers”); and (4) contract for such other banking services as any Authorized Representative deems necessary or appropriate to manage this Organization’s deposit accounts;

RESOLVED FURTHER, that this Organization adopts for each deposit account (a) the Bank’s Deposit Account Disclosure for Business Accounts and Schedule of Fees and Charges for Business Accounts, as added to, deleted from or otherwise amended from time to time; (b) this Signature Card; and (c) any addenda thereto, which is incorporated by this reference, for each deposit account it opens;

RESOLVED FURTHER, that the person(s) designated as Authorized Signer(s) are authorized to transact on all current and future deposit accounts opened under the Signature Card. The authority granted to each Authorized Signer includes, but is not limited to, authority to sign checks and other items and to give Bank other instructions to withdraw funds, to endorse and deposit checks and other items that are payable to or that belong to the Organization, and to transact other business relating to each of this Organization’s deposit accounts.

RESOLVED FURTHER, that the authority conferred is in addition to any other, including conflicting authorizations, in effect and shall remain in force until Bank receives written notice of its revocation at the office where the deposit account is maintained or at such other location as the Bank may direct.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 5th day of January, 2020.

James Eigenberg, Chair
Jackson County Board of Commissioners

ATTEST:

(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

JACKSON COUNTY EDITORIAL GROUP/PRINTERS PROPOSALS

Justin Lessman, Jackson County Editorial Group, presented proposals for the publication of all Board proceedings, the annual financial statement and the list of delinquent real estate taxes for the year 2021. Proposals are on file in the office of the County Coordinator.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt Resolution 21-003: Approve accepting the proposal of the Jackson County Pilot, Lakefield Standard and the Tri-County News for publication of all Board proceedings in 6 point font, the annual financial statement and the list of delinquent real estate taxes. Motion carried unanimously.

**RESOLUTION 21-003
PUBLICATION AGREEMENT
Financial statement/delinquent taxes/monthly proceedings**

THIS AGREEMENT, made and entered into this 5th day of January 2021 by and between Justin R. Lessman, publisher of the Jackson County Pilot and Lakefield Standard, and on behalf of Gerald Johnson, publisher of the Tri-County News, as parties of the first part, and the Jackson County Board of Commissioners, party of the second part.

WITNESSETH, that the parties of the first part agree to print and publish in each and all of the newspapers above mentioned, printed and published in said County, all of the proceedings of the said County Board for the year 2021, the annual financial statement to be published during the year 2021 and the notice and list of real estate taxes remaining delinquent on the first Monday of January 2021, for the said County, all for the legal rate as specified by law. The composition and billing procedures of the financial statement, delinquent tax list, and monthly proceedings are provided on attached copy. Other necessary publications are contracted to be printed and published in the official newspaper. Legal charges are determined by type size and column inch. The charges of the respective type sizes are:

- 9 pt. \$10.01/column inch
- 8 pt. \$11.97/column inch
- 7 pt. \$13.87/column inch
- 6 pt. \$15.77/column inch

Payment for publication of said proceedings, financial statement, and list of real estate taxes remaining delinquent is to be made as follows:

Jackson County Pilot, Jackson, Minnesota 45%
 Lakefield Standard, Lakefield, Minnesota 32%
 Tri-County News, Heron Lake, Minnesota 23%

Said proceedings of the Jackson County Board are to be published in each of the three newspapers within fifteen (15) days after copy has been furnished to the official newspaper by the county coordinator.

IN WITNESS WHEREOF, the representative of the first part have hereunto set their hands and the part of the second party has caused this contract to be signed by its Chairman and the Coordinator, and attested by its corporate seal.

by: _____
 Publisher, Jackson County Pilot Date

JACKSON COUNTY BOARD
 Jackson, Minnesota

by: _____
 Chairman

ATTEST: _____
 County Coordinator

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Resolution 21-004: Approve the designation of 2021 official newspaper and the county website as the official location for publication of transportation project request for proposals. Motion carried unanimously.

County of Jackson)
) SS.
 State of Minnesota)

**RESOLUTION 21-004
 DESIGNATION OF OFFICIAL NEWSPAPER**

WHEREAS, according to Minnesota Statute §331A.04, the Jackson County Board of Commissioners is required to designate an official newspaper at the first County Board meeting of the year; and

WHEREAS, according to Minnesota Statute §331A.12, the County Board may designate the County’s Web site as the official manner of publication for transportation project request for proposals (RFP’s); and

WHEREAS, Jackson County has a “Web site” as defined in Minnesota Statute §331A.12 with an addressable location of www.co.jackson.mn.us.

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Pilot, published on Thursday of each week, be and the same hereby is designated by the Jackson County Board of Commissioners of Jackson County, State of Minnesota, as the official newspaper of said county for the year 2021.

BE IF FURTHER RESOLVED, that the County Board hereby designates the Jackson County Web site, with an addressable location of www.co.jackson.mn.us, as the official publication site for transportation project RFP’s.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 5th day of January 2021.

Chair
Jackson County Board of Commissioners

ATTEST:

(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

PUBLIC WORKS

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adopt Board Action 21-013: Approve purchase of tandem axle chassis from Truck Center Companies, from Fairmont, Minnesota, under state contract # 180838 for the price of \$70,382.00 (includes trade price and all applicable taxes). The motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Hohenstein to adopt Board Action 21-014: Approve truck equipment purchase (Box, Hoist, Wing, Sander, etc.) from Truck Bodies & Equipment International, Inc., from Lake Crystal, Minnesota, under state contract #167118, for the price of \$114,861.00. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adopt Board Action 21-015: Approve purchase of front plow from Crysteel Truck Equipment, Inc., from Lake Crystal, Minnesota, under state contract #167117 and in the amount of \$11,946.04. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt Board Action 21-016: Approve the purchase of a 2021 F550 4x4 diesel crew cab from Midway Ford of Roseville, Minnesota, under state contract #170310 and for the amount of \$53,855.37 (including all tax and license costs). The motion carried unanimously.

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt Board Action 21-017: Approve the purchase of an eleven foot flatbed and hoist from Crysteel Truck Equipment, Inc., from Lake Crystal, Minnesota, under state contract #184022 and for the amount of \$12,301.00 (including tax and installation). The motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 21-018: Approve the purchase of a John Deere 6110M tractor, with side and rear mounted mowers, from Tiger Corporation of Sioux Falls, South Dakota, under state contract #177760 for the amount of \$144,194.40. The motion carried unanimously.

Motion was made by Commissioner Nasby and seconded by Commissioner McClure to adopt Resolution 21-005: Approve Resolution 21-005: Jackson County to act as Sponsoring Agency for Sunrise Extension Trail Connection Project. The motion carried unanimously.

**RESOLUTION 21-005
JACKSON COUNTY TO ACT AS SPONSORING AGENCY
FOR SUNRISE EXTENSION TRAIL CONNECTION PROJECT**

BE IT RESOLVED, that Jackson County agrees to act as sponsoring agency for the project identified as Sunrise Extension Trail Connection along TH 71 seeking Transportation Alternative Project funds and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations.

BE IT FURTHER RESOLVED that Timothy Stahl, County Engineer, is hereby authorized to act as agent on behalf of this applicant.

Adopted this 5th Day of January, 2021.

JACKSON COUNTY BOARD OF COMMISSIONERS

Chair

ATTEST: _____
Steven Duncan, County Coordinator

INFORMATION SYSTEMS

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 21-019: Authorize Information Systems Manager Dennis Fields to purchase Windows-based laptops, as tested by Commissioner Nasby, for all Commissioners. The motion carried unanimously.

COUNTY COORDINATOR

Motion was made by Commissioner McClure and seconded by Commissioner Nasby to adopt Board Action 21-020: Approve appointment of Commissioner Hohenstein to the Plum Creek Library System Governing Board for a term to expire the first Tuesday of January 2022. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt Board Action 21-021: Approving the 2021 regular and known special meetings schedule of the Jackson County Board of Commissioners, Board of Equalization and Drainage Authority. Motion carried unanimously.

PUBLIC NOTICE

Jackson County Board of Commissioners, Board of Equalization & Drainage Authority 2021 Meetings

The regular meetings of the Jackson County Board of Commissioners (BOC), Board of Equalization (BOE), and the Drainage Authority (DA) will begin on each of the listed dates at the times specified, unless additional notice is given. Meetings will take place in the Cafeteria Room of the Jackson County Resource Center, 402 White Street (Door #7), Jackson, Minnesota, unless otherwise specified. **Please note that the Jackson County Drainage Authority will only hold meetings when an agenda is posted for such meetings. Otherwise, no meetings will be held as listed for the Drainage Authority.**

Notice is also hereby given that attendance by Commissioner(s) may be via electronic means in accordance with Minnesota Statutes § 13D.02. If Commissioner(s) are attending a meeting via electronic means, the public will also be able to access such meetings via electronic means. Please refer to the specific meeting agenda for information on how to access meetings via electronic means, as applicable to a particular meeting, and review the agenda immediately prior to attending. Due to the dynamic nature of current world events, it is possible that a Commissioner may require remote attendance in a relatively short period of time prior to meetings. If no such notice is given on a specific meeting agenda of being able to attend via electronic means, that shall indicate no Commissioner(s) will be attending via electronic means. Agendas may be accessed in advance of meetings on the Jackson County, MN, website, <https://www.co.jackson.mn.us/> or at the Jackson County Courthouse.

				<u>Department Visit @ 8:30</u>
<u>AM</u>				
BOC	Tuesday	January 5	9:00 AM	None
BOC	Tuesday	January 19	9:00 AM	None
DA	Tuesday	January 19	1:30 PM	
BOC	Tuesday	February 2	9:00 AM	None
DA	Tuesday	February 2	1:30 PM	
BOC	Tuesday	February 16	9:00 AM	Veterans Service
DA	Tuesday	February 16	11:30 AM	
BOC	Tuesday	March 2	9:00 AM	County Assessor
DA	Tuesday	March 2	11:30 AM	
BOC	Tuesday	March 16	9:00 AM	Court Services
DA	Tuesday	March 16	11:30 AM	
BOC	Tuesday	April 6	9:00 AM	Sheriff
DA	Tuesday	April 6	11:30 AM	
BOC	Tuesday	April 20	9:00 AM	Public Works
DA	Tuesday	April 20	11:30 AM	
BOC	Tuesday	May 4	9:00 AM	County Recorder

DA	Tuesday	May 4	11:30 AM	
BOC	Tuesday	May 18	9:00 AM	Land Management/SWCD
DA	Tuesday	May 18	11:30 AM	
BOC	Tuesday	June 1	9:00 AM	County Attorney
DA	Tuesday	June 1	11:30 AM	
BOE	Monday	June 14	7:00 PM	Board of Equalization
BOC	Tuesday	June 15	9:00 AM	County Auditor/Treasurer
DA	Tuesday	June 15	11:30 AM	
BOC	Tuesday	July 6	9:00 AM	Extension
DA	Tuesday	July 6	11:30 AM	
BOC	Tuesday	July 20	9:00 AM	Information Systems
DA	Tuesday	July 20	11:30 AM	
BOC	Tuesday	August 3	9:00 AM	None
DA	Tuesday	August 3	11:30 AM	
BOC	Tuesday	August 17	9:00 AM	Court Administration
DA	Tuesday	August 17	11:30 AM	
BOC	Tuesday	September 7	9:00 AM	Library
DA	Tuesday	September 7	11:30 AM	
BOC	Tuesday	September 21	9:00 AM	None
DA	Tuesday	September 21	11:30 AM	
BOC	Tuesday	October 5	9:00 AM	None
DA	Tuesday	October 5	11:30 AM	
BOC	Tuesday	October 19	9:00 AM	None
DA	Tuesday	October 19	11:30 AM	
BOC	Tuesday	November 2	9:00 AM	None
DA	Tuesday	November 2	11:30 AM	
BOC	Tuesday	November 16	9:00 AM	None
DA	Tuesday	November 16	11:30 AM	
BOC	Thursday	December 9	3:00 PM	None
DA	Thursday	December 9	11:30 AM	
BOC	Thursday	December 9	6:00 PM	Presentation & Public Comment - 2022 Budget & Tax Levy
BOC	Tuesday	December 21	9:00 AM	None
DA	Tuesday	December 21	11:30 AM	

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adopt Board Action 21-022: Approve authorizing a per diem rate of \$50.00 and mileage rate at the IRS rate, which is 56.0 cents/mile, effective January 1, 2021, for lay persons serving on the following Boards, Commissions and Committees: Planning & Zoning Commission; Board of Adjustment; Extension Committee; Housing & Redevelopment (HRA) Authority; Comprehensive Water Management Advisory Committee; Revolving Loan Fund Advisory Board; ; Southwest Mental Health Center Governing Board; Regional Trails Committee; Library Board; Radio Board; Law Enforcement Liaison Committee and any Board, Commission or Committee approved and appointed by the County Board. Motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 21-023: Approve Authorizing County Coordinator to Submit County Relief Grants Certification Form. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner McClure to adopt Board Action 21-024: Approve authorizing CARES Act Committee to provide direction and oversight of County Relief Grant Program. The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby to adopt Board Action 21-025: Approve contract engaging Community and Economic Development Associates to administer County Relief Grants Program for Jackson County. The motion carried unanimously.

CHAIR APPOINTMENTS

Chair Eigenberg appointed the following to the Association of Minnesota Counties (AMC) policy committees for 2021:

Commissioner Hohenstein to the AMC Health and Human Services Policy Committee;
Commissioner Eigenberg to the AMC General Government Policy Committee;
Commissioner Nasby to the AMC Environment and Natural Resources Policy Committee;
Commissioner Wachal to the AMC Transportation and Infrastructure Policy Committee; and
Commissioner McClure to the AMC Public Safety Policy Committee.

Chair Eigenberg appointed the following as voting delegates to the AMC for 2021:

Commissioners' Hohenstein, Eigenberg, Wachal, McClure and Nasby.

Chair Eigenberg appointed made the following 2021 appointments:

Association of Minnesota Counties	All Commissioners
National Association of County Officers	All Commissioners
Extension Committee	Eigenberg/Nasby
Fair Board (Liaison)	Nasby, Wachal (alternate)
Historical Society	Hohenstein, Eigenberg (alternate)
Law Library Board	Chair: Eigenberg
Jackson County Library/Plum Creek Governing Boards	Hohenstein, Eigenberg (alternate)
SW Regional Development Commission	Wachal, Eigenberg (alternate)
SW MN Workforce Development Board/Private Industry Council	Wachal
Revolving Loan Fund Advisory Board	Hohenstein/McClure
Ft. Belmont/JCT Inc.	Eigenberg, Wachal (alternate)
Emergency Preparedness Task Force	McClure
Family Services Network	Nasby
DVHHS Joint Powers Board	All Commissioners
Statewide Health Improvement Program	Nasby, Wachal (alternate)
Local Mental Health Advisory Council	Chair: Eigenberg
Southwest Regional Radio Board & Local Radio Board	McClure, Wachal (alternate)
Southwest Mental Health Center Governing Board	McClure/Nasby
United Community Action Partnership	Nasby
Developmental Achievement Center	Hohenstein
Jackson/Cottonwood Transit Advisory Board	Wachal

FMJ Steering Committee/Drug Court Liaison	McClure
Southern Prairie Community Care	Hohenstein, Wachal (alternate)
City/County Law Enforcement Liaison Committee	Wachal, Nasby
Comprehensive Water Mgmt. Advisory Committee	Wachal, Eigenberg (alternate)
Aquatic Invasive Species Committee	McClure
County Lakes Planning Team	All Commissioners
Department of Natural Resources matters	All Commissioners
Regional Trails Plan Committee (If needed by SRDC)	Nasby, Hohenstein (alternate)
Friends of the Jackson County Trails (Liaison)	Nasby, Hohenstein (alternate)
Prairie Ecology Bus Center	Nasby
District 8 Land Use & Environment Advisory Task Force	Eigenberg
Heron Lake Watershed District Board (Liaison)	Eigenberg, Hohenstein (alternate)
Gravel Committee	Eigenberg/Nasby
Planning and Zoning Board	Chair: Eigenberg, V.C: Nasby (alt.)
Greater Blue Earth River Basin Alliance (GBERBA)	Eigenberg, McClure (alternate)
Rural Minnesota Energy Board & SW Regional Solid Waste Commission	Wachal, Eigenberg (alt.)
Highway & Drainage matters & inspection	All Commissioners
Minnesota Transportation Alliance	All Commissioners
Area Transportation Partnership – District 7 (ATP7)	Wachal
U.S. Highway 71 Association	Wachal
Jackson/Martin Joint Ditch	Eigenberg, McClure, Wachal
Jackson/Nobles Joint Ditch	Eigenberg, McClure, Nasby
ITC Huntley-Lakefield Junction Transmission Project	Nasby, Wachal (alternate)
Jackson City/County Joint Facilities Committee	Hohenstein/ Wachal
60/90 Corridor Initiative	Eigenberg, Nasby (alternate)
Missouri River Water Basin One Watershed/One Plan Policy Committee	McClure, Eigenberg (alt.)
Watonwan Watershed Planning Partnership Committee	Eigenberg, McClure (alternate)
Des Moines River Watershed Planning Partnership	Nasby, Hohenstein (alternate)

Internal Committees

Benefits Committee	Hohenstein/Wachal
Building Project Committee	McClure/Eigenberg
Building Grounds Committee	McClure/Eigenberg
Budget Committee	Hohenstein/Wachal
CIP Committee	Hohenstein/McClure
Drainage Ditch Committee	McClure/Hohenstein
Information Systems Committee	Nasby
Labor Relations & Personnel Committee	McClure/Wachal
Parks	Nasby
Personnel Policy Advisory Committee	Eigenberg/Hohenstein
Safety Committee	Nasby
Special Meetings as needed	All Commissioners

Department Liaisons

Assessor	Wachal
VSO	Wachal
IS	Nasby

Land Management
Public Works
Auditor/Treasurer

McClure
Eigenberg
Hohenstein

Chair Eigenberg appointed Commissioners Wachal and Nasby, and Citizen Doug Schuett, to the Jackson County/City of Jackson Law Enforcement Liaison Committee.

BOARD REPORTS

Commissioner Wachal reported on meetings/events involving SW MN Workforce Development Board/Private Industry Council, MCIT meeting and Personnel Committee.

Commissioner Nasby reported on meetings/events involving Prairie Ecology Bus Center, Family Services Network, and CARES committee.

Commissioner McClure drainage authority meeting, Des Moines Valley Health and Human Services (DVHHS) Board meeting and Personnel committee, County Personnel committee (twice), and Heron Lake Watershed District subcommittee.

Commissioner Eigenberg reported on meetings/events involving Heron Lake Watershed District subcommittee, DVHHS Board meeting and Personnel committee, Okabena City Council meeting and Wilder City Council meeting.

Commissioner Hohenstein reported on meetings/events involving ditch meeting, Historical Society DVHHS Labor negotiation meeting, Heron Lake Watershed District subcommittee, Developmental Achievement Center, and CARES committee.

DDA HUMAN RESOURCES, INC./COUNTY ORGANIZATIONAL STRUCTURE

Gary Weiers, DDA Human Resources, Inc., appeared at 11:00 a.m., via electronic means, and presented a search proposal for the position of County Coordinator or Administrator.

Motion was made by Commissioner Hohenstein and seconded by Commissioner McClure to adopt Board Action 21-026: Approve DDA Human Resources, Inc., search proposal for the position of County Coordinator or Administrator. The motion carried unanimously.

There was discussion of the need to hold a special meeting to discuss the county's organizational structure and whether the Board wished to recruit for a Coordinator or Administrator. **Motion was made by Commissioner Wachal and seconded by Commissioner McClure** to adopt Board Action 21-027: Approving a revised 2021 regular and known special meetings schedule of the Jackson County Board of Commissioners, Board of Equalization and Drainage Authority to include a special meeting as follows:

BOC Tuesday January 26 10:30 AM

County Organizational Structure

Motion carried unanimously.

ADJOURN

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adjourn the meeting at 11:20 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

James Eigenberg, Chair

ATTEST: _____
Steven Duncan, County Coordinator