

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY,
MINNESOTA**

July 7, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on July 7, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Hohenstein and seconded by Eigenberg to approve the consent agenda. The motion carried unanimously.

Board Action 20-157: Approve the June 15, 2020 Board of Equalization meeting minutes.

Board Action 20-158: Approve the June 16, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-159: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 92057 through 92251 in the amount of \$4,789,894.91. For the following funds: General Revenue, \$125,019.16; Road & Bridge/Public Works, \$524,564.19; Heron Lake Capital Projects, \$9,500.00; Debt Service, \$177,150.47; Ditch, \$222,180.24; Revolving Loan Fund, \$1,004.45; Septic Systems Revolving Loan, \$27,670.35; Agency Fund, \$2,573.00; Library, \$7,150.95; Taxes and Penalties, \$3,686,777.80; Forfeited Land Fund, \$5,531.76; and Tax Increment Financing, \$772.54. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

Jackson/City Of	1,071,617.65
Pearson Bros.	422,693.86
Lakefield/City Of	412,239.97
US Bank St Paul	393,277.35
Kimball Township	159,117.39
Red Rock Rural Water Systems	153,120.41

Heron Lake/City Of	147,858.91
Iowa Lakes Regional Water	142,464.37
Enterprise Township	133,797.17
Hunter Township	101,794.67
Heron Lake Township	100,092.81
Waste Management - Mankato	96,239.12
Ewington Township	79,708.52
Alba Township	75,507.65
Sioux Valley Township	74,894.16
Okabena/City Of	68,968.05
Petersburg Township	68,167.82
Heron Lake Watershed District	66,688.23
Wisconsin Township	65,559.80
Rost Township	64,178.13
Des Moines Township	59,889.83
Delafield Township	57,795.38
Middletown Township	50,941.68
Round Lake Township	50,462.76
Minneota Township	48,316.11
Christiania Township	46,961.54
Belmont Township	44,710.02
La Crosse Township	43,336.31
West Heron Lake Township	43,311.79
Alpha/City Of	40,441.52
I & S Group Inc	38,323.28
Southwest Regional Development Comm	32,663.99
Lincoln Pipestone Rural Water	29,656.56
Weimer Township	28,652.43
Hohenstein Septic Services LLC	27,670.35
Prahm Construction Inc.	22,904.64
Wilder/City Of	20,144.74
Regents Of The University Of MN	19,130.21
Syntax Inc	18,831.35
Guardian Fleet Safety LLC	14,989.08
Livewire Printing Co	12,583.27
Northland Trust Services Inc	9,500.00
Wold Architects And Engineers	8,245.00
Marsden Bldg Maintenance LLC	6,533.14
H2Over Viewers LLC	6,076.56
Newman Signs	5,342.82
Brock White Co LLC	5,006.65
Commissioner Of Transportation	4,275.93
Surplus Warehouse of Willmar Inc	4,273.00

Jackson Co Central School District 2895	4,122.75
Jackson Good Samaritan Center	4,051.00
Brothers Fire & Security	3,878.00
AT&T Mobility	3,804.00
Krahmer, Shaffer & Edmundson LTD	3,500.00
Government Forms and Supplies	3,455.04
S & J Cleaning	3,309.25
Bauer Built	2,809.08
HANCOR INC	2,717.64
MRI Software, LLC	2,636.40
Shorewood Acres	2,487.57
Treasury Division Of Mn Dept Of Finance	2,463.00
Site One Landscape Supply, LLC	2,038.00
Staples Oil	2,031.64
Total Claims Over \$2,000	\$ 4,742,259.35
106 Claims Under \$2,000	\$47,635.56

Board Action 20-160: Approve utility permits:

Leon Voss – Pete Hodnefield – tile connection – CSAH 22 – Heron Lake Township
City of Lakefield – bore electric – CSAH 14 – Lakefield City

Board Action 20-161: Approve contract and bond for SP 030-070-002 (replacement of County road signage).

Board Action 20-162: Approve temporary on-sale liquor license applications for the Jackson Agricultural Society, with one application/permit valid from July 27–29, 2020 and the second application/permit valid from July 30–August 2, 2020 at the Jackson County Fairgrounds.

Board Action 20-163: Approve declaration of surplus equipment for purposes of disposal through PCs for People.

INFORMATION SYSTEMS

Information Systems Manager, Dennis Fields was in attendance and presented information to the Board of Commissioners regarding replacement of mobile devices used by the County Board.

VETERANS SERVICES

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt Board Resolution 20-025: Approve entering into a grant contract with the Minnesota Department of Veterans Affairs to conduct the County Veterans Service Office Operational Enhancement Grant Program. The motion carried unanimously.

**RESOLUTION 20-025 OF JACKSON COUNTY
COUNTY VETERANS SERVICE OFFICE OPERATIONAL
ENHANCEMENT GRANT PROGRAM**

BE IT RESOLVED by the Jackson County Board of Commissioners that Jackson County enter into the attached Grant Agreement with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2019, Chapter 10 Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Jackson County Board of Commissioners that Jeffrey L. Gay, the Jackson County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of Jackson County.

WHEREUPON the above resolution was adopted at a regular meeting of the Jackson County Board of Commissioners this 7th day of July, 2020.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 7th day of July 2020.

County Board Chair

July 7, 2020

Date

STATE OF MINNESOTA

JACKSON COUNTY

I, Steven Duncan, do hereby certify that I am the custodian of the minutes of all proceedings had and held by the Jackson County Board of Commissioners of said Jackson County, that I have compared the above resolution with the original passed and adopted by the County Board of said Jackson County at a regular meeting thereof held on the first Tuesday day of July 2020 at 9:00 am that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this seventh day of July 2020 and have hereunto affixed the seal of the County.

Jackson County Coordinator

(Raised SEAL HERE)

PUBLIC WORKS

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-164: Approve request to solicit quotes for 2020 Section Corner Remonumentation Project, at Engineer’s discretion. The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 20-165: Approve request to advertise SAP 032-604-051, SAP 032-624-037 and SP 032-070-003 (related to several road projects) at the Engineer’s discretion. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adopt Board Resolution 20-026: Approve final payment to Prahm Construction (related to work completed on SAP 032-599-089, replacement of Bridge 2628 in Alba Township). The motion carried unanimously.

RESOLUTION 20-026

WHEREAS: Contract No. has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the Jackson County Highway Department and authorize final payment as specified herein.

Adopted this 7th day of July 2020

Scott McClure, Chair

ATTEST: _____
Steve Duncan, County Coordinator (SEAL)

AUDITOR/TREASURER

Motion was made by Commissioner McClure and seconded by Commissioner Hohenstein to adopt Board Action 20-166: Approve the appointment of Commissioner Wachal and Commissioners Nasby to the August 11, 2020 primary election canvass board for August 13, 2020 at 1:00 p.m. in the County Commissioner’s Board Room located in the Courthouse. The motion carried unanimously.

COUNTY COORDINATOR

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-167: Approve pay increase for Dannielle Swanson, Corrections Agent, as follows: June 28-30, 2020 \$27.8971 per hour; July 1, 2020, \$28.5895 per hour and per following the State employee contract scale. The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby to adopt Board Action 20-168: Approve pay increase for Robert Jirele, Court Services Director, as follows: July 1, 2020, \$43.7779 per hour and per following the State employee contract scale. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to adopt Board Action 20-169: Approve subsurface sewage treatment system loan, in the amount of \$14,866.56, for Brodin Family Trust, Mark Brodin Trustee. Commissioner Hohenstein recused herself from discussion and voting due to a familial relationship to the vendor. The motion carried with four “ayes”, no “nays,” and one “recuse” (Commissioner Hohenstein).

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt Board Action 20-170: Approve subsurface sewage treatment system loan, in the amount of \$12,803.79, for Brian Zellar. Commissioner Hohenstein recused herself from discussion and voting due to a familial relationship to the vendor. The motion carried with four “ayes”, no “nays,” and one “recuse” (Commissioner Hohenstein).

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adopt Board Action 20-171: Approve COVID-19 Preparedness Plan. The motion carried unanimously.

After discussion regarding how to proceed with Coronavirus Relief Fund/CARES Act appropriation from the State of Minnesota, Chair McClure appointed Commissioner Phil Nasby, Commissioner Catherine Hohenstein, Auditor/Treasurer Kevin Nordquist, Coordinator Steven Duncan and County Attorney Sherry Haley to the CARES Act Committee to evaluate options.

BOARD REPORTS

Commissioner Nasby reported on meetings/events involving Family Service Network, United Community Action Partnership and Judicial Ditch 8.

Commissioner McClure reported on meetings/events involving Courthouse roof project and attending final walk through on said roof project, drainage ditch matters, Des Moines Valley Health and Human Services (DVHHS) Personnel Committee, Extension Committee, Heron Lake Watershed District, County Personnel Committee and County Building Committee.

Commissioner Eigenberg reported on meetings/events involving Heron Lake Watershed District, Plum Creek Library System, DVHHS Personnel Committee, Heron Lake City Council and County Building Committee.

Commissioner Hohenstein reported on meetings/events involving Jackson County Historical Society, Developmental Achievement Center, drainage ditch matters, Heron Lake Watershed District, Southern Prairie Community Care, Judicial Ditch 8 and PrimeWest.

Commissioner Wachal reported on meetings/events involving the Rural Minnesota Energy Board and Area Transportation Partnership/District 7.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 10:58 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST:

Steven Duncan, County Coordinator