

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**

**June 15, 2021**

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on June 15, 2021. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Philip Nasby and Don Wachal. County Administrator Ryan Krosch and Interim County Coordinator Janice Fransen were also in attendance.

**CALL TO ORDER**

Chair Eigenberg called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to adopt the agenda. The motion carried unanimously.

Tawn Hall, Emergency Management Director, addressed the Board and thanked them for their support during her time in Jackson County. The Board thanked her for her work with the County.

**CONSENT AGENDA**

**Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein** to approve the Consent Agenda. The motion carried unanimously.

Board Action 21-163: Approve the June 1, 2021 Board of Commissioners regular meeting minutes.

Board Action 21-164: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 95467 through 95631 in the amount of \$1,123,296.96. For the following funds: Revenue, \$99,587.29; Public Works, \$619,268.33; Debt Service, \$130,704.39; Ditch, \$246,375.52; Revolving Loan Fund, \$50.00; Septic Systems Revolving Loan Fund, \$15,000.00; Agency Fund, \$2,645.00; and Library Fund, \$9,666.43. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

<b>Vendor</b>	<b>Total Amount</b>
Us Bank St Paul	343,506.27
Morris Seal Coat And Trucking Inc	309,417.64
Midwest Contracting LLC	166,018.59
Cooperative Energy Co.	80,134.23
I & S Group Inc	23,532.64
Regents Of The University Of Mn	18,814.00
Mikes Mini-Excavating	15,000.00
Bolton & Menk Inc	13,624.00
Fransen HR Consulting	13,017.00

Duininck Incorporated	12,982.65
Minnesota Energy Resources	12,729.86
Kenneth R White Law Office	12,500.00
Trafftech Inc	8,080.95
Marsden Bldg Maintenance LLC	6,331.20
Jackson/City Of	6,166.93
Rose City Canopy, Inc.	5,820.00
Family Services Network	5,317.42
Amazon Capital Services	4,548.81
Ziegler Inc	3,339.96
MEnD Correctional Care PLLC	3,199.23
CliftonLarsonAllen LLP	3,150.00
Jackson's Heavy Equipment Training, LLC	3,000.00
PRODUCTIVITY PLUS ACCOUNT	2,823.41
Treasury Division Of Mn Dept Of Finance	2,602.50
Wagner/Anne	2,451.60
NuWau Cooperative	2,206.65
Rons Electric Inc	2,019.33

<b>27 Claims Over \$2000</b>	<b>1,082,334.87</b>
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<b>110 Claims Under \$2000</b>	<b>40,962.09</b>
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<b>Total Claims Submitted to Board</b>	<b>1,123,296.96</b>
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Board Action 21-165: Approve utility permits:

SW MN Broadband Services – Fiber optic service line – CSAH 17

Resolution 21-032: Approve Resolution No. 21-032 Recommending the Appointment of Joseph Weber, Rod Spronk, and Jerry Lonneman to the Lincoln Pipestone Rural Water System Board of Commissioners.

**RESOLUTION NO 21-032 RECOMMENDING THE APPOINTMENT OF  
JOSEPH WEBER, ROD SPRONK, AND JERRY LONNEMAN  
TO THE  
LINCOLN PIPESTONE RURAL WATER SYSTEM  
BOARD OF COMMISSIONERS**

**BACKGROUND INFORMATION**

**WHEREAS**, Joseph Weber's 4 year term as a Commissioner on the Lincoln Pipestone Rural Water System ("LPRW") Board of Commissioners is scheduled to expire at midnight on December 31, 2021; and

**WHEREAS**, Rod Spronk's 4 year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2021; and

**WHEREAS**, Jerry Lonneman's 4-year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2021; and

**WHEREAS**, on May 24, 2021 the LPR W Board of Commissioners unanimously adopted a Motion which recommends that Joseph Weber, Rod Spronk, and Jerry Lonneman each be re-appointed to another 4-year term on the LPR W Board of Commissioners; and

**WHEREAS**, the County Board of Commissioners believes that Joseph Weber, Rod Spronk, and Jerry Lonneman are qualified to act as Commissioners on the Lincoln Pipestone Rural Water System Board of Commissioners and are all worthy of appointment.

**NOW BE IT NOW RESOLVED**, that the Jackson County Board of Commissioners hereby recommends that Joseph Weber, Rod Spronk, and Jerry Lonneman be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq., for a 4-year term which shall commence on January 1, 2022 and shall expire at midnight on December 31, 2025.

Adopted this 15th day of June 2021

\_\_\_\_\_  
James Eigenberg, Chair

ATTEST: \_\_\_\_\_  
Janice Fransen, Interim County Coordinator

Board Action 21-166: Approve Subsurface Sewage Treatment System Loan in the amount of \$15,000 for Michael and Kari Byam.

Board Action 21-167: Approve the annual pay increase for Danni Bristol Swanson, Corrections Agent, on June 28, 2021 to range 10, step 7 on the state employee contract scale, which is \$29.50 per hour, pending a successful employee evaluation (which has been completed) and approval by the County Board.

Board Action 21-168: Approve Jackson Racing Hall of Fame application for exempt permit, with no waiting period, for a raffle to be held at the Jackson Motorplex on June 26, 2021.

Board Action 21-169: Approve authorizing the issuance of a County credit card for the County Administrator, Ryan Krosch, with a \$3,000.00 credit limit.

Board Action 21-170: Approve request that the first installment of the 2021 Historical Society appropriation payment in the amount of \$25,500 be paid out as approved in the 2021 budget.

Board Action 21-171: Accept grant of \$2,000 from the Jackson Community NE Fund to purchase frames and posts as enhancements for story materials in Ashley Park.

Board Action 21-172: Accept grant of \$1,000 from the Jackson Community NE Fund to purchase replacement kit items for the daycare program.

Board Action 21-173: Approve opening an account at Security State Bank in Jackson for Department of Vehicle Services (DVS) deposits for the State's DVS sweep account to function properly.

**US FISH AND WILDLIFE**

Board Action 21-174: Accept all three Certifications for Acquisition as requested and presented by the US Fish and Wildlife. The motion carried unanimously.

**CERTIFICATION OF THE COUNTY BOARD OF COMMISSIONERS**

In accordance with a Procedural Agreement between the Minnesota Department of Natural Resources and the U.S. Fish and Wildlife Service, dated May 23, 1962, and subsequently amended, certification by the County Board of Commissioners for acquisition of lands by the U.S. Fish and Wildlife Service is requested.

Representatives of the U.S. Fish and Wildlife Service met with the Board of Commissioners of Jackson County, State of Minnesota, on June 15, 2021, and informed the Commissioners that an Agreement for the Purchase of Lands has been secured from landowner(s) on the following described lands:

Voss, Richard  
Jackson County Waterfowl Production Area (MN)  
Jackson County, Minnesota

The north 500 feet and the east 555 feet of the North Half of the Southeast Quarter of Section 13, Township 101 North, Range 37 West, Jackson County, Minnesota, containing 41.2 acres, more or less, **and subject to field survey for final conveyance.**

The County Board of Commissioners considered the above request for acquisition by the U.S. Fish and Wildlife Service and the Board's decision is as follows:

CERTIFIED FOR ACQUISITION:

\_\_\_\_\_  
James Eigenberg, Chair  
Jackson County Board of Commissioners

Date: \_\_\_\_\_

**CERTIFICATION OF THE COUNTY BOARD OF COMMISSIONERS**

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DRKK Farms, Inc.

Jackson County Waterfowl Production Area (MN)  
Jackson County, Minnesota

LEGAL DESCRIPTION

That part of Government Lot 1 of Section 20, Township 101 North, Range 35 West, Jackson County, Minnesota, described as follows:

Commencing at the Northeast corner of said Section 19; thence on an assumed bearing of North 89 degrees 37 minutes 15 seconds West, along the north line of said section, a distance of 113.00 feet to the centerline of County State Aid Highway No. 17; thence South 22 degrees 30 minutes 18 seconds West, along said centerline, a distance of 1375.27 feet to a survey monument; thence continuing South 22 degrees 30 minutes 18 seconds West, along said centerline, a distance of 290.00 feet to a survey monument located at the Southwest corner of a tract as record in Document No. 245591; thence South 75 degrees 36 minutes 15 seconds East, along the south line of said tract, a distance of 240.41 feet to an iron monument located on the west line of the East 527.95 feet of Government Lot 4 of said Section 19; thence continuing South 75 degrees 36 minutes 15 seconds East, along said south line, a distance of 139.59 feet to an iron monument; thence continuing South 75 degrees 36 minutes 15 seconds East, along said south line, a distance of 700.00 feet to an iron monument; thence North 90 degrees 00 minutes 00 seconds East a distance of 67.00 feet to an iron monument, said last described iron monument being the point of beginning of the tract to be described; thence continuing North 90 degrees 00 minutes 00 seconds East a distance of 250.83 feet to an iron monument located of the west line of the East 2050 feet of the Northwest Quarter of said Section 20; thence South 0 degrees 10 minutes 37 seconds East, along said west line, a distance of 525.00 feet to an iron monument; thence North 90 degrees 00 minutes 00 seconds East a distance of 225.00 feet to an iron monument; thence South 4 7 degrees 00 minutes 00 seconds East a distance of 505. 18 feet to an iron monument located on the south line of said Government Lot 1; thence North 88 degrees 22 minutes 30 seconds West, along said south line, a distance of 175.00 feet to an iron monument; thence continuing North 88 degrees 22 minutes 30 seconds West, along said south line, a distance of 42 feet, more or less, to the shoreline of Chandler Lake; thence Northwesterly, along said shoreline, a distance of 937 feet, more or less, to a line that bears South 17 degrees 39 minutes 04 seconds West from the point of beginning; thence North 17 degrees 39 minutes 04 seconds East a distance of 525 feet, more or less, to the point of beginning, containing 6.41 acres, more or less, subject to easements now of record in said county and state.

The County Board of Commissioners considered the above request for acquisition by the U.S. Fish and Wildlife Service and the Board's decision is as follows:

CERTIFIED FOR ACQUISITION:

\_\_\_\_\_  
James Eigenberg, Chair  
Jackson County Board of Commissioners

Date: \_\_\_\_\_

**CERTIFICATION OF THE COUNTY BOARD OF COMMISSIONERS**

In accordance with a Procedural Agreement between the Minnesota Department of Natural Resources and the U.S. Fish and Wildlife Service, dated May 23, 1962, and subsequently amended, certification by the County Board of Commissioners for acquisition of lands by the U.S. Fish and Wildlife Service is requested.

Representatives of the U.S. Fish and Wildlife Service met with the Board of Commissioners of Jackson County, State of Minnesota, on June 15, 2021, and informed the Commissioners that an Agreement for the Purchase of Lands has been secured from landowner(s) on the following described lands:

Wacker, Wade

Jackson County Waterfowl Production Area (MN)  
Jackson County, Minnesota

The north 920 feet of the east 555 feet of the Southeast Quarter of the Southeast Quarter of Section 13, Township 101 North, Range 37 West, Jackson County, Minnesota, containing 11.7 acres, more or less, **and subject to field survey for final conveyance.**

The County Board of Commissioners considered the above request for acquisition by the U.S. Fish and Wildlife Service and the Board’s decision is as follows:

CERTIFIED FOR ACQUISITION:

\_\_\_\_\_ Date: \_\_\_\_\_  
James Eigenberg, Chair  
Jackson County Board of Commissioners

**PUBLIC WORKS**

**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to adopt Board Action 21-175: Approve award of SAP 032-609-061 (Sidewalk in Heron Lake) and SAP 032-644-003 (Mill, Overlay, and Pedestrian ramps on Okabena Main Street). The motion carried unanimously.

**ADMINISTRATOR**

**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to adopt Resolution 21-033: Approve Resolution No. 21-033 adopting the County Administrator plan of government pursuant to Minn. Statute 375A.06 and appointing Ryan Krosch as the Jackson County Administrator. The motion carried unanimously

County of Jackson )  
 ) SS.  
State of Minnesota )

**Resolution No. 21-033**

**OFFICE OF COUNTY ADMINISTRATOR**

**Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:**

**WHEREAS**, the Jackson County Board of Commissioners has duly considered optional forms of county government to improve efficiency of service to the Citizens of Jackson County; and

**WHEREAS**, the Jackson County Board has determined that adoption of the county administrator plan of optional government will promote more effective and responsive County government operations.

**NOW, THEREFORE BE IT RESOLVED** that the Jackson County Board of County Commissioners hereby adopts the County Administrator plan of optional government effective June 16, 2021 pursuant to the provisions of Minn. Stat. §375A.06; and

**BE IT FURTHER RESOLVED** that the Jackson County Board of Commissioners hereby appoints Ryan W. Krosch as Jackson County Administrator effective June 16, 2021.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 15th day of June, 2021.

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James Eigenberg  
Chair  
Jackson County, Minnesota Board of Commissioners

ATTEST:

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(SEAL)  
Janice Fransen  
Interim County Coordinator of Jackson County, Minnesota

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby to adopt Resolution 21-034: Approve Resolution No. 21-034 appointing County Administrator Ryan Krosch as Clerk of the Jackson County Board. The motion carried unanimously**

County of Jackson            )  
  ) SS.  
State of Minnesota            )

**Resolution No. 21-034**

**CLERK OF THE BOARD**

**Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:**

**WHEREAS**, the Jackson County Board of Commissioners has adopted the Office of County Administrator; and

**WHEREAS**, Minn. Statute 384.09 states the county auditor by virtue of office shall be clerk of the county board and keep an accurate record of its official proceedings; and

**WHEREAS**, the Office of Jackson County Auditor is an appointed position and the duties of the office may be redelegated by the County Board.

**NOW, THEREFORE BE IT RESOLVED** that the Jackson County Board of County Commissioners hereby appoints County Administrator Ryan Krosch as Clerk of the Jackson County Board.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 15th day of June, 2021.

\_\_\_\_\_  
James Eigenberg  
Chair  
Jackson County, Minnesota Board of Commissioners

ATTEST:

\_\_\_\_\_(SEAL)  
Janice Fransen  
Interim County Coordinator of Jackson County, Minnesota



## **BOARD REPORTS**

Commissioner Eigenberg reported on meetings/events involving Ditch 13 pre-construction meeting, Extension, Fort Belmont, AMC District meeting, Ditch 17 meeting, Greater Blue Earth River Basin Alliance (GBERBA), and Board of Equalization.

Commissioner Wachal reported on meetings/events involving DVHHS Benefits Meeting, MCIT Personnel Committee, MCIT Board meeting, MCIT Claims meeting and Board of Equalization.

Commissioner McClure reported on meetings/events involving Courthouse construction project, Missouri River Watershed Plan, JD 8 landowner informational meeting, DVHHS Executive Board, Minneota Township, Pre-bid walk-through of Government Center West, CIP Committee, AMC District meeting and Board of Equalization.

Commissioner Hohenstein reported on meetings/events involving JD 8 landowner informational meeting, Prime West, CIP Committee, AMC District meeting and Board of Equalization.

Commissioner Nasby reported on meetings/events involving Extension, Friends of Jackson County Trails, Family Services Network, DVHHS Executive Committee, AMC District meeting, Board of Equalization and Fair Board.

## **ADJOURN**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adjourn the meeting at approximately 9:40 a.m. The motion carried unanimously.**

JACKSON COUNTY BOARD OF COMMISSIONERS

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James Eigenberg, Chair

ATTEST: \_\_\_\_\_  
Janice Fransen, Interim County Coordinator