

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY,
MINNESOTA**

June 16, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on June 16, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Nasby and seconded by Eigenberg to approve the consent agenda. The motion carried unanimously.

Board Action 20-147: Approve the June 2, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-148: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 91903 through 92056 in the amount of \$1,082,831.00. For the following funds: General Revenue, \$258,845.95; Road & Bridge/Public Works, \$385,024.81; Ditch, \$408,185.47; Revolving Loan Fund, \$100.00; Septic Systems Revolving Loan, \$28,397.57; and Library, \$2,277.20. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

GM Contracting, Inc.	\$ 338,585.17
Heron Lake Watershed District	\$ 267,966.47
Brennan Construction of MN, Inc	\$ 154,324.65
Noomen Excavating LLC	\$ 114,953.78
I & S Group Inc	\$ 21,344.22
Stenzel Excavating LLC	\$ 15,000.00
Agco Corp	\$ 13,984.34
Jasper/James Mitchell	\$ 13,397.57
Staples Oil	\$ 13,165.13

Wold Architects And Engineers	\$	11,865.00
Federated Rea	\$	7,497.42
Corporate Payment Systems	\$	7,348.47
CliftonLarsonAllen LLP	\$	6,300.00
Marsden Bldg Maintenance LLC	\$	6,146.80
Jackson/City Of	\$	5,687.65
Family Services Network	\$	5,557.00
Minnesota Energy Resources	\$	5,255.64
Newman Signs	\$	4,001.21
Kenneth R White Law Office	\$	3,680.66
Heppner Consulting, INC	\$	3,201.97
MEnD Correctional Care PLLC	\$	3,136.50
New Vision Co-op	\$	3,107.50
Tri-State Pump & Control Inc	\$	3,100.00
Ziegler Inc	\$	3,002.97
KUXX/KKOJ	\$	2,867.60
Monarch Sales	\$	2,383.92
Leach Decorating Center LLC	\$	2,376.70
Rinke Noonan Attorneys At Law	\$	2,315.00
M C C C Mi 33	\$	2,040.00
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Total Claims Over \$2,000	\$	1,043,593.34
112 Claims Under \$2000	\$	39,237.66

Board Action 20-149: Approve utility permit:
Great River Energy – emergency pole replacement – CSAH 23 – Enterprise Township.

Board Action 20-150: Approve recognition of retiring laypeople from County-appointed Boards and Committees, as follows:

Board of Adjustment, Tom Salzwedel; Library Board, Robyn Gunther Bickner; Planning and Zoning Board, Garen Paulson and David Hargan; and Revolving Loan Fund, Rocky Sieler, Ken Hunter and Brad Burmeister.

Board Action 20-151: Approve Brennan Construction of Minnesota, Inc., from Mankato, Minnesota Payment Application #2 (as related to Courthouse re-roof and mechanical upgrade project) in the amount of \$154,324.65.

Board Action 20–152: Approve subsurface sewage treatment system loan, in the amount of \$13,397.57, for Dale and Cynthia Ziegler.

JACKSON COUNTY HISTORICAL SOCIETY

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 20–153: Approve request from Jackson County Historical Society (JCHS) for a grant of funds, in the amount of \$100,000, to construct a building on the JCHS property located in Lakefield, Minnesota, utilizing wind production tax revenue reserves. The motion carried unanimously.

LAND MANAGEMENT

Motion was made by Commissioner Hohenstein and seconded by Commissioner McClure to adopt Board Action 20-154: Approve the use of Riparian Buffer funds, in the amount of \$1,500.00, to pay for the annual maintenance subscription for Eagleview software. The motion carried unanimously.

COUNTY COORDINATOR

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt Board Resolution 20-024: Approving appointment of County Assessor. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

RESOLUTION 20-024: APPROVING APPOINTMENT OF COUNTY ASSESSOR

WHEREAS, Jason McCaslin, former Jackson County Assessor, submitted his resignation effective May 8, 2020; and

WHEREAS, the Jackson County Board of Commissioners accepts that resignation and authorized the position to be filled; and

WHEREAS, the Personnel Committee has reviewed the application and resume of Karla Ambrose, has interviewed Karla Ambrose, and has found Karla Ambrose to be the best candidate for the position and therefore recommends her for the position of Jackson County Assessor;

NOW, THEREFORE, BE IT RESOLVED by the Jackson County Board of Commissioners as follows:

1. Karla Ambrose is appointed to the office of Jackson County Assessor for the remainder of the vacant, four-year term set to expire, December 31, 2020, effective June 22, 2020;
2. The per hour wage to be used as the basis of Karla Ambrose’s 2020 salary (2080 hours) shall be set at \$41.44, Grade 19, Step H/8 of the 2020 Jackson County Compensation Plan, effective June 22, 2020;

3. Eighty (80) hours of vacation leave shall be provided to Karla Ambrose, effective June 22, 2020.
4. That Karla Ambrose will be subject to all other terms of employment as normally offered to regular, full-time, department head employees.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 16th day of June 2020.

Scott McClure, Chair
Jackson County Board of Commissioners

ATTEST:

(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 20-155: Authorize the issuance of a County credit card for Assessor's Office, Karla Ambrose – County Assessor, with a \$1,000 credit limit. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-156: Approve adoption of Policy Number 719 "Utilization of Paid Leave During a Public Health Emergency." The motion carried unanimously.

BOARD REPORTS

Commissioner Nasby reported on meetings/events involving Judicial Ditch 14, Association of Minnesota Counties District 8, Fair Association, Friends of Jackson County Trails, Southwestern Mental Health Center Governing Board, Des Moines Valley Health and Human Services (DVHHS), Prairie Ecology Bus Center and Board of Equalization.

Commissioner McClure reported on meetings/events involving Judicial Ditch 14, County Capital Improvement Program (CIP) Committee, Contractors/Roof Project, County Personnel Committee, Building subcommittee as related to facility planning, Southwestern Mental Health Center Governing Board, DVHHS and Board of Equalization.

Commissioner Eigenberg reported on meetings/events involving Judicial Ditch 14, Fort Belmont, Building subcommittee as related to facility planning, DVHHS and Board of Equalization.

Commissioner Hohenstein reported on meetings/events involving Judicial Ditch 14, CIP, DVHHS, DVHHS Budget Committee and Board of Equalization.

Commissioner Wachal reported on meetings/events involving Judicial Ditch 14, Association of Minnesota Counties District 8, County Personnel Committee, DVHHS, Minnesota Counties Insurance Trust, Private Industry Council and Board of Equalization.

ADJOURN

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adjourn the meeting at 10:00 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST:

Steven Duncan, County Coordinator