

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY,  
MINNESOTA**

**June 2, 2020**

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on June 2, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

**CALL TO ORDER**

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Nasby and seconded by Commissioner Wachal** to adopt the agenda. The motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal** to approve the consent agenda. The motion carried unanimously.

Board Action 20-134: Approve the May 19, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-135: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 91811 through 91902 in the amount of \$3,586,667.98. For the following funds: General Revenue, \$83,037.85; Road & Bridge/Public Works, \$60,376.55; Ditch, \$6,178.31; Revolving Loan Fund, \$50.00; Agency Fund, \$2,173.50; Library, \$2,431.75; and Taxes & Penalties, \$3,432,420.02. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

Jackson Co Central School District 2895	\$ 2,314,202.83
Heron Lake - Okabena School Isd 330	\$ 614,206.50
Ind School District 177	\$ 409,514.06
Mt Lake School District 173	\$ 83,724.27
Jackson Co Historical Soc	\$ 25,500.00
Gag Sheet Metal, Inc.	\$ 13,005.50
Duininck Incorporated	\$ 10,738.10
Further-Veba	\$ 10,649.98

I & S Group Inc	\$	8,888.78
New Fashion Pork LLP	\$	7,919.88
Bolton & Menk Inc	\$	6,110.00
H2Over Viewers LLC	\$	6,076.56
Hancor Inc	\$	4,938.77
Martin Co West Schools 448	\$	4,785.84
Shi Corp	\$	4,200.00
Racom Corporation	\$	3,802.25
U Sether Limited Partnership	\$	3,680.00
S & J Cleaning	\$	3,309.25
Jackson Good Samaritan Center	\$	3,280.50
Bauer Built	\$	3,277.26
Corporate Payment System	\$	3,080.43
Houston Engineering Inc..	\$	2,790.00
Bedford Technology Lumber	\$	2,581.36
SW Emergency Communications Board	\$	2,380.00
Treasury Division Of Mn Dept Of Finance	\$	2,173.50
Verizon Wireless	\$	2,104.59
Thompson Reuters - West	\$	2,041.15
<b>Total Claims Over \$2,000</b>	<b>\$</b>	<b>3,558,961.36</b>

**63 Claims Under \$2000    \$ 27,706.62**

Board Action 20-136: Approve utility permits:

Frontier- bore fiber- CSAH 14,20,9,12,14 CR74- Rost and West Heron Lake Township

Federated Rural Electric- bore electric- CSAH24- Weimer Township

Federated Rural Electric- bore electric-CSAH9- West Heron Lake Township

Nickel Construction – clean road ditch – CR 79 – Christiania Township

Board Action 20-137: Approve Gag Sheet Metal, Inc. from New Ulm, Minnesota, payment application #2 (as related to Courthouse re-roof and mechanical upgrade project) in the amount of \$13,005.50.

Board Action 20-138: Approve the request that the first installment of the 2020 Historical Society appropriation payment, in the amount of \$25,500, be paid out as approved in the 2020 budget.

Board Action 20-139: Approve Contract and Bond for SAP 032-030-027 (2020 Sealcoat Project).

Board Action 20–140: Approve subsurface sewage treatment system loan, in the amount of \$15,000, for Robert Papenfus.

Board Resolution 20–023: Approve participating in the 2020 Performance Measurement Program. The motion carried unanimously.

**RESOLUTION 20-023**  
**TO PARTICIPATE IN THE 2020 PERFORMANCE MEASUREMENT PROGRAM**

**WHEREAS**, the 2010 Legislature created the Minnesota Council on Local Results and Innovation; and

**WHEREAS**, the council on Local Results and Innovation developed a standard set of performance measures that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties in providing services and measure residents' opinion of those services; and

**WHEREAS**, benefits to Jackson County for participation in the Performance Measurement Program for 2020 are outlined in MS 6.91; and

**WHEREAS**, Jackson County was certified for the program in 2013.

**NOW THEREFORE BE IT RESOLVED**, by the Jackson County Board of Commissioners that Jackson County hereby elects to participate in the 2020 Performance Measurement Program.

**BE IT FURTHER RESOLVED**, that the following performance measures are adopted by the Jackson County Board of Commissioners:

- Public Safety: Part I and II Crime Rates, as Reported by the Minnesota Bureau of Criminal Apprehension.
- Public Works: Average Bridge Sufficiency Rating, based on County and Minnesota Department of Transportation records.
- Social Services: Percentage of children where there is a recurrence of maltreatment within 12 months following an intervention, based on data available in County records.
- Property Records, Valuation, & Assessment: Level of assessment ratio, based on data available from the Minnesota Department of Revenue.
- Elections: Accuracy of post-election audit, based on data available in County records.
- Veteran's Services: Dollars brought into the county for veterans' benefits.
- Veteran's Services: Percentage of veterans receiving federal benefits.
- Libraries: Number of annual visits per 1,000 residents, based on data available in County records.
- Budget & Financial: Bond rating based on Standard & Poor's Rating.
- Budget & Financial: Debt service levy per capita and outstanding debt per capita, based on data available in County records.
- Environment: Amount of hazardous household waste and electronics collected, based on data available in County records.

**BE IT FURTHER RESOLVED**, that the results of the adopted performance measures will be published on the Jackson County website by December 31, 2020.

**BE IT FURTHER RESOLVED**, that Jackson County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

Adopted this 2nd day of June 2020

\_\_\_\_\_  
Scott McClure, Chair

ATTEST: \_\_\_\_\_  
Steve Duncan, County Coordinator (SEAL)

### **SOUTHWEST MINNESOTA BROADBAND**

Travis Thies, General Manager of Southwest Minnesota Broadband, was in attendance and requested that the County fund a feasibility study, in the amount of \$26,500, as related to SW Minnesota Broadband seeking Rural Digital Opportunity Fund opportunities. No action was taken on the request.

### **JACKSON SADDLE CLUB**

**Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein** to adopt Board Action 20-141: Approve Jackson Saddle Club's request to construct a new announcer stand on Jackson County Fairgrounds property with structure to become the property of Jackson County upon completion and insured by Jackson County. The motion carried unanimously.

### **LAND MANAGEMENT**

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal** to adopt Board Action 20-142: Approve Conditional Use Permit for BWT Holdings/Farms LLLP (expand existing feedlot to over 1,000 animal units), property location: Part of the SW ¼ of the NW ¼ of Section 31, Kimball Township, per the recommendation of the Planning Commission for approval of this permit, and with the following conditions:

1. All County, State, Federal laws, regulations, and ordinances shall be complied with. All necessary permits and licensures, including, but not limited to any permit that may be required by Minnesota Pollution Control Agency, Minnesota Department of Natural Resources, or Jackson County shall be obtained, prior to the start of construction.
2. The site shall be developed according to the approved site plan.
3. The Building and manure pit shall be constructed according to the plans approved by the Minnesota Pollution Control Agency, and/or the Jackson County Land Management Office.
4. All permanent and temporary structures must meet all county setbacks.
5. A setback permit will be required for the structures erected on-site.

The motion carried unanimously.

### **ASSESSOR'S OFFICE**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby** to adopt Board Action 20-143: Approve 2021 assessment quintlie policy document. The motion carried unanimously.

### **PUBLIC WORKS**

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal** to adopt Board Action 20-144: Approve awarding SP 030-070-002 to IS Signs Solutions, LLC, from Glencoe, Minnesota, for the bid amount of \$168,948,30 and as related to replacement of signage. The motion carried unanimously.

**Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg** to adopt Board Action 20-145: Approve Public Works to utilize Supplemental Compensatory Time Bank due to substantial over time by Parks Supervisor (Bartosh) in the management of park properties with the earning and applying overtime hours to the Supplemental Comp Bank limited to the current pay period through the pay period ending October 3, 2020. The motion carried unanimously.

**Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein** to adopt Board Action 20-146: Approve Public Works to utilize Supplemental Compensatory Time Bank due to substantial over time by engineering staff (Liepold, Johnson, Freking, Baloun) for inspection of construction projects with the earning and applying overtime hours to the Supplemental Comp Bank limited to the current pay period through the pay period ending October 3, 2020. The motion carried unanimously.

### **COUNTY COORDINATOR**

County Coordinator, Steven Duncan, gave a brief update on COVID-19 issues as related to County operations.

### **CLOSED MEETING**

**Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg** to close the meeting at 10:21 a.m., as permitted by Minnesota Statutes Section 13D.05, (3)(b) under attorney-client privilege, litigation. The motion carried unanimously.

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby** to re-open the meeting at 11:20 a.m. The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal directing special counsel John Kolb to proceed as directed. The motion carried unanimously.

**BOARD REPORTS**

Commissioner Nasby reported on meetings/events involving Parks and United Community Action Partnership.

Commissioner McClure reported on meetings/events involving the roof and mechanical upgrade project, Heron Lake Watershed District, Planning and Zoning, Building Committee/courthouse campus facility planning, Southwest Regional Radio Board, Drainage and Southwest Mental Health Center Governing Board.

Commissioner Eigenberg reported on meetings/events involving the roof and mechanical upgrade project, Watonwan Watershed Planning Partnership Committee, Wilder City Council and Building Committee/courthouse campus facility planning.

Commissioner Hohenstein reported on meetings/events involving the Jackson County Historical Society, Heron Lake Watershed District, Drainage and Developmental Achievement Center.

Commissioner Wachal reported on meetings/events involving Minnesota Counties Intergovernmental Trust, Southwest Regional Solid Waste Commission and Rural Minnesota Energy Board.

**ADJOURN**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adjourn the meeting at 11:21 a.m. The motion carried unanimously.**

JACKSON COUNTY BOARD OF  
COMMISSIONERS

\_\_\_\_\_  
Scott McClure, Chair

ATTEST:

\_\_\_\_\_  
Steven Duncan, County  
Coordinator