

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**

**March 16, 2021**

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on March 16, 2021. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Philip Nasby and Don Wachal. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

**CALL TO ORDER**

Chair Eigenberg called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Nasby and seconded by Commissioner McClure** to adopt the agenda. The motion carried unanimously.

**CONSENT AGENDA**

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal** to approve the Consent Agenda. The motion carried unanimously.

Board Action 21-073: Approve the March 2, 2021 Board of Commissioners regular meeting minutes.

Board Action 21-,074: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 94607 through 94747 in the amount of \$191,681.27. For the following funds: Revenue, \$67,688.95; Public Works, \$38,108.90; Ditch, \$74,349.11; Septic System Loans, \$4,195.00; Agency, \$2,434.50 and Library Fund, \$4,904.81. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

I & S Group Inc	49,914.29
Litzau Farm Drainage Inc	20,988.82
Michael & Bridget, Inc	13,963.16
Jackson/City Of	7,942.96
Marsden Bldg Maintenance LLC	6,3312.0
NuWay Cooperative	5,424.96
Avery Outdoor	5,200.00
Cooperative Energy Co.	4,759.52
Mn Dept Of Agriculture	4,195.00
Federated Rea	3,927.97
Minnesota Energy Resources	3,721.21
Southwest Initiative Foundation	3,388.00
Jaycox Implement Inc	3,336.64

MEnD Correctional Care PLLC	3,199.23
Marthaler Ford of Worthington	3,029.22
Bolton & Menk Inc	2,646.00
The Transportation Alliance	2,576.00
Treasury Division Mn Dept Of Finance	2,264.50
MPLS Forensic Psychological Services LLC	2,100.00
Crystal Valley Cooperative	2,061.55
Kriss Products Inc	2,023.35
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<b>21 Claims over \$2000</b>	<b>152,993.58</b>
<b>103 Claims under \$2000</b>	<b>38,687.69</b>

Board Action 21-075: Approve utility permit:  
Great River Energy - Transmission Line Structures - CR 81

Board Action 21-076: Approve award of project, per SAP 032-598-15, to Midwest Contracting, LLC, of Walnut Grove, Minnesota for the bid amount of \$194,518.10 (Replacement of Bridge 776).

Board Action 21-0 77: Approve award of projects, SAP 032-599-104 and SAP 032-599-108, to M&K Bridge Construction, Inc., of Walnut Grove, Minnesota and for the bid amount of \$1,485,891.07 (Replacement of Bridges L5227 and 32507).

Board Action 21-078: Approve summary of performance evaluation for Veteran's Services Officer, Jeff Gay as "meets expectations."

Board Action 21-079: Approve wage step increase for Stephanie Sauter (Deputy Auditor/Treasurer), setting wage at \$20.34, per hour, effective with the payroll period that begins March 21, 2021, and per the successful completion of the evaluation period that ends March 21, 2021.

Board Action 21-080: Approve wage step increase for Dennis Bannister (Appraiser), setting wage at \$23.07, per hour, effective with the payroll period that begins March 21, 2021, and per the successful completion of the evaluation period that ends March 21, 2021.

Board Action 21-081: Approve appropriation to Southwest Initiative Foundation (**SWIF**) in the amount of \$3,388.00 and as approved in the Fiscal Year 2021 budget.

Board Resolution 21-017: Approve resolution 21-017: Accepting a grant agreement (GN-00070591) and donation of grant funds from Southwest Initiative Foundation/Heron Lake-Okabena Community Foundation to the Jackson County Library as related to purchasing craft/activity supplies for the Heron Lake Library location.

County of Jackson            )  
  ) **SS.**  
State of Minnesota            )

**Resolution No. 21-017**

**Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:**

**WHEREAS**, a grant agreement (GN-00070591) and donation of funds proposal has been made by the Southwest Initiative Foundation/Heron Lake-Okabena Community Foundation with this grant of funds to be used by the Jackson County Library to fund craft/activity supplies for the Heron Lake Library location, and;

**WHEREAS**, Minnesota State Statutes Chapter 465, Section 465.03, "Gifts to Municipalities" informs that a county governing body shall accept such gifts by resolution and by at least a two-thirds majority;

**IT IS HEREBY RESOLVED**, that the Jackson County Board of Commissioners does hereby approve, by resolution, accepting the grant agreement and the \$800.00 donation from the Southwest Initiative Foundation/Heron Lake-Okabena Community Foundation, which is to be allocated to the Jackson County Library and used by the Jackson County Library to fund craft/activity supplies for the Heron Lake Library location.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 16th day of March 2021.

\_\_\_\_\_  
James Eigenberg, Chair  
Jackson County, Minnesota Board of Commissioners

ATTEST:

\_\_\_\_\_  
(SEAL)  
Steven J. Duncan  
County Coordinator of Jackson County, Minnesota

Board Resolution 21-018: Approve Board Resolution 21-018 Appointment of Peter Peterson to the Lincoln Pipestone Rural Water System Board of Commissioners to complete the remaining portion of Glen Grant's term which shall expire on December 31, 2022.

**RESOLUTION 21-018**  
**RECOMMENDING THE APPOINTMENT OF**  
**PETER D. PETERSEN**  
**TO THE**  
**LINCOLN PIPESTONE RURAL WATER SYSTEM**

**BOARD OF COMMISSIONERS**

**WHEREAS**, Glenn Grant resigned as a Commissioner on the Lincoln Pipestone Rural Water System ("LPRWS") Board of Commissioners effective December 15, 2020; and

**WHEREAS**, Peter D. Peterson has agreed to replace Glen Grant on the LPRWS Board of Commissioners; and

**WHEREAS**, on February 22, 2021 the LPRWS Board of Commissioners unanimously adopted a Motion which recommends that Peter D. Petersen be appointed to the LPRWS Board of Commissioners to complete Glen Grant's term which is scheduled to expire on December 31, 2022; and

**WHEREAS**, the County Board of Commissioners believes that Peter D. Petersen is qualified to act as a Commissioner on the LPRWS Board of Commissioners and is worthy of appointment.

**NOW BE IT NOW RESOLVED**, that the Jackson County Board of Commissioners hereby recommends that Peter D. Petersen be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes § 116A et seq. to complete the remaining portion of Glen Grant's term which is scheduled to expire on December 31, 2022.

I hereby certify that the foregoing Resolution was approved by the Jackson County Board of Commissioners on March 16, 2021 by a vote of five (5) for, zero (0) against, zero (0) absent, and zero (0) abstaining.

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James Eigenberg  
Chair, Jackson County Board

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Steven Duncan  
County Coordinator  
(SEAL)

**PARKS SUPERVISOR**

**Motion was made by Commissioner Wachal and seconded by Commissioner McClure** to adopt Board Resolution 21-019: Approve Resolution 21-019: Jackson County to act as legal sponsor for the project contained in the Outdoor Recreation grant application (i.e., Sandy Point Park Improvements) to be submitted on 16th day of March, 2021 and that Jeremy Bartosh, Jackson County Parks Supervisor, is hereby authorized to apply to the Department of Natural Resources for funding of this project. The motion carried unanimously.

**Resolution 21-019**  
**Sandy Point Park Improvements**

**BE IT RESOLVED** that County of Jackson Minnesota act as legal sponsor for the project contained in the Outdoor Recreation grant application to be submitted on 16<sup>th</sup> day of March, 2021 and that Jeremy Bartosh, Jackson County Parks Supervisor is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of County of Jackson, Minnesota.

**BE IT FURTHER RESOLVED** that the applicant has read the Conflict of Interest Policy contained in the Outdoor Recreation Grant Program Manual and, upon discovery, certifies it will report to the State any actual, potential, or perceived individual or organizational conflicts of interest to the application or grant award.

**BE IT FURTHER RESOLVED** that County of Jackson, Minnesota has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

**BE IT FURTHER RESOLVED** that County of Jackson, Minnesota has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

**BE IT FURTHER RESOLVED** that County of Jackson, Minnesota has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

**BE IT FURTHER RESOLVED** that, upon approval of its application by the State, County of Jackson, Minnesota may enter into an agreement with the State for the above-referenced project, and that County of Jackson, Minnesota certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

**NOW, THEREFORE BE IT RESOLVED** that the Chair of the Jackson County Board of Commissioners is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Jackson County Board of Commissioners of County of Jackson, Minnesota on 16<sup>th</sup> day of March, 2021.

SIGNED:

WITNESSED:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Chair

March 16 2021

Jackson County Coordinator

March 16, 2021

(Title)

(Date)

(Title)

(Date)

**Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein** to adopt Board Resolution 21-020: Approve Resolution 21-020: Jackson County to act as legal sponsor for the project contained in the Outdoor Recreation grant application (i.e., Community Point Park Improvements) to be submitted on 16th day of March, 2021 and that Jeremy Bartosh, Jackson County Parks Supervisor, is hereby authorized to apply to the Department of Natural Resources for funding of this project. The motion carried unanimously.

**Resolution 21-020  
Community Point Park Improvements**

**BE IT RESOLVED** that County of Jackson, Minnesota act as legal sponsor for the project contained in the Outdoor Recreation grant application to be submitted on 16<sup>th</sup> day of March, 2021 and that Jeremy Bartosh, Jackson County Parks Supervisor is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of County of Jackson, Minnesota.

**BE IT FURTHER RESOLVED** that the applicant has read the Conflict of Interest Policy contained in the Outdoor Recreation Grant Program Manual and, upon discovery, certifies it will report to the State any actual, potential, or perceived individual or organizational conflicts of interest to the application or grant award.

**BE IT FURTHER RESOLVED** that County of Jackson, Minnesota has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

**BE IT FURTHER RESOLVED** that County of Jackson, Minnesota has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

**BE IT FURTHER RESOLVED** that County of Jackson, Minnesota has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

**BE IT FURTHER RESOLVED** that, upon approval of its application by the State, County of Jackson, Minnesota may enter into an agreement with the State for the above-referenced project, and that County of Jackson, Minnesota certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

**NOW, THEREFORE BE IT RESOLVED** that the Chair of the Jackson County Board of Commissioners is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Jackson County Board of Commissioners of County of Jackson, Minnesota on 16<sup>th</sup> day of March, 2021.



**Motion was made by Commissioner McClure and seconded by Commissioner Wachal** to re-open the meeting at 10:34 a.m. The motion carried unanimously.

**ADJOURN**

**Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein** to adjourn the meeting at 10:35 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

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James Eigenberg, Chair

ATTEST: \_\_\_\_\_  
Steven Duncan, County Coordinator