

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

March 17, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Near Door 7), 402 White Street, City of Jackson, Minnesota, on March 17, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adopt the agenda, per revision #2, to include item 5.4: Resolution - State of Emergency Declaration as Related to Public Health Emergency. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby to approve the consent agenda. The motion carried unanimously.

Board Action 20-077: Approve the March 3, 2020 Board of Commissioners regular meeting minutes, as amended” to include “Discussion was also held that GBERBA will be the administrator, with no objections to this plan of action” under the Land Management section of said minutes.

Board Action 20-078: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 91188 through 91340 in the amount of \$212,832.41. For the following funds: General Revenue, \$97,548.45; Road & Bridge/Public Works, \$55,611.78; Ditch, \$49,432.96; Septic System Revolving Loan, \$4,195.00; Library, \$1,334.58, and Taxes and Penalties, \$4,709.64. A complete listing of the claims is available upon request at the Auditor/Treasurer’s office.

Claims over \$2,000.00:

I & S Group Inc	\$35,543.13
Racom Corporation	\$17,319.54
Midstates Equipment & Supply	\$13,083.84
Nobles County Auditor-Treas	\$12,746.33
Environmental Systems Research Inst Inc	\$10,405.00
Jackson/City Of	\$10,229.76
Wold Architects And Engineers	\$9,307.50
Ziegler Inc	\$8,234.87
Avery Outdoor	\$5,200.00
Jackson Good Samaritan Center	\$5,063.75
Minnesota Energy Resources	\$4,274.68

Mn Dept Of Agriculture	\$4,195.00
Federated Rea	\$4,103.76
Krahmer, Shaffer & Edmundson LTD	\$3,800.00
Election Systems & Software Inc.	\$3,691.09
Family Services Network	\$3,564.00
MEnd Correctional Care PLLC	\$3,136.50
S & J Cleaning	\$3,100.00
NuWay Cooperative	\$2,921.40
Northland Business Systems	\$2,752.00
Dell Marketing L P	\$2,397.00
Rhomar Industries, Inc.	\$2,091.93
TOTAL CLAIMS OVER \$2000	\$167,161.08

110 CLAIMS UNDER \$2000.00

\$45,623.36

Board Action 20-079: Approve liquor, wine, club or 3.2% license renewal for Bergen Bar & Grill, Inc., for On and Off Sale and Sunday Liquor License, from April 1, 2020 until March 31, 2021 and liquor, wine, club, or 3.2% license renewal, for Loon Lake Store & Bait Shop LLC, of off-sale liquor license, effective April 1, 2020 until March 31, 2021.

Board Action 20-080: Approve the application for exempt permit of Jackson Lions Club, with no waiting period, for a raffle to be held at the Jackson County Fair on August 1, 2020

SHERIFF/EMERGENCY AMANAGEMENT

Sheriff Haken gave an update on the Emergency Communication Networks Next Generation 9-1-1 grant status. No action was taken.

PUBLIC WORKS

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to adopt Board Action 20-081: Approve request to provide letter of support to the Jackson County Parks and Trails to seek funding to construct hiking and mountain bike trails at Belmont Park. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-082: Approve award of SAP 032-630-027 (2020 Seal Coat Project) to Pearson Brothers, Inc. of Hanover, Minnesota for the bid amount of \$446,151.14. The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Resolution 20-014 approving SAP 032-629-046 Local Bridge Replacement grant agreement (Related to replacement of Bridge 89252, CSAH 29, Kimball Township). The motion carried unanimously.

RESOLUTION 20-014
FOR GRANT AGREEMENT TO STATE TRANSPORTATION FUND
(LOCAL BRIDGE REPLACEMENT PROGRAM)
GRANT TERMS AND CONDITIONS
SAP 032-629-046

WHEREAS, Jackson County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 32J65; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$118,053.50 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Jackson County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County shall so state.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 17th day of March 2020.

Jackson County Board Chair

(SEAL)
County Coordinator of Jackson County, Minnesota

COUNTY COORDINATOR

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-083: Approve lease agreement between Jackson County and the Regents of the University of Minnesota (through Minnesota Extension/4-H Youth Programs) and as related to the “Foodstand Building” at the County Fairgrounds for a term of April 1, 2020 to March 31, 2025. The motion carried unanimously.

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt Board Action 20-084: Approve setting a public hearing for Tuesday, April 21, 2020, at 9:30 a.m. in the County Board Room of the Jackson County Courthouse, to consider additions/revisions to the Jackson County Fee Schedule. The motion carried unanimously.

EMERGENCY MANAGEMENT

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Resolution 20-015:

**RESOLUTION 20-015
DECLARING A STATE OF EMERGENCY**

WHEREAS, the Corona Virus (COVID 19) impacted the population of Jackson County and its cities; and

WHEREAS, the COVID 19 Pandemic has caused a significant amount of cost and resources to the public and citizens of Jackson County.

WHEREAS, the Jackson County Department of Emergency Management requests the Jackson County Board of Commissioners to declare Jackson County in a STATE OF EMERGENCY for the Corona Virus event of 2020;

NOW, THEREFORE, BE IT RESOLVED, that the Jackson County Board of Commissioners declares Jackson County in a State of Emergency for conditions resulting from the COVID 19 Pandemic of 2020 for a period of 30 days.

Adopted by the Jackson County Board of Commissioners this 17th day of March, 2020.

Jackson County Board Chair

(SEAL)
County Coordinator of Jackson County, Minnesota

COUNTY COORDINATOR

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-085: Approve authorizing the personnel committee to implement temporary personnel policies as may be deemed needed to address personnel issues as caused by the Coronavirus (COVID 19) pandemic. The motion carried unanimously.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 20-086: Approve authorizing County Department Heads to be able to direct employees that are sick to go home and follow CDC recommendations about when they can return to work and; authorizing the Coordinator to be able to direct Department Heads that are sick to go home and follow CDC recommendations about when they can return to work and; authorizing the personnel committee to be able to direct the County Coordinator to go home when sick and follow CDC recommendations about when he/she can return to work. The motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Eigenberg to adopt Board Action 20-087: Approve that effective at 1:00 p.m., March 17, 2020, Jackson County offices will not be able to be physically accessed by the public, with County offices still operating per normal schedules, except for public

contact with such offices to be done by phone, email or special appointment, with this action being taken so as to provide a level of protection to County staff and the general public from exposure to Coronavirus (COVID 19) and potentially spreading the virus with the action being taken under the guidance of strategies recommended by both the Minnesota Department of Health (MDH) and Center for Disease Control (CDC) in addition to the Governor of Minnesota and the Commissioner of Health, until further notice with review of this measure to occur at the April 7, 2020 County Board meeting. The motion carried unanimously.

COUNTY ATTORNEY

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to adopt Board Action 20-088: approve authorizing a conditional offer for Assistant County Attorney position of Step G/7. The motion carried unanimously.

BOARD REPORTS

Commissioner Nasby reported on meetings/events involving the Canvassing Board, Ag Society, Friends of the Jackson County Trails, Southwest Mental Health Center Governing Board, Des Moines Valley Health and Human Services Joint Powers Board (DVHHS) and Prairie Ecology Bus Center.

Commissioner McClure reported on meetings/events involving Extension, various township boards, Missouri River Water Basin One Watershed/One Plan Policy Committee, Southwest Mental Health Center Governing Board, DVHHS, Emergency Management and Courthouse Roof pre-construction coordination.

Commissioner Eigenberg reported on meetings/events involving the Canvassing Board, Extension, various townships, DVHHS, GBERBA and Library Board.

Commissioner Hohenstein reported on meetings/events involving PrimeWest and various townships.

Commissioner Wachal reported on meetings/events involving the Area Transportation Partnership – District 7, Rural Minnesota Energy Board, DVHHS, Minnesota Counties Intergovernmental Trust and Chief Elected Officials Board (SW Minnesota Workforce Development).

ADJOURN

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adjourn the meeting at 11:23 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST: _____
Steven Duncan, County Coordinator