

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

March 2, 2021

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on March 2, 2021. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Philip Nasby and Don Wachal. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair Eigenberg called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt the agenda, per Revision #1. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner McClure and seconded by Commissioner Hohenstein to approve the Consent Agenda. The motion carried unanimously.

Board Action 21-063: Approve the February 16, 2021 Board of Commissioners regular meeting minutes.

Board Action 21-064: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 94486 through 94606 in the amount of \$443,086.45. For the following funds: Revenue, \$317,913.21; Public Works, \$52,854.63; Ditch, \$36,009.16; and Library Fund, \$36,309.45. A detailed list of claims paid is available at the Auditor/Treasurer's office upon request.

R & G Construction	32,610.00
Heron Lake Watershed District	26,886.16
Plum Creek Library System	21,459.67
Body Balance Fitness	13,963.16
Coffee Nest	13,963.16
DJ Foods of MN Inc DBA Pizza Ranch	13,963.16
Extreme Beat Dance Studio LLC	13,963.16
Gordlu, LLC DBA The Shed	13,963.16
Hi-Lo Restaurant & Catering LLC	13,963.16
Jalas Enterprises Inc. DBA Subway	13,963.16
Kat's Hog Heaven LLC	13,963.16
Laxminarayan Inc	13,963.16
Michael & Bridget, Inc	13,963.16

Minnesota Fitness LLC	13,963.16
R & J Enterprises, LLC	13,963.16
Rossow/Brent	13,963.16
Round Lake Vineyards & Winery LLC	13,963.16
SCII, Inc	13,963.16
VFW Post 4743 Hanson-Ward Post	13,963.16
Wold Architects & Engineers	10,776.48
Jackson American Legion Post 130	10,600.00
Ratwik Roszak & Maloney PA	10,183.24
A1 Woodworking LLC	9,206.00
Nenas Bar and Grill LLC	8,000.00
Minnesota Energy Resources	6,407.13
Community and Economic Development Assoc	6,250.00
Innovative Fitness & Nutrition, LLC	5,780.00
Kinser Law Office PLLC	5,700.00
Bolton & Menk Inc	5,033.00
Rinke Noonan Attorneys At Law	4,090.00
Family Services Network	3,564.00
Road Machinery & Supplies Co	3,553.59
Bauer Built	3,484.64
S & J Cleaning	3,309.25
Medicareblue Rx	2,880.00
Verizon Wireless	2,825.71
Erickson Engineering Co LLC	2,728.50
Swen Rasmussen Post No 4	2,209.43
Sanford Health - Sioux Falls	2,125.50
Brothers Fire & Security	2,088.00

40 Claims Over \$2000	415,160.86
75 Claims Under \$2000	27,925.59

Board Action 21-065: Approve wage step increase for Kelly Rasche (Drainage Coordinator, Auditor/Treasurer’s Office), setting wage at \$27.74, per hour, effective with the payroll period that begins March 7, 2021, and per the successful completion of the evaluation period that ended February 24, 2021.

Board Action 21-066: Approve 2021 Letter of Agreement for Live Well Services.

Board Resolution 21-014: Approve resolution 21-014 approving a grant agreement (GN-00073165) and accept donation of grant funds from Southwest Initiative Foundation/Odell Wind Farm Community Fund to the Jackson County Library as related to purchasing a three-year subscription and craft supplies for library patrons.

County of Jackson)
) **SS.**
State of Minnesota)

Resolution No. 21-014

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, a grant agreement (GN-00073165) and donation of funds proposal has been made by the Southwest Initiative Foundation/Odell Wind Farm Community Fund with this grant of funds to be used by Jackson County Library to purchase a three-year subscription and craft supplies for library patrons, and;

WHEREAS, Minnesota State Statutes Chapter 465, Section 465.03, “Gifts to Municipalities” informs that a county governing body shall accept such gifts by resolution and by at least a two-thirds majority;

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, accepting the grant agreement and the \$2,500.00 donation from the Southwest Initiative Foundation/Odell Wind Farm Community Fund, which is to be allocated to the Jackson County Library and used by the Jackson County Library to purchase a three-year subscription and craft supplies for library patrons.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 2nd day of March 2021.

James Eigenberg, Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

_____(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

Board Resolution 20-015: Approve resolution 21-015 approving a grant agreement (GN-00071707) and accept donation of grant funds from Southwest Initiative Foundation/Heron Lake-Okabena Community Foundation to the Jackson County Library as related to funding the “Tails & Tales” program for the entire Jackson County Library System.

County of Jackson)
) SS.
State of Minnesota)

Resolution No. 21-015

Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:

WHEREAS, a grant agreement (GN-00071707) and donation of funds proposal has been made by the Southwest Initiative Foundation/Heron Lake-Okabena Community Foundation with this grant of funds to be used by the Jackson County Library to fund the “Tails & Tales” program for the entire Jackson County Library System, and;

WHEREAS, Minnesota State Statutes Chapter 465, Section 465.03, “Gifts to Municipalities” informs that a county governing body shall accept such gifts by resolution and by at least a two-thirds majority;

IT IS HEREBY RESOLVED, that the Jackson County Board of Commissioners does hereby approve, by resolution, accepting the grant agreement and the \$2,500.00 donation from the Southwest Initiative Foundation/Heron Lake-Okabena Community Foundation, which is to be allocated to the Jackson County Library and used by the Jackson County Library to fund the “Tails & Tales” program for the entire Jackson County Library System.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 2nd day of March 2021.

James Eigenberg, Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

INFORMATION SYSTEMS

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adopt Board Action 16-067: Approve ratification of the MnCCC tax and CAM support contract amendments, as presented. The motion carried unanimously.

GEOGRAPHIC INFORMATION SYSTEMS

Motion was made by Commissioner Hohenstein and seconded by Commissioner McClure to adopt Board Action 21-068: Approve ESRI Small Enterprise Agreement (Local Government Cloud Based) to be funded as presented per Exhibit A. The motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 21-069: Approve amendment to order form dated March 28, 2017 between Pictometry International Corp. and Minnesota Counties Computer Cooperative and Jackson County, MN. The motion carried unanimously.

PUBLIC WORKS

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 21-070: Approve purchase of a self-contained, 2021 trailer jet, from Flexible Pipe Tool Company of Cold Spring, Minnesota, in the amount of \$82,195.00, under state contract #175300 and declare the 2011 trailer jet (unit #7001), as surplus equipment. The motion carried unanimously.

ROST TOWNSHIP

Motion was made by Commissioner McClure and seconded by Commissioner Nasby to adopt Board Resolution 21-016: Approve Resolution 21-016 support for, and agreement to sponsor the Rost Township pursuit of 2021 Local Road Improvement Program funding from MnDOT, as presented. The motion carried unanimously.

RESOLUTION 21-016

RESOLUTION OF SUPPORT FOR AND AGREEMENT TO SPONSOR THE TOWNSHIP OF ROST PURSUIT OF 2021 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MnDOT FOR THE REPLACEMENT OF A DRAINAGE STRUCTURE LOCATED AT THE INTERSECTION OF 800 STREET AND 390th AVENUE, ¾ MILE NORTH

WHEREAS, the project location includes the removal and reconstruction of a drainage structure thus meeting the improvement requirements of vehicle weights and safety, and;

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1,250,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development, and;

WHEREAS, the Local Road Improvement Program (LRIP) requires a township, such as the Township of Rost, to have a county sponsor and the support of the County Board, and;

WHEREAS, the proposed year for project construction is 2021.

NOW, THEREFORE BE IT RESOLVED BY THE JACKSON COUNTY BOARD OF COMMISSIONERS AS FOLLOWS; that

1. The County supports the Township of Rost's pursuit of Local Road Improvement Program (LRIP) funds for the replacement of a drainage structure located at the intersection of 800 Street and 390th Avenue, ¾ mile north, and
2. The County agrees to sponsor the Township of Rost's Local Road Improvement Program application to MnDOT and act as the Township of Rost's fiscal agent for this project.

3. The County has no obligation to provide any additional funds for the design or construction of the project.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF JACKSON

I do by certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the County Board of Jackson County at a duly authorized meeting held March 2, 2021

James Eigenberg, Chair

Steven J. Duncan, Coordinator
(SEAL)

COUNTY COORDINATOR

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt Board Action 21-071: Approve agreement for independent contractor services with Fransen HR Consulting, LLC, as presented and authorize the County Board Chair to execute said agreement. The motion carried unanimously.

WOLD ARCHITECTS & ENGINEERS

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt Board Action 21-072: Approve acceptance of bid, for courthouse building exterior improvements project, as related to masonry improvements, dome replacement and statue refinishing, etc.), as follows:

To Building Restoration Corporation, from Roseville, MN, and in the amount of: Base Bid \$637,896, Alternate No. 1 Dome Replacement & Statue Refinishing \$148,673 & Alternate No. 2 Redash EIFs \$32,768. Total amount of \$819,337 and authorize the County Attorney to submit and approve a project contract with project award recipient and authorize the Board Chair or Vice-Chair to execute the project contract.

The motion carried unanimously.

BOARD REPORTS

Commissioner Wachal reported on meetings/events involving Association of Minnesota Counties (AMC) Legislative Conference, AMC Transportation Policy Committee and Judicial Ditch (JD) 350.

Commissioner Nasby reported on meetings/events involving Jackson County Drainage Authority, AMC Legislative Conference, AMC Environment and Natural Resources Policy Committee, Jackson County Fair Association, Des Moines Valley Health and Human Services (DVHHS) Executive Committee and United Community Action Partnership.

Commissioner McClure reported on meetings/events involving Jackson County Drainage Authority, volunteer work at COVID-shot clinics, JD 11 and DVHHS Executive Committee.

Commissioner Eigenberg reported on meetings/events involving Jackson County Drainage Authority, Heron Lake Watershed District, volunteer work at COVID-shot clinics and AMC Legislative Conference.

Commissioner Hohenstein reported on meetings/events involving Jackson County Drainage Authority, Jackson County Historical Society, Plum Creek Library System, AMC Legislative Conference, AMC Health and Human Services Policy Committee and the Developmental Achievement Center.

CLOSED MEETING

Motion was made by Commissioner McClure and seconded by Commissioner Hohenstein to close the meeting at 10:58 a.m., as permitted by Minnesota Statutes Section 13D.05, Subd. 3(a), to conduct a performance evaluation of Veterans Service Officer, Jeff Gay. The motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to re-open the meeting at 11:07 a.m. The motion carried unanimously.

ADJOURN

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adjourn the meeting at 11:08 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

James Eigenberg, Chair

ATTEST: _____
Steven Duncan, County Coordinator