

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

March 3, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Near Door 7), 402 White Street, City of Jackson, Minnesota, on March 3, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance. Commissioner Don Wachal was absent.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt the agenda, per revision #1, to include item 6.1: Approve/Deny Cleaning /Custodial Services Contract with Marsden, as Amended. The motion carried with four “ayes”, no “nays” and one “absent” (Wachal).

CONSENT AGENDA

Motion was made by Commissioner Hohenstein and seconded by Commissioner Eigenberg to approve the consent agenda. The motion carried with four “ayes”, no “nays” and one “absent” (Wachal).

Board Action 20-066: Approve the February 18, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-067: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 91110 through 91187 in the amount of \$175,341.32. For the following funds: General Revenue, \$40,243.25; Road & Bridge/Public Works, \$43,657.45; Ditch, \$64,474.68; Agency Fund, \$2,901.50; and Library, \$24,064.44. A complete listing of the claims is available upon request at the Auditor/Treasurer’s office.

Claims over \$2,000.00:

Heron Lake Watershed District	56,804.15
Plum Creek Library System	25,101.90
Staples Oil	21,476.07
Minnesota Energy Resources	13,023.28
H2Over Viewers LLC	6,076.56
Kris Engineering Inc.	6,060.00
Overhead Door Co of Mankato Inc.	5,396.00
Stonebrooke Eng. Resp. Solutions	3,870.24
Corporate Payment Systems	3,165.94
Treasury Division Of Mn Dept Of Finance	2,816.50
Livewire Printing Co	2,524.95
Kenneth R White Law Office	2,271.00
Verizon Wireless	2,107.66

TOTAL CLAIMS OVER \$2000	150,694.25
64 CLAIMS UNDER \$2000	24,647.07

Board Action 20-068: Approve award of SAP 032-629-046 to R&G Construction from Marshall, MN, for the bid amount of \$248,783.10, and as related to replacement of bridge and approach grading on CSAH 29 in sections 23 and 26 of Kimball Township

Board Action 20-069: Approve Janitorial service contract with S & J Cleaning, L.L.C., from March 1, 2020 to February 28, 2023, for the amount of \$3,309.25 per month, and as related to applicable Public Works facilities.

Board Action 20-070: Approve the Assessment Contracts with the following jurisdictions in Jackson County: Belmont Township, Christiania Township, Delafield Township, Des Moines Township, Enterprise Township, Ewington Township, Heron Lake Township, Hunter Township, Kimball Township, Middletown Township, Minneota Township, Petersburg Township, Round Lake Township, Sioux Valley Township, Weimar Township, West Heron Lake Township, Wisconsin Township, City of Alpha, City of Heron Lake, City of Jackson, City of Lakefield, City of Okabena and City of Wilder.

Board Action 20-071: Approve Region V Emergency Management mutual aid agreement.

LAND MANAGEMENT

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt Board Resolution 20-072: Approve appointment of Commissioner Nasby as the primary member and Commissioner Hohenstein as the alternate member to serve on the One Watershed, One Plan Des Moines River Watershed Planning Partnership Policy Committee. The motion carried with four “ayes”, no “nays” and one “absent” (Wachal).

Discussion was held regarding the organizational structure of the implementation portion of the Watonwan, One River Basin One Watershed, One Plan. No Board Action was taken. Discussion was also held that GBERBA will be the administrator, with no objections to this plan of action.

AUDITOR/TREASURER

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-073: Approve creation of a Drainage Coordinator position (full-time/40 hours), with approval of the applicable job description and authorize the Coordinator to fill position. The motion carried with four “ayes”, no “nays” and one “absent” (Wachal).

PUBLIC WORKS

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt Board Action 20-074: Approve purchase of 2020 GMC pickup from Ranger Chevrolet of Hibbing, MN, in the amount of \$38,477.86 (tax and license included) and under state contract #168931, and declare Unit 9 as surplus equipment for sale. The motion carried with four “ayes”, no “nays” and one “absent” (Wachal).

Motion was made by Commissioner Hohenstein and seconded by Commissioner Eigenberg to adopt Board Action 20-075: Approve purchase of 2020 Towmaster trailer from RDO Equipment Co. of Mankato, MN, in the amount of \$12,284.20 (tax and license included) and under state contract T-603.5 - 0000199158, and declare Unit 1501 as surplus equipment for sale. The motion carried with four “ayes”, no “nays” and one “absent” (Wachal).

COUNTY COORDINATOR

Motion was made by Commissioner Hohenstein and seconded by Commissioner Eigenberg to adopt Board Action 20-076: Approve rescinding Board Action 20-063; Cleaning/Custodial Services Contract with Marsden, in the amount of \$6,146.80 per month, with a contract term of March 1, 2020 to February 28, 2021, as amended and per County Attorney review of the contract. The motion carried with four “ayes”, no “nays” and one “absent” (Wachal).

BOARD REPORTS

Commissioner Nasby reported on meetings/events involving Southwest Mental Health Center Governing Board, Association of Minnesota Counties Legislative Conference and Prairie Ecology Bus Center.

Commissioner McClure reported on meetings/events involving Southwest Mental Health Center Governing Board, Judicial Ditch 6 and Livewell health incentive.

Commissioner Eigenberg reported on meetings/events involving Watonwan One Watershed, One Plan, Plum Creek Library System and Association of Minnesota Counties Legislative Conference.

Commissioner Hohenstein reported on meetings/events involving the Lakefield City Council, Heron Lake Watershed District and Developmental Achievement Center.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adjourn the meeting at 10:43 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST: _____
Steven Duncan, County Coordinator