

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

November 3, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on November 3, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to approve the consent agenda. The motion carried unanimously.

Board Action 20-274: Approve the October 20, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-275: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 93341 through 93440 in the amount of \$1,943,467.87. For the following funds: General Revenue, \$107,541.81; Road & Bridge/Public Works, \$711,440.01; Agency, \$3,440.00; Library Fund, \$2,543.22; Taxes and Penalties, \$1,117,968.15; and Tax Increment Financing Fund, \$534.68. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Jackson Co Central School District 2895	\$ 810,178.65
Midwest Contracting LLC	\$ 528,578.76
Heron Lake - Okabena School Isd 330	\$ 192,000.61
Ind School District 177	\$ 108,837.86
ID Sign Solutions LLC	\$ 45,488.25
Ranger GM/Chevrolet	\$ 38,477.86
Community and Economic Development Assoc	\$ 35,000.00
R & G Construction	\$ 25,131.64
Trimin Systems Inc	\$ 16,377.00
Crysteel Truck Equipment Inc	\$ 14,562.00
Staples Oil	\$ 14,504.46
Kenneth R White Law Office	\$ 12,500.00

Duininck Incorporated	\$	8,874.67
Daston Corporation	\$	7,684.00
Minnesota Paving & Materials	\$	7,395.64
Amazon Capital Services	\$	4,952.88
Texas Refinery Corporation	\$	4,793.50
Stonebrook Eng Resp Solutions	\$	4,128.00
Corporate Payment Systems	\$	3,763.22
Mt Lake School District 173	\$	3,711.65
S & J Cleaning	\$	3,309.25
Treasury Division Of Mn Dept Of Finance	\$	3,227.50
MEnD Correctional Care PLLC	\$	3,136.50
Dakota Supply Group	\$	2,288.27
Verizon Wireless	\$	2,242.90
Minnesota Energy Resources	\$	2,204.98
Rasche/Steven & Jean	\$	2,148.00
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Claims Over \$2000	\$	1,905,498.05
71 Claims Under \$2000	\$	37,969.82

Board Action 20-276: Approve utility permits:

- Minnesota Energy Resources – Gas Line Retirement – CSAH 14 – Heron Lake Township
- Brett Mattson – Field Drainage Tile – CR 76 – Christiania Township
- David Fischer – Clean Tile Outlet – CR 9 – Sioux Valley Township
- New Fashion Pork – Tile Line – CSAH 6 – Middletown Township

Board Action 20-277: Approve payment, in the amount of \$296,910.40 to Litzau Farm Drainage, the construction contractor for the improvement of Judicial Ditch 18.

Board Action 20-278: Approve pay increase for Robert Jirele, Court Services Director, as follows: Beginning November 2, 2020, \$45.2837 per hour and per following the State employee contract scale.

Board Action 20-279: Approve update of list of Auditor/Treasurer’s Office employees designated as authorized signers for Bank Midwest including addition of new employee, Stephanie Sauter.

Board Resolution 20-243: Approve re-appointment of Les Anderson, Glen Friedrich & Marlow Nickel to the Red Rock Rural Water System Board of Commissioners for a 4-year term which shall commence on January 1, 2021 and shall expire at midnight on December 31, 2024.

JACKSON COUNTY
RESOLUTION 20-243 RECOMMENDING THE APPOINTMENT OF
LES ANDERSON, GLEN FRIEDRICH, AND MARLOW NICKEL
TO THE
RED ROCK RURAL WATER SYSTEM
BOARD OF COMMISSIONERS

WHEREAS, Les Anderson’s 4-year term as a Commissioner on the Red Rock Rural Water System (“RRRWS”) Board of Commissioners is scheduled to expire at midnight on December 31, 2020; and

WHEREAS, Glen Friedrich’s 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2020; and

WHEREAS, Marlow Nickel’s 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2020; and

WHEREAS, on September 10, 2020 the RRRWS Board unanimously adopted a Motion which recommends that Les Anderson, Glen Friedrich, and Marlow Nickel each be re-appointed to another 4-year term on the RRRWS Board of Commissioners; and

WHEREAS, the County Board of Commissioners believe that Les Anderson, Glen Friedrich, and Marlow Nickel are all qualified to act as Commissioners on the RRRWS Board of Commissioners and are all worthy of re-appointment.

NOW BE IT NOW RESOLVED, that the Jackson County Board of Commissioners hereby recommends that Les Anderson, Glen Friedrich, and Marlow Nickel all be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2021 and shall expire at midnight on December 31, 2024.

I hereby certify that the foregoing Resolution was approved by the Jackson County Board of Commissioners on November 3, 2020 by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

Steven Duncan
County Coordinator
(SEAL)

CORPORATE AUTHORIZATION RESOLUTION 20-244

I, Steven Duncan, certify that I am the Coordinator of the County of Jackson, Minnesota organized under the laws of Minnesota, Federal I.D. Number 41-6005813, engaged in business under the trade name of County of Jackson and that the resolution on this document are a correct copy of the resolutions adopted at a meeting of the Board of Commissioners of Jackson County Minnesota duly and properly called on November 3, 2020. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Authorization the change of authorized users for a checking account for the Jackson County Attorney's Office held at Bank Midwest, located at 509 3rd Street, Jackson, MN 56143.

Powers Granted (Indicate Power of Signers using descriptive letter assigned on Authorized Signers Page.)

- A, B (1) Enter stop payments on checks (single authorization)
- A, B (2) Open deposit or share account(s) in the name of the Corporation
- A, B (3) Endorse Checks and orders for the payment of money (single authorization)
- A, B (4) Transfer funds on deposit with the Financial Institution (dual authorization)
- A, B (5) Close the account (single authorization)
- A, B (6) Access account bank statements for the purpose of reconciliation

RESOLUTION

The Corporation named on this record resolves that:

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in the resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Commissioners of the County of Jackson and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution received and acknowledges an express written notice of its revocation, modification, or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority of the change.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as agents of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated above, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by an Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term “automated access device” includes, but is not limited to, on-line banking access.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term “alternative signature and verification codes” includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file.

CERTIFICATION OF AUTHORITY

I further certify that the Board of Commissioners of the Corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolution and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same.

In Witness Whereof, I have subscribed my name to this document and affixed the seal of the Corporation on November 3, 2020.

Steve Duncan, Coordinator, County of Jackson, MN
(SEAL)

BOARD OF COMMISSIONERS

The Board of Commissioners recognized former County Attorney Sherry Haley in recognition of her years of service to Jackson County.

COUNTY SHERIFF

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-280: Approve use of restricted funds, 01.2734 Drug/DUI Forfeiture, in the amount of \$1,150.25 for purchase of CounterAct workbooks. The motion carried unanimously.

EMERGENCY MANAGEMENT

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Action 20-281: Approve Emergency Management Performance Grant (EMPG) and authorize Emergency Management Director Tawn Hall to sign the 2020 EMPG. The motion carried unanimously.

PUBLIC WORKS

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-282: Approve acceptance of bid from Ron's Electric, Inc., in the amount of \$23,745.00, to perform electrical upgrade at Sandy Point Campground and to begin now in 2020 with a completion date of spring 2021. The motion carried unanimously.

Motion was made by Commissioner McClure and seconded by Commissioner Wachal to adopt Board Action 20-283: Approve authorizing the Engineer to award project SAP 032-599-105 and SAP 032-599-106 (Replacement of existing bridges L5173 and L5174) to Midwest Contracting, LLC from Marshall, Minnesota, for the bid amount of \$329,231.00. The motion carried unanimously.

COUNTY COORDINATOR

Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein to adopt Board Action 20-284: Approve request to grant \$60,000 in CARES Act Funds to Jackson County Central Schools and grant \$60,000 in CARES Act Funds to Heron Lake-Okabena ISD 330 for eligible CARES Act expenditures, to be granted immediately and up to a maximum amount of \$65,350 if and when it is determined that remaining funds are available to grant. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-285: Approve soliciting bids to perform courthouse exterior improvements including pediment tuckpointing, header stone stabilization, exterior wood window sill replacement, rotunda wall tuckpointing, copper dome recladding, re-dashing of Exterior Insulation Finish Structure at stair tower addition and re-gilding of dome pediment structure. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 20-286: Approve agreement between Jackson County and Des Moines Valley Health and Human Services Joint Powers Board for Information Technology Services effective January 1, 2021 through December 31, 2021. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure to adopt Board Action 20-287: Approve authorizing Commissioner Hohenstein as the primary delegate and Commissioner Nasby as alternate delegate for the purpose of serving as a Minnesota Counties Intergovernmental Trust (MCIT) voting delegate for the MCIT Board of Director candidate election to be held at the annual membership meeting of the MCIT. The motion carried unanimously.

BOARD REPORTS

Commissioner Nasby reported on meetings/events involving the United Community Action Partnership and Southwest Mental Health Center.

Commissioner McClure reported on meetings/events involving the Southwest Mental Health Center and County Personnel Committee.

Commissioner Eigenberg reported on meetings/events involving the Plum Creek Library System.

Commissioner Wachal reported on meetings/events involving Rural Minnesota Energy Board and County Personnel Committee.

Commissioner Hohenstein reported on meetings/events involving Jackson County Historical Society.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adjourn the meeting at 10:47 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST: _____
Steven Duncan, County Coordinator