

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

October 20, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on October 20, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt the agenda per revision #1. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to approve the consent agenda. The motion carried unanimously.

Board Action 20-263: Approve the October 6, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-264: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 93127 through 93340 in the amount of \$1,773,356.40. For the following funds: General Revenue, \$1,106,438.77; Road & Bridge/Public Works, \$573,327.67; Ditch, \$84,484.92; Revolving Loan Fund, \$112.50; Library Fund, \$3,516.44; and Taxes and Penalties, \$5,476.10. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

R & G Construction	\$ 398,039.26
ID Sign Solutions LLC	\$ 71,478.30
I & S Group Inc	\$ 70,325.64
Jackson/City Of	\$ 51,141.72
Livewire Printing Co	\$ 23,459.24
Jackson County Dev Achieve Center	\$ 21,513.75
Sasker Auto Glass & Repair, Inc	\$ 20,163.00
DJ Foods of MN DBA Pizza Ranch	\$ 20,038.48
Bannister Repair	\$ 20,000.00
Diamond Park Mx LLC	\$ 20,000.00
Dr David M Kruse, ODP	\$ 20,000.00
Gordlu, LLC DBA The Shed	\$ 20,000.00

Heron Lake Bio Energy LLC	\$	20,000.00
Heser Auto & Detailing	\$	20,000.00
Hi-Lo Restaurant & Catering LLC	\$	20,000.00
Jackson Co Historical Soc	\$	20,000.00
Jackson Collision & Classics Inc	\$	20,000.00
Jackson County Agricultural Society	\$	20,000.00
Jackson Golf Club Inc	\$	20,000.00
Jalas Enterprises DBA Subway	\$	20,000.00
Kat's Hog Heaven LLC	\$	20,000.00
Koep Corp	\$	20,000.00
Krishn Krupa, Inc	\$	20,000.00
Lakes Communities Inc	\$	20,000.00
Minnesota Fitness LLC	\$	20,000.00
Osterberg Funeral Homes, Inc	\$	20,000.00
Polz/David	\$	20,000.00
Prairie Ecology Bus Center, Inc	\$	20,000.00
R & I Consulting DBA Tootie's Boutique	\$	20,000.00
R & J Enterprises, LLC	\$	20,000.00
Red Barn on the Prairie	\$	20,000.00
Royal Treatment	\$	20,000.00
Schneekloth/Troy	\$	20,000.00
SCII, Inc	\$	20,000.00
Simply Sweet Cheesecake LLC	\$	20,000.00
St. John's Lutheran Church and School	\$	20,000.00
Stene/Jody	\$	20,000.00
Styles on Main Salon & Spa Lakefield	\$	20,000.00
Swoboda Chiropractic of Lakefield	\$	20,000.00
T-Care Of Jackson LLC	\$	20,000.00
Terri's Day Care	\$	20,000.00
Tri-County News	\$	20,000.00
VFW Post 4743 Hanson-Ward Post	\$	20,000.00
Virginia & Co	\$	20,000.00
Warmka Service Center LLC	\$	20,000.00
Z'Bakery LLC	\$	20,000.00
Asmus Farm Supply, Inc	\$	18,347.16
R A Muecke Sand & Gravel Inc	\$	17,985.66
Jackson American Legion Post 130	\$	17,874.43
Sandy Law Firm PC	\$	14,000.00
M C CC Mi 33	\$	12,462.50
Jackson Center for the Arts, Inc	\$	11,089.00
Jackson Area Chamber of Commerce	\$	11,000.34
Dell Marketing L P	\$	10,824.25
R and R Farms LLC	\$	9,342.78
Innovative Fitness & Nutrition, LLC	\$	7,767.20

LaPorte Group, Inc	\$	7,644.00
Coffee Nest	\$	7,500.00
Beckel Cheapsapes, LLC	\$	7,353.10
Jaguar Software Development, Inc	\$	6,798.00
SeaChange Print Innovations	\$	6,588.36
Schneekloth/Laura	\$	6,496.35
Costello/Marcy R	\$	6,251.46
Heron Lake United Methodist Church	\$	6,152.56
Garms/Jason	\$	6,021.82
Ballhorn/Waldo and Lavonne Tr Agreement	\$	5,970.94
Heron Lake Watershed District	\$	5,809.28
Ziegler Inc	\$	5,548.02
Michael & Bridget, Inc	\$	5,501.00
Bonnicksen/Deborah	\$	5,436.55
Brock White Co LLLC	\$	5,412.36
Bolton & Menk Inc	\$	5,099.00
Federated Rea	\$	4,969.90
Quest Software Inc	\$	4,922.32
Rinke Noonan Attorneys At Law	\$	4,461.50
Corelogic Refunds	\$	4,373.10
Wilder/City Of	\$	4,219.04
Surplus Warehouse of Willmar Inc	\$	4,092.00
Rossow/Brent	\$	3,786.79
Sanford Health - Sioux Falls	\$	3,699.75
Place/Gary	\$	3,358.78
S & J Cleaning	\$	3,309.25
HANCOR INC	\$	2,954.51
Regents Of The University Of Mn	\$	2,696.60
David Drown Associates Inc	\$	2,500.00
Vertiv Corporation	\$	2,413.00
The Seed Center	\$	2,371.75
Costello, Carlson, Butzon & Schmit LLP	\$	2,340.00
Swen Rasmussen Post No 4	\$	2,113.88
Kenneth R White Law Office	\$	2,100.00

Claims Over \$2,000 \$ 1,727,117.68

100 Claims Under \$2000 \$ 46,238.72

Board Action 20-265: Approve utility permits:

Lincoln Pipestone Rural Water – Place water line – CSAH 9 – Sioux Valley Township
Red Rock Rural Water – Place water line – County Road 23 – Petersburg Township

Board Action 20-266: Approve the Auditor/Treasurer's office to be closed to processing passports the week of November 2, 2020 thru November 6, 2020 due to increased election responsibilities that week.

Board Action 20-267: Approve personnel request authorizing County Coordinator's Office to fill Public Works Department, Maintenance Crew Chief position (full-time).

COUNTY ASSESSOR

Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to adopt Board Resolution 20-241: Approve resolution {appointment of Karla Ambrose as Jackson County Assessor for a four (4) year term beginning January 1, 2021, contingent upon the successful completion of her evaluation period (12/22/2020)}. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

**RESOLUTION 20-241
APPROVING APPOINTMENT OF COUNTY ASSESSOR FOR JACKSON COUNTY,
MINNESOTA**

WHEREAS, Karla Ambrose was appointed to serve as the Jackson County Assessor for the remainder of the vacant, four-year term set to expire, December 31, 2020, effective June 22, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jackson County, Minnesota, that in accordance with Minnesota Statute 273.061, Subd. 2, Karla Ambrose is hereby appointed as County Assessor for Jackson County, Minnesota, for a four-year term beginning January 1, 2021 and set to expire, December 31, 2024, contingent upon the successful completion of her evaluation period set to end December 22, 2020;

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Minnesota Department of Revenue for approval of the appointment by the Commissioner of Revenue.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 20th day of October 2020.

Scott McClure, Chair
Jackson County Board of Commissioners

ATTEST:

(SEAL)
Steven J. Duncan
County Coordinator of Jackson County, Minnesota

COUNTY SHERIFF

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to adopt Board Action 20-268: Approve job description creating a part-time Dispatcher position. The motion carried unanimously.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt Board Action 20-269: Approve personnel request authorizing County Coordinator’s Office to fill up to four (4), part-time Dispatcher position(s), when open, for the Sheriff’s Office. The motion carried unanimously.

COUNTY COMMISSIONERS

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adopt Board Resolution 20-242: Approve Resolution 20:242 appointing acting County Attorney. The motion carried unanimously.

County of Jackson)
) SS.
State of Minnesota)

RESOLUTION 20-242

**APPOINTING THOMAS J. PROCHAZKA AS ACTING COUNTY ATTORNEY
EFFECTIVE NOVEMBER 3, 2020**

BE IT RESOLVED by the County Board (the “Board”) of the County of Jackson, Minnesota (the “County”), as follows:

1. That Sherry E. Haley, Elected Jackson County Attorney, has been appointed by Governor Tim Walz as a District Court Judge and is thus no longer eligible to serve as Jackson County Attorney effective November 6, 2020.
2. That the Jackson County Board appoints Thomas J. Prochazka to serve as Acting Jackson County Attorney commencing November 3, 2020 and for the remainder of the current term of office.
3. Pursuant to Minnesota Statutes § 388.18, subd. 2, that the salary for Thomas J. Prochazka as Acting Jackson County Attorney shall be set at \$95,742.40 annually commencing November 3, 2020.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 20th day of October 2020.

Scott McClure, Chair
Jackson County, Minnesota Board of Commissioners

ATTEST:

_____(SEAL)

Steven J. Duncan
County Coordinator of Jackson County, Minnesota

COUNTY COORDINATOR

Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adopt Board Action 20-270: Approve eligible business and nonprofit assistance applications for CARES Act Fund, per alternate #1 which awarded a grant of funds up to a maximum of \$20,000 as eligible. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adopt Board Action 20-271: Approve the 2021 building lease with Des Moines Valley Health and Human Services, as presented. The motion carried unanimously

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to adopt Board Action 20-272: Approve setting a special meeting/Board work session for Thursday, November 19, 2020 at 8:00 a.m. in the Cafeteria Room of the Jackson County Resource Center, 402 White Street (Door #7), Jackson, MN, for the purpose of reviewing and discussing the 2021 Budget and Levy. The motion carried unanimously

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt Board Action 20-273: Approve appointment of Tara Hansen to the Planning and Zoning Board for a 5-year term to begin October 5, 2020 and expire October 5, 2025. The motion carried unanimously.

COUNTY ATTORNEY

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt Board Action 20-273: Approve contract for legal services with the Law Office of Kenneth R. White, Kenneth White, attorney licensed to practice in the State of Minnesota, per the terms of the executed contract. The motion carried unanimously.

BOARD REPORTS

Commissioner Nasby reported on meetings/events involving Des Moines Valley Health and Human Services (DVHHS), Friends of the Jackson County Trails, Southwest Mental Health Center and Prairie Ecology Bus Center.

Commissioner McClure reported on meetings/events involving DVHHS Personnel Committee and regular meeting, Judicial Ditch 45, County Ditch 3 and County Building Committee.

Commissioner Eigenberg reported on meetings/events involving DVHHS Personnel Committee, Watonwan Watershed Planning Partnership Committee, Heron Lake Watershed District and County Building Committee.

Commissioner Wachal reported on meetings/events involving DVHHS and the Rural Minnesota Energy Board.

Commissioner Hohenstein reported on meetings/events involving DVHHS.

ADJOURN

Motion was made by Commissioner Hohenstein and seconded by Commissioner Eigenberg to adjourn the meeting at 10:30 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST:

Steven Duncan, County Coordinator