

PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA

September 15, 2020

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on September 15, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

CALL TO ORDER

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.

CONSENT AGENDA

Motion was made by Commissioner Hohenstein and seconded by Commissioner Eigenberg to approve the consent agenda. The motion carried unanimously.

Board Action 20-223: Approve the August 31, 2020 Board of Commissioners Special Meeting minutes.

Board Action 20-224: Approve the September 1, 2020 Board of Commissioners Regular Meeting minutes.

Board Action 20-225: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 92807 through 92936 in the amount of \$523,875.57. For the following funds: General Revenue, \$96,245.44; Road & Bridge/Public Works, \$265,939.66; Ditch, \$140,174.24; Septic System Fund, \$20,502.23; Taxes & Penalties, \$1,014.00. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

Crysteel Manufacturing	\$ 109,946.00
I & S Group Inc	\$ 59,405.21
Avangrid Renewables	\$ 48,000.00
ID Sign Solutions LLC	\$ 46,670.77
Allan F. Welp Construction, Inc	\$ 27,070.00
Olsem/George	\$ 19,815.00
Liepold/Robert & Martha	\$ 15,000.00
Edlin/Carl	\$ 14,764.29
Jackson/City Of	\$ 11,951.79

Hohenstein Septic Services LLC	\$ 11,116.78
Mills & Miller Inc	\$ 9,808.75
Wold Architects And Engineers	\$ 9,429.79
Joseph Salentiny Trust	\$ 9,140.00
Ziegler Inc	\$ 7,713.69
Brock White Co LLC	\$ 7,531.70
Bolton & Menk Inc	\$ 7,118.50
Rinke Noonan Attorneys At Law	\$ 6,637.50
Rasche/Wayne S.	\$ 6,260.00
Zix	\$ 5,296.44
Dell Marketing L P	\$ 5,203.84
Family Services Network	\$ 4,330.25
Mn Dept Of Agriculture	\$ 4,195.00
Leopold/Kraig Leonard	\$ 3,970.00
Ahrens/David O	\$ 3,865.00
MEnD Correctional Care PLLC	\$ 3,136.50
CliftonLarsonAllen LLP	\$ 2,887.50
Conant/Dorothy A	\$ 2,887.16
Arp/Robert P	\$ 2,887.15
Hancock Concrete Products Co Inc	\$ 2,808.00
Salentiny/James J	\$ 2,610.00
Minnesota Paving & Materials	\$ 2,371.17
PRODUCTIVITY PLUS ACCOUNT	\$ 2,322.87
M C C C Mi 33	\$ 2,068.13
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Total Claims over \$2000	\$ 478,218.78
85 Claims Under \$2000	\$ 45,656.79

Board Action 20-226: Approve utility permits:

- Midco – fiber repair – CSAH 34 – Wisconsin Township
- Red Rock Rural Water – service line – CSAH 36 – Christiania Township
- SEI – replace water line – CSAH 23 – Wisconsin Township
- Lincoln Pipestone Rural Water – bore waterline – CSAH 34 – Rost Township

Board Action 20-227: Approve 3.2% on sale malt liquor licenses for FR2, LLC DBA Jackson Motorplex and Horse Barn & Hunt Club, both effective October 1, 2020 until September 30, 2021.

Board Action 20-228: Approve declaration of surplus equipment/property, from Sheriff’s Office and as follows: 2015 Ford SUV squad, 2015 Ford SUV K-9 Squad, 2013 Ford Taurus city squad, generator purchased for Y2K for Emergency Management trailer, two (2) light bars and a utility/organizer box from the back of the K-9 squad.

Board Action 20-229: Approve subsurface sewage treatment system loan, in the amount of \$5,190.45, for Cody and Brianna Stene.

Board Action 20-230: Approve one-step increase (end of evaluation period, September 2, 2020) for Philip Hoffman (Legal Assistant, County Attorney’s Office), setting wage at \$17.93 per hour (Grade 8, Step C/3), effective with the September 6, 2020 payroll period, for the successful completion of the evaluation period.

Board Action 20-231: Approve the appointment of Commissioners Nasby and Wachal to the November 3, 2020 general election canvass board and set the date for Friday, November 13, 2020 at 10:30 a.m. in the Jackson County Courthouse (Board Room).

Board Resolution 20-037: Approve Resolution 20-037 setting the 2021 preliminary tax levy at an amount of \$11,245,385 (3.59% increase with final levy to be set in December 2020).

RESOLUTION 20-037
Resolution of Preliminary Tax Levy for Taxes Collectible in 2021

BE IT HEREBY RESOLVED by the County Board of Commissioners of Jackson County, Minnesota, duly convened in regular session this 15th day of September, 2020, that the following amounts be, and the same hereby are, offered as the preliminary levy of taxes for the County of Jackson for the fiscal year 2021, to-wit:

	Preliminary <u>Levy</u>
General Fund	\$7,369,978
Road & Bridge Fund	\$2,398,621
Library Fund	\$ 473,757
Bond Fund	<u>\$1,003,028</u>
	\$11,245,385

BE IT FURTHER RESOLVED, that the meeting to discuss the 2021 budget and allow for citizen input will be held at 6:00 p.m. on Tuesday, December 1st, 2020 in the Cafeteria Room of the Jackson County Resource Center, 402 White Street (Door #7), Jackson, MN

Duly Passed and Adopted this 15th day of September, 2020.

Jackson County Board of Commissioners
Scott McClure, Chair

ATTEST:

Steven Duncan, County Coordinator

LAND MANAGEMENT

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 20-232: Approve setting a public hearing for October 6, 2020, at 9:30 a.m., in the Cafeteria Room of the Jackson County Resource Center, 402 White Street (Door #7), Jackson, MN, to consider the draft Watonwan River Comprehensive Watershed Management Plan. (Public Hearing needed to be rescheduled). The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Nasby to adopt Board Action 20-233: Approve subsurface sewage treatment system loan, in the amount of \$11,116.78, for Barret and Brooke Berkner. Commissioner Hohenstein recused herself from discussion and voting due to a familial relationship to the vendor. The motion carried with four “ayes”, no “nays,” and one “recuse” (Hohenstein).

PUBLIC WORKS

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to adopt Board Action 20-234: Approve purchase of a pickup mounted Toro Boss V-plow and salt/sand spreader, from Crysteel Truck Equipment of Lake Crystal, Minnesota, under State Contract #176431 and for the total price of \$14,562.00 including installation. The motion carried unanimously.

COUNTY COORDINATOR

Motion was made by Commissioner Wachal and seconded by Commissioner Nasby to adopt Board Action 20-235: Approve proposed County/Employee Health Insurance Contribution Rates and VEBA Contribution Amounts for 2021. The motion carried unanimously.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adopt Board Action 20-236: Approve request for CARES Act Funds from Family Services Network, in the amount of \$4,297.00, for eligible computer and related expenditures. The motion carried unanimously.

Motion was made by Commissioner Wachal and seconded by Commissioner Hohenstein to adopt Board Action 20-237: Approve acceptance of proposal from Wold to perform work related to county facilities pre-design/planning. The motion carried unanimously.

BOARD REPORTS

Commissioner Nasby reported on meetings/events involving Friends of the Jackson County Trails, Southwest Mental Health Center Governing Board, tour of jail facility, Des Moines Valley Health and Human Services Joint Board (DVHHS) and Association of Minnesota Counties (AMC) Environmental & Natural Resources Policy Committee.

Commissioner McClure reported on meetings/events involving DVHHS Personnel Committee, County Building Committee, Missouri River Water Basin One Watershed/One Plan Committee, Southwest Mental Health Center Governing Board and DVHHS.

Commissioner Eigenberg reported on meetings/events involving DVHHS Personnel Committee, County Building Committee, DVHHS, tour of jail facility and Greater Blue Earth River Basin Alliance.

Commissioner Wachal reported on meetings/events involving Minnesota Counties Intergovernmental Trust Board of Directors and AMC Transportation Policy Committee.

Commissioner Hohenstein reported on meetings/events involving DVHHS.

ADJOURN

Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein to adjourn the meeting at 9:48 a.m. The motion carried unanimously.

JACKSON COUNTY BOARD OF COMMISSIONERS

Scott McClure, Chair

ATTEST: _____
Steven Duncan, County Coordinator