

**PROCEEDINGS OF THE COUNTY BOARD OF JACKSON COUNTY, MINNESOTA**

**September 1, 2020**

The County Board of Jackson County, Minnesota met in regular session, in the Jackson County Government Resource Center, Cafeteria Room (Door 7), 402 White Street, City of Jackson, Minnesota, on September 1, 2020. The following members of the Jackson County Board of Commissioners were present: Catherine Hohenstein, James Eigenberg, Scott McClure, Don Wachal and Philip Nasby. County Coordinator Steven Duncan and Trish Schulz, Deputy County Coordinator, were also in attendance.

**CALL TO ORDER**

Chair McClure called the meeting to order at approximately 9:00 a.m. and led the Pledge of Allegiance.

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to adopt the agenda. The motion carried unanimously.**

**CONSENT AGENDA**

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Wachal to approve the consent agenda. The motion carried unanimously.**

Board Action 20-206: Approve the August 18, 2020 Board of Commissioners regular meeting minutes.

Board Action 20-207: Approve all Commissioner disbursements in accordance with Minnesota Statutes 130.01, subd. 4(b), recorded on warrants numbered 92697 through 92806 in the amount of \$445,585.33. For the following funds: General Revenue, \$203,366.66; Road & Bridge/Public Works, \$105,981.08; Fleet Management, \$27,636.79; Ditch, \$66,259.10; Septic System Fund, \$31,960.92; Agency Fund, \$4,032.50 and Library, \$6,348.28. A complete listing of the claims is available upon request at the Auditor/Treasurer's office.

Claims over \$2,000.00:

Allan F. Welp Construction, Inc	\$ 72,830.00
DVHHS	\$ 34,250.00
Asa Auto Plaza	\$ 27,638.63
Wendland Sellers Law Office	\$ 26,988.00
Guardian Fleet Safety LLC	\$ 26,461.28
Noomen Excavating LLC	\$ 22,550.26
Hohenstein Septic Services LLC	\$ 21,680.25
OPG-3 Inc	\$ 16,930.30
Mills & Miller Inc	\$ 15,496.95
Fisher/David	\$ 14,908.26
Staples Oil	\$ 14,007.42

Wahl Trust/Susan J	\$ 11,944.89
I & S Group Inc	\$ 11,930.05
Winters Plbg Heating & Excavating	\$ 10,280.67
Brennan Construction of MN, Inc	\$ 9,162.55
Heron Lake Watershed District	\$ 8,980.80
Federated Rea	\$ 8,359.81
Marsden Bldg Maintenance LLC	\$ 6,146.80
Wahl Trust/Carold G	\$ 6,051.38
Generator System Services Inc	\$ 5,697.00
Hjerpe Contracting Inc	\$ 5,000.00
Dell Marketing L P	\$ 4,423.67
Newman Signs	\$ 3,995.19
Treasury Division of Mn Dept Of Finance	\$ 3,820.00
S & J Cleaning	\$ 3,309.25
Tierney Brothers, Inc	\$ 3,274.47
Livewire Printing Co	\$ 2,975.51
Bauer Built	\$ 2,731.06
Corporate Payment Systems	\$ 2,501.44
Stenzel/Mary Ellen	\$ 2,430.00
Vertiv Corporation	\$ 2,413.00
Jackson Good Samaritan Center	\$ 2,268.50
Duininck Incorporated	\$ 2,082.74
Election Systems & Software LLC	\$ 2,019.75
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<b>Total Claims over \$2000</b>	<b>\$ 415,539.88</b>
<b>69 Claims Under \$2000</b>	<b>\$ 30,045.45</b>

Board Action 20-208: Approve utility permits:

Southwest MN Broadband - Service Line - CSAH 14 - Des Moines Township  
Shelly Hotzler - backslope - CSAH 10 - Des Moines Township  
Frontier Communications - bury fiber - CR 72 - Enterprise Township  
Frontier Communications - bury fiber - CSAH 29 - Enterprise Township

Board Action 20-209: Approve payment in the amount of \$22,550.26 to Noomen Excavating, the construction contractor for the new drainage system known as County Ditch 125.

Board Action 20-210: Approve Brennan Construction of Minnesota, Inc., from Mankato, Minnesota, Payment Application #5 (as related to Courthouse re-roof and mechanical upgrade project) in the amount of \$9,162.55.

Board Action 20-211: Approve Subsurface Sewage Treatment System loan, in the amount of \$10,280.67, for Adam and Amber Olson.

Board Action 20-212: Approve personnel request authorizing County Coordinator's office to fill Public Works Department, Highway Maintenance Supervisor position (full-time).

Board Resolution 20-034: Approve Resolution 20-034 making payment in the amount of \$34,250 from Jackson County to Des Moines Valley Health and Human Services for its share of the Southern Prairie Community Care distribution payment.

**JACKSON COUNTY RESOLUTION 20-034**

**WHEREAS**, at the June 26th meeting of Southern Prairie Community Care (SPCC), the SPCC board passed a motion to distribute \$500,000 by August 1st proportionately to contributors based on initial investments; and

**WHEREAS**, as distributions are received to your county or Health and Human Services, the monies need to be used for either Human Services or Public Health Services as those functions were included in the mission of SPCC; and

**WHEREAS**, Jackson County's portion of the distribution was in the amount of \$34,250;

**NOW, THEREFORE, BE IT RESOLVED** that the Jackson County Board of Commissioners hereby approves payment from Jackson County to Des Moines Valley Health and Human Services in the amount of \$34,250 to fulfill the purpose of the distribution.

The question was on the adoption of the resolution, and there were Five (5) YEAS and Zero (0) NAYS as follows:

COUNTY OF JACKSON BOARD OF COMMISSIONERS	YEA	NAY	OTHER
Scott McClure	X		
Don Wachal	X		
Cathy Hohenstein	X		
Phil Nasby	X		
Jim Eigenberg	X		

ATTEST: \_\_\_\_\_  
Steven Duncan  
Jackson County Coordinator

Date: \_\_\_\_\_

Board Resolution 20-035: Approve Resolution 20-035 approving a grant agreement (GN-00060097) and accept donation of grant funds from Southwest Initiative Foundation/Jackson Area Community Foundation to the Jackson County Library as related to virtual programming equipment grants.

County of Jackson            )  
  ) SS.  
State of Minnesota            )

**Resolution No. 20-035**

**Resolved by the Board of Commissioners, County of Jackson, and State of Minnesota:**

**WHEREAS**, a grant agreement (GN-00060097) and donation of funds proposal has been made by the Southwest Initiative Foundation/Jackson Area Community Foundation with this grant of funds to be used by Jackson County Library for virtual programming equipment kits, and;

**WHEREAS**, Minnesota State Statutes Chapter 465, Section 465.03, “Gifts to Municipalities” informs that a county governing body shall accept such gifts by resolution and by at least a two-thirds majority;

**IT IS HEREBY RESOLVED**, that the Jackson County Board of Commissioners does hereby approve, by resolution, accepting the grant agreement and the \$1,000.00 donation from the Southwest Initiative Foundation/Jackson Area Community Foundation, which is to be allocated to the Jackson County Library and used by the Jackson County Library for virtual programming equipment kits.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 1st day of September 2020.

\_\_\_\_\_  
Scott McClure, Chair  
Jackson County, Minnesota Board of Commissioners

ATTEST:

\_\_\_\_\_  
(SEAL)  
Steven J. Duncan  
County Coordinator of Jackson County, Minnesota

**U.S. FISH & WILDLIFE SERVICE (REQUEST TO CERTIFY ACQUISITION OF LANDS)**

**Motion was made by Commissioner Nasby and seconded by Commissioner Wachal to adopt Board Action 20-213: Approve request for Jackson County to certify acquisition of lands by the**

U.S. Fish & Wildlife Service (Easement from DRKK Farms on property in Middletown Township). The motion carried unanimously.

### **LAND MANAGEMENT**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner Hohenstein** to adopt Board Action 20-214: Approve setting a public hearing for September 15, 2020, at 9:30 a.m., in the Cafeteria Room of the Jackson County Resource Center, 402 White Street (Door #7), Jackson, MN, to consider the draft Watonwan River Comprehensive Watershed Management Plan. The motion carried unanimously.

**Motion was made by Commissioner Nasby and seconded by Commissioner Wachal** to adopt Board Action 20-215: Approve subsurface sewage treatment system loan, in the amount of \$10,289.93, for Tanner and Jon Timko. Commissioner Hohenstein recused herself from discussion and voting due to a familial relationship to the vendor. The motion carried with four “ayes”, no “nays,” and one “recuse” (Hohenstein).

**Motion was made by Commissioner Wachal and seconded by Commissioner Nasby** to adopt Board Action 20-216: Approve subsurface sewage treatment system loan, in the amount of \$11,390.32, for Ryan Timko. Commissioner Hohenstein recused herself from discussion and voting due to a familial relationship to the vendor. The motion carried with four “ayes”, no “nays,” and one “recuse” (Hohenstein).

### **PUBLIC HEARING**

#### **2021 TO 2025 CAPITAL IMPROVEMENT PROGRAM**

Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg to open the public hearing to receive public comments on the 2021-2025 Jackson County Capital Improvement Program Plan at 9:30 a.m. The motion carried unanimously.

County Coordinator, Steven Duncan, provided brief remarks regarding the 2021-2025 Jackson County Capital Improvement Plan. Mike Handzus was in attendance and asked some questions regarding the proposed plan and made comments.

Motion was made by Commissioner Eigenberg and seconded by Commissioner Wachal to declare the public hearing closed at 9:42 a.m. The motion carried unanimously.

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby** to adopt Board Resolution 20-036: Adopting the 2021-2025 Jackson County Capital Improvement Program Plan. The motion carried unanimously.

County of Jackson            )  
  ) SS.  
State of Minnesota         )

### **RESOLUTION 20-036 ADOPTION OF THE 2021-2025 JACKSON COUNTY**

## **CAPITAL IMPROVEMENT PROGRAM**

**WHEREAS**, the Jackson County Board of Commissioners has considered the 2021-2025 Jackson County Capital Improvement Program covering a five-year period and setting forth the estimated schedule, timing and details of specific capital improvements by year, together with the estimated cost, the need for the improvement, and sources of revenue to pay for the improvement; and

**WHEREAS**, in preparing the Capital Improvement Program, the County Board of Commissioners has considered for each project and for the overall plan:

- 1.) The condition of the County's existing infrastructure, including the projected need for repair and replacement;
- 2.) The likely demand for the improvement;
- 3.) The estimated cost of the improvement;
- 4.) The available public resources;
- 5.) The level of overlapping debt in the County;
- 6.) The relative benefits and costs of alternative uses of the funds;
- 7.) Operating costs of the proposed improvements; and
- 8.) Alternatives for providing services more efficiently through shared facilities with other counties or local governmental units.

**NOW, THEREFORE BE IT RESOLVED**, that the Jackson County Board of Commissioners adopts the 2021-2025 Jackson County Capital Improvement Program.

Passed and adopted by the Board of Commissioners of the County of Jackson, Minnesota this 1st day of September 2020.

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Scott McClure, Chair  
Jackson County Board of Commissioners

ATTEST:

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(SEAL)  
Steven J. Duncan  
County Coordinator of Jackson County, Minnesota

### **PUBLIC WORKS**

**Motion was made by Commissioner Eigenberg and seconded by Commissioner McClure** to adopt Board Action 20-217: Approve authorizing the Engineer to award project SP 032-070-003 to R & G Construction from Marshall, Minnesota for the bid amount of \$609,821.00, after and contingent upon receiving notice to proceed from the State Office of Civil Rights (Related to Intersection Improvement Project). The motion carried unanimously.

**Motion was made by Commissioner Nasby and seconded by Commissioner Hohenstein** to adopt Board Action 20-218: Approve authorizing the Engineer to award project SAP 032-604-051 to Midwest Contracting, LLC, from Marshall, MN, for the bid amount of \$630,035.24, after and contingent upon acquiring the right-of-way for SAP 032-604-051. The motion carried unanimously.

**Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg** to adopt Board Action 20-219: Approve authorizing the Engineer to award the 2020 Section Corner Remonumentation Project to Madsen Land Surveying, Inc., from Fairmont, Minnesota in the amount of \$58,000.00. The motion carried unanimously.

Chair McClure recessed the meeting and reconvened at 10:30 a.m.

### **WOLD ARCHITECTS & ENGINEERS**

**Motion was made by Commissioner Wachal and seconded by Commissioner Nasby** to adopt Board Action 20-220: Approve authorizing acceptance of proposal, from Wold Architects and Engineers of St. Paul, MN, to perform architectural and engineering consulting services (as related to proposed addition & renovation project to the Government Center West building), as presented and contingent upon County Attorney review and approval of the contract. The motion carried unanimously.

### **COUNTY COORDINATOR**

**Motion was made by Commissioner Wachal and seconded by Commissioner Eigenberg** to adopt Board Action 20-221: Approve accepting Blue Cross/Blue Shield health insurance premium rates for 2021. The motion carried unanimously.

**Motion was made by Commissioner Hohenstein and seconded by Commissioner Nasby** to adopt Board Action 20-222: Approve accepting ancillary benefit rates for 2021, per Benefits Committee recommendation as follows:

Life - Hartford  
Dental - Aetna (new provider)  
Vision - EyeMed  
Long Term Disability - Hartford  
Short Term Disability - Hartford (new provider)  
Accident - Cigna  
Critical Illness – Cigna  
Hospital - Cigna

The motion carried unanimously.

### **BOARD REPORTS**

Commissioner Nasby reported on meetings/events involving Judicial Ditch 45, United Community Action Partnership and special Board meeting/budget work session.

Commissioner McClure reported on meetings/events involving Judicial Ditch 42, County Building Committee and special Board meeting/budget work session.

Commissioner Eigenberg reported on meetings/events involving Judicial Ditch 42, Heron Lake Watershed District, County Building Committee, Watonwan One Watershed/One Plan and special Board meeting/budget work session.

Commissioner Wachal reported on meetings/events involving the County Budget Committee, Des Moines Valley Health and Human Services labor negotiations, County Benefits Committee and special Board meeting/budget work session.

Commissioner Hohenstein reported on meetings/events involving Developmental Achievement Center, County Benefits Committee, County Budget Committee and special Board meeting/budget work session.

**ADJOURN**

**Motion was made by Commissioner Nasby and seconded by Commissioner Eigenberg to adjourn the meeting at 10:36 a.m. The motion carried unanimously.**

JACKSON COUNTY BOARD OF COMMISSIONERS

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Scott McClure, Chair

ATTEST: \_\_\_\_\_  
Steven Duncan, County Coordinator